



Foundation Board Meeting

General Session: 3:00 p.m.

Wednesday – December 13, 2017

Meeting Location (See map)

Public Safety Academy 19A

BOARD PACKETS ARE REQUIRED AT EVERY MEETING.

We will have hard copies at the meeting.

Our Mission:

The mission of the College of the Desert Foundation is to act as advocates for the College and to secure financial support enhancing the educational opportunities for all students.

Our Vision:

To positively impact the lives of students who are striving to achieve a purposeful education and to enhance the communities of the Coachella Valley and the region.

Core Values:

- ✓ Accountability
- ✓ Integrity
- ✓ Service Excellence
- ✓ Trust

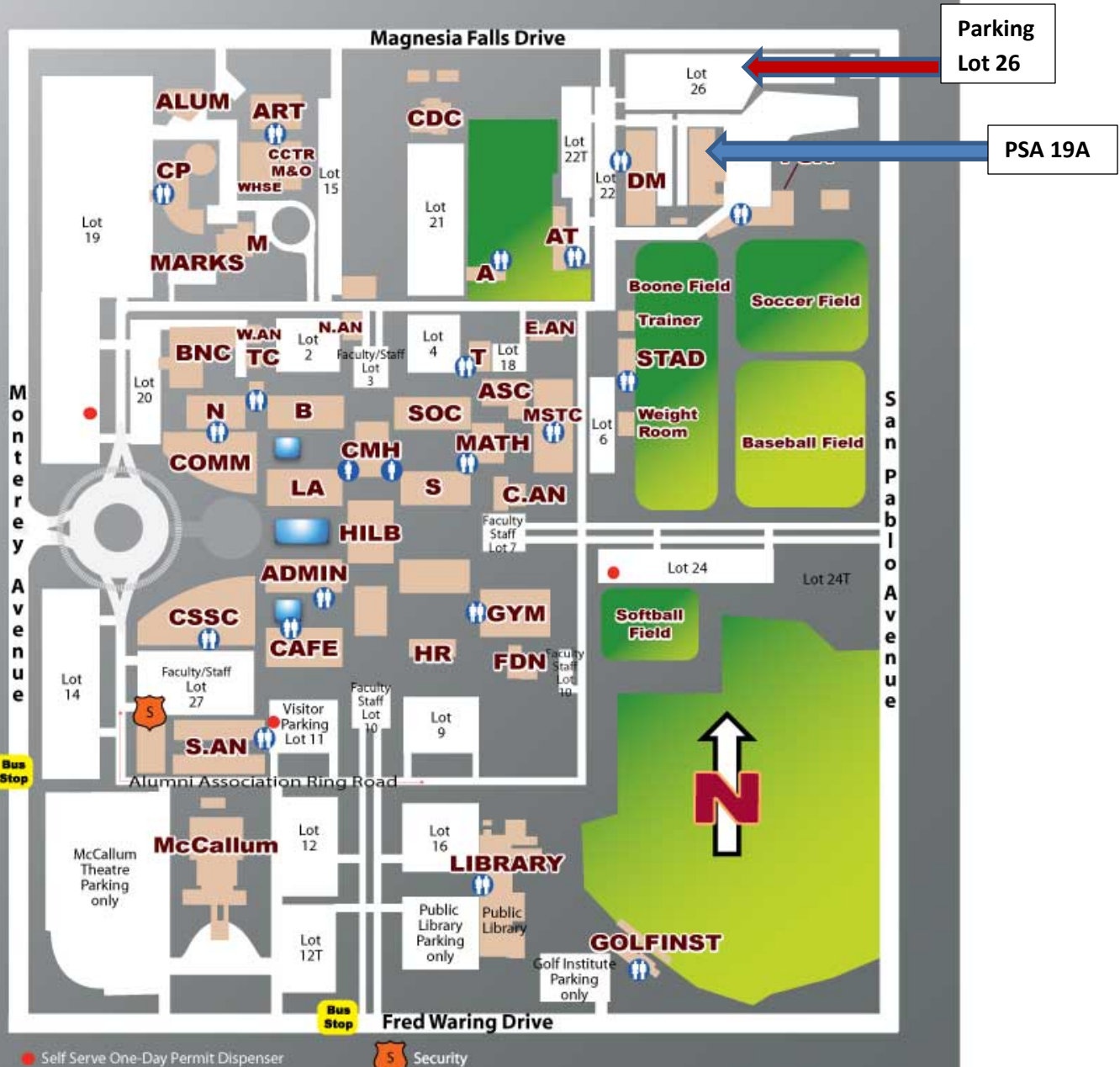
Important Notice:

All meetings will be recorded



COLLEGE of the DESERT

Campus Guide





Foundation Board of Director Meeting

Date: December 13, 2017

Time: 3:00 – 5:00 pm

Location: 43500 Monterey Ave
Palm Desert, CA

PSA 19A

Persons with disabilities may make a written request for a disability-related modification or accommodation, including for auxiliary aids or services, in order to participate in the Board meeting. Requests should be directed to the Office of the College of the Desert Foundation ("Foundation") as soon in advance of the Board meeting as possible.

The Foundation minutes of the meetings are the official record of the actions of the Board. The Foundation meetings are governed by the Ralph M. Brown Act (California Code 54950 through 54962). The Foundation operates in accordance with the Non-Profit Benefit Corporations law.

- I. Call to Order
- II. Public Invitation to Speak per the Brown Act
- III. Mission Moment – Amada Phillips, Dean Counselling Services

IV. Consent Agenda – Approve Meeting Minutes and financials:

- | | |
|---|----------|
| a. November 15, 2017 Board Meeting..... | Page: 1 |
| b. December 4, 2017 Strategic Planning Sub-Committee..... | Page: 6 |
| c. December 7, 2017 Stepping Out Committee..... | Page: 7 |
| d. September 2017 Financials..... | Page: 9 |
| e. October 2017 Financial..... | Page: 14 |

V. Committee Reports: as needed

- a. Academic Angels
- b. Audit
- c. Development
- d. Finance & Investment
- e. Nominating
- f. Planned Giving
- g. President's Circle
- h. Stepping out for COD
- i. Strategic Planning

VI. Action Items:

Nominating Christine Anderson Bio..... Page: 18

VII. Information Items:

- a. College President
- b. COD Trustee
- c. Academic Senate President
- d. Foundation Board President
- e. Foundation Executive Director
- f. Foundation Meeting Calendar..... Page: 19
- g. Important event dates to calendar..... Page: 20
- h. Gift Form..... Page: 21

VIII. New Business:

IX. Adjournment

X. Next Board meeting: January 31, 2018



Board Meeting Minutes

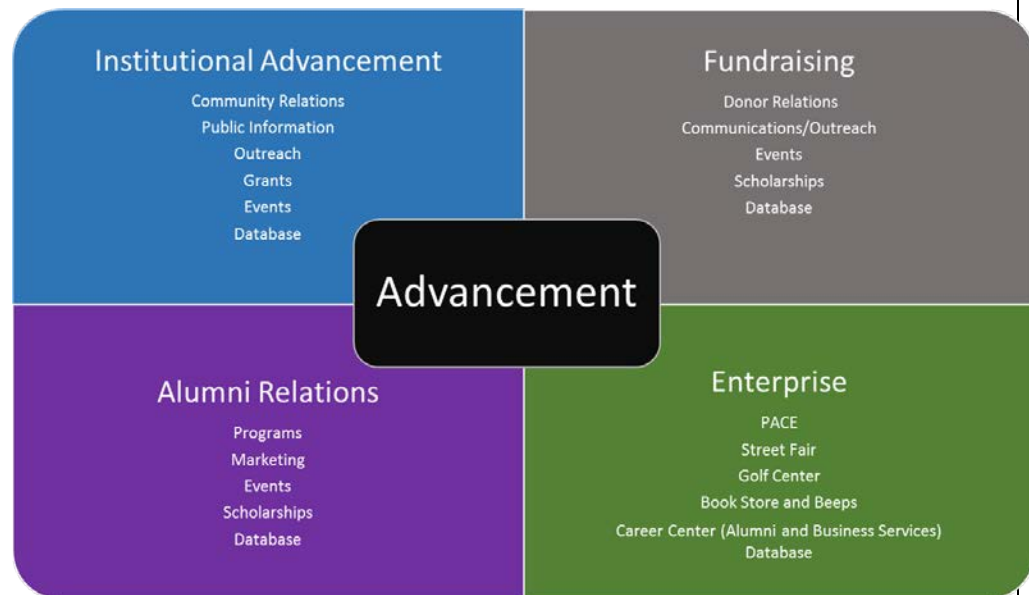
| | | | |
|---|---|--------|-------------|
| MINUTES FOR 11/15/2017 | | 3:00pm | MPR Cravens |
| Voting Members Present: Quorum(8) | Robert Archer, Jean Carrus, Bill Chunowitz, Donna Jean Darby, Carol Bell Dean, Diane Denkler, Marge Dodge, Barbara Fromm, Diane Gershowitz, James Greene, Brian Holcombe, Suz Hunt, Bob Manion, Charles Monell, M.D., Mark Nickerson, Diane Rubin, Sally Simonds, | | |
| Voting Members Absent: | Norma Castaneda, Peggy Cravens, Robert Goodfriend, Vern Kozlen, Donna MacMillan, Dan Martinez, Penny Mason, Joanne Mintz, David Nola, Jane Saltonstall, Ed.D., Arlene Schnitzer, Dominique Shwe | | |
| Non-Voting Members Present: | Carl Farmer, Lisa Howell, Joel L. Kinnamon, Ed.D, Aurora Wilson | | |
| Non-Voting Members Absent: | NONE | | |
| Guest | Brandon Harrison, Peter Sturgeon, Kirstien Renna, Pam Hunter | | |
| Recorder(s): | Kippy Laflame | | |

AGENDA

| | | | |
|--|---|--------------------|----------|
| 1. Call to Order/Roll Call | | | |
| 2. Public Invitation to Speak per the Brown Act: None | | | |
| 3. Mission Moment – Kate Spates | | | |
| DISCUSSION | Kate Spates host of the new KCOD show “Major Discoveries”. Kate will be exploring a variety of majors and certificates available at COD. The aim is to help COD students discover what might inspire them and how to keep on track to a career that they will enjoy and find fulfilling. The first show included Robert St. Julianna, Director of CWSC and Chris Williams, COD Counselor. | | |
| CONCLUSION | Suz Hunt thanked Kate for her membership on the Foundation Board and wished her luck in her new venture. | | |
| FOLLOW-UP ITEMS | | PERSON RESPONSIBLE | DEADLINE |
| NONE | | | |
| 4. Consent Agenda | | | |
| DISCUSSION | None | | |
| CONCLUSION | M/S/C Bill Chunowitz / Bob Archer to approve the consent agenda items as presented | | |
| FOLLOW-UP ITEMS | | PERSON RESPONSIBLE | DEADLINE |
| None | | | |
| 5. Audit – Bill Chunowitz & Brandon Harrison | | | |
| DISCUSSION | Brandon, the partner in charge of the Foundation audit from Vavrinek, Trine, Day, informed the members that the Foundation received a Modified Opinion which is the best opinion you can have. Segregation of duties, as always, is an issue because of the size of the staff. Over the next few years VTD will be helping alleviate this issue with suggestions of procedures. | | |
| CONCLUSION | M/S/C Diane Rubin/Barbara Fromm to approve the 16-17 audit as presented | | |
| FOLLOW-UP ITEMS | | PERSON RESPONSIBLE | DEADLINE |
| VTD to present to Trustee meeting on December 15,2017 | | | |

| | | |
|---|--|----------|
| 6. Joint Planning Meeting – Bob Manion | | |
| <p>Bob updated the board on the second joint planning meeting with the College. Representing our Board was: Suz Hunt, Mark Nickerson, Carol Bell Dean, Jane Saltonstall and Bob Manion. Representing the College: Joel Kinnamon, Pamela Ralston, Annebelle Nery and Mary Ann Gularte. The intent of these meetings was based on the belief that the FDN needed a better understanding of what the priorities, goals and plans for the College so that we could do a better job at positioning the Foundation to support the College. We are looking at the 3-5 year view at what the Foundation will need to look like to help the College grow. Bob handed out the calendar of meetings, drives the focus of each meeting, joint planning cycles, 5 year education plan, road map of the major priorities of the PLEDGE, Roadrunner farms, hospitality training center, Indio campus doubling in size, Film institute, All these initiatives will require substantial funding and the Foundation needs to get ahead of those needs.</p> <p>Allowed the Foundation to talk to the College on the issues we are facing. A position paper was presented at the meeting. We are planning a board retreat to bring everyone up to speed. We will spend a couple of hours, a small sub com that is working on the where and how, it will be on March 28, 2018 from approx. 2-5pm. This will replace the board meeting.</p> | | |
| DISCUSSION | | |
| CONCLUSION | Joel thanked Bob for opening up the dialogue between the College and the Foundation. | |
| FOLLOW-UP ITEMS | PERSON RESPONSIBLE | DEADLINE |
| NONE | | |
| 7. Nominating – Marge Dodge | | |
| DISCUSSION | The committee had the opportunity to interview two candidates. Bios included in the packet. Both started their educational paths at Community Colleges. Both have great stories. Gale Hackshaw from a COD grad to Masters in Psychology. Tom Minder, graduate of Merit Community College graduate, he became a lawyer and practiced law for 43 years. One other candidate will be interviewed | |
| CONCLUSION | M/S/C Barbara Fromm/Diane Rubin to approve the nomination of Gale Hackshaw and Thomas Minder to the Foundation Board | |
| FOLLOW-UP ITEMS | PERSON RESPONSIBLE | DEADLINE |
| NONE | | |
| 8. College President – Joel Kinnamon and Lisa Howell | | |
| DISCUSSION | <p>Update of West and East valley campuses:</p> <ul style="list-style-type: none"> • Right to take title on Dec 4th. • A temporary lease was signed with PS Unified for a temporary campus for the spring 2018 approx. ½ mile from the mall site. • Anticipate that the West campus will open its doors 2021. • West campus will attract a whole new array of students that are not even on our radar, particularly—culinary, hospitality and film. • We are finalizing negotiations with the City of Indio for a site that will double the size of the existing campus. <p>Awards:</p> <ul style="list-style-type: none"> • COD nominated for Bellwether awards that recognize outstanding programs and practices in the community college world | |

Update on the Advancement Model: Lisa Howell



- To continue our growth we have to depend on different revenue.
- Advancement is how the targeted implementation in January 2018.
- Goal is to increase donor opportunities. Getting our alumni engaged.
- Coordinated marketing
- Leverage existing resources-grants and enterprise like:
 - Street Fair
 - PACE
 - Bookstore
 - Food services
- New opportunities: observatory, roadrunner auto center, hospitality, culinary all these , roadrunner farms, all of these are potential partnerships that will provide opportunities, jobs and money
- Elimination of duplication of effort will save us over \$2MM
- As we leverage funds we think we can increase opportunities for the foundation and reduce admin costs and provide more support for fundraising

Progress to date

Lisa's duties have been reassigned she will be dedicated to the advancement model. Gathering all the data to put together the best model. Eight software programs that are being looked at and we need some foundation members to help with that task. Timeline for formal recommendations is January 2018.

| | | | |
|--|---|--------------------|----------|
| | <p>The following update on the status of the Foundation Executive Director was handed out to board members:</p> <ol style="list-style-type: none"> 1. First Level (Seven Member) Interview Committee participated in two days of EEOC training conducted by legal counsel considered as the state expert in the field. <ul style="list-style-type: none"> • September 5th, 2017 • September 6th, 2017 2. First Level Interview Committee screened (24) applicants and identified (9) individuals that were interviewed. 3. First Level interviews were conducted October 9th -10th, 2017 and the seven member committee prioritized three (3) finalists; 4. The three finalist were interviewed October 30th, 31st, 2017 by a four member (second level); 5. Reference checks were conducted by an external professional specializing in advising non-profit the week of November 6th, 2017 and will continue through November 17th, 2017. 6. State and Federal background checks began October 30th, 2017. 7. On November 15th, 2017 the College Board of Trustees authorized President Kinnamon to extend an offer of employment for the Executive Director, College of the Desert Foundation. 8. The Announcement of the permanent Executive Director of the Foundation is anticipated the week of November 27th through December 1, 2017. | | |
| CONCLUSION | | | |
| FOLLOW-UP ITEMS | | PERSON RESPONSIBLE | DEADLINE |
| | | | |
| 9. Trustee – Aurora Wilson | | | |
| DICUSSION | Today was Aurora's last day as the Trustee Board Chair. A new one will be voted in next month. It has been a pleasure serving on this board. The BOT wishes you all a Happy Thanksgiving. | | |
| CONCLUSION | | | |
| FOLLOW-UP ITEMS | | PERSON RESPONSIBLE | DEADLINE |
| | | | |
| 10. Academic Senate President – Carl Farmer | | | |
| DICUSSION | Gave an overview of CubeSat which is a competition supported by NASA. | | |
| CONCLUSION | | | |
| FOLLOW-UP ITEMS | | PERSON RESPONSIBLE | DEADLINE |
| NONE | | | |
| 11. Executive Director – Peter Sturgeon | | | |
| DICUSSION | <p>Overview of the upcoming events.</p> <p>Academic Angels event on Saturday beginning at Mitch's with appetizers and wine. As part of our support to the theatre program we bought out the whole of Theater Too. Carol Bell Dean has been working on a PC member event at Heather James. Holiday luncheon at Cuistot for the Academic Angels friend raising event. As for staffing just completed the 2nd interview for Liz' old position and the financial officer position.</p> | | |

| | | | |
|--|--|--------------------|----------|
| | Thanked Lisa and Pam and their assistants for their help during our staffing shortage. | | |
| CONCLUSION | | | |
| FOLLOW-UP ITEMS | | PERSON RESPONSIBLE | DEADLINE |
| None | | | |
| 15. Foundation Board President – Suz Hunt | | | |
| DICUSSION | Have you signed up for PC? Bring friends to the heather James event. Attend both of the Academic Angels event. Invite people to a campus tour. We have one on 11/28 and the 30 th . Talk to your friends about Stepping Out event. | | |
| CONCLUSION | | | |
| FOLLOW-UP ITEMS | | PERSON RESPONSIBLE | DEADLINE |
| | | | |
| 16. President Circle – Carol Bell Dean | | | |
| DICUSSION | Still have 6 spots left on the PC campus tour. The Heather James event on-line auction kicked off the 14 th . Please RSVP and bring friends. Made a 6 minute PSA with KCOD which will air 24 times. The PSA was played for all to hear. | | |
| CONCLUSION | | | |
| FOLLOW-UP ITEMS | | PERSON RESPONSIBLE | DEADLINE |
| | | | |
| 22. Adjournment 4:30pm | | | |

NEXT MEETING: December 13, 2017 3:00pm
Location PSA 19A



COLLEGE
of the **DESERT**
FOUNDATION

Master Operating Agreement Sub-Committee Meeting Minutes

| | | | |
|------------------------------------|---|-----------------|------------------------------|
| MINUTES FOR 12/04/2017 | | 11:00 am | Foundation Board Room |
| Voting Members Present: | Robert Archer, Suz Hunt, Bob Manion, Charles Monell, M.D., Mark Nickerson | | |
| Voting Members Absent: | None | | |
| Non-Voting Members Present: | Peter Sturgeon | | |
| Non-Voting Members Absent: | None | | |
| Staff/Guests: | Peter Sturgeon | | |
| Recorder(s): | Bob Manion | | |

AGENDA

| | | | |
|--|--|---------------------------|-----------------|
| 1. Call to Order/Roll Call | | | |
| 2. Public Invitation to Speak per the Brown Act: None | | | |
| 3. Review of current MOA | | | |
| DISCUSSION | Discussion of possible suggested changes | | |
| CONCLUSION | | | |
| FOLLOW-UP ITEMS | | PERSON RESPONSIBLE | DEADLINE |
| | | | |
| 4. Consent Agenda | | | |
| DISCUSSION | n/a | | |
| CONCLUSION | | | |
| FOLLOW-UP ITEMS | | PERSON RESPONSIBLE | DEADLINE |
| | | | |
| 5. Action Items | | | |
| DISCUSSION | Meet with Foundation legal counsel | | |
| CONCLUSION | | | |
| FOLLOW-UP ITEMS: | | PERSON RESPONSIBLE | DEADLINE |
| Meet with Foundation legal counsel | | Bob Manion | 01/31/18 |
| 4. Adjournment: 4:00pm | | | |



Stepping Out for COD Committee Minutes
will be available at meeting



FINANCIAL SUMMARY

September 30, 2017



COLLEGE
of the **DESERT**
FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR MONTH ENDED: SEPTEMBER 30, 2017

RECAP OF OPERATING RESULTS FOR THE MONTH:

- Revenues for the month were \$250,762 vs Budget of \$261,608 & \$674,077 YTD vs. Budget of \$784,825
 - YTD Revenues include:
 - Interest of \$147,630
 - Scholarship/Pass-thru Scholarship Donations of \$248,836
 - Donations \$109,383
 - Membership Fees \$51,016
 - Management Fees/Gift Fees of \$104,712
 - Special Events Income (net expenses) \$12,500
- Expenditures for the month were \$290,982 vs. Budget of 261,833 & YTD \$603,327 vs. Budget of \$785,500
 - YTD Expenditures include:
 - Scholarship \$246,895
 - Contributions to the College \$32,694
- Net Income prior to Investment Activities were (\$40,220) for the month and \$70,750 YTD
- Investment Activities for the month of September were \$189,521 and YTD totaled \$532,489
- The total Net Surplus for the month of September is \$149,301 and YTD is \$603,239

❖ For full details of monthly financials, please see Board packet

STATEMENT OF ACTIVITIES (INCOME STATEMENT)
FOR CURRENT MONTH ENDED 09/30/17 & YTD

| | CURRENT MONTH ENDING 09/30/2017 | | | | Prior Year Month Ending 9/30/2016 | YEAR TO DATE | | | | PRIOR YTD ENDING | | CURRENT YEAR BUDGET | | | | | | | |
|--|---|----|-----------|----------|--------------------------------------|--------------|----------|----------|-----------|------------------|-----------|---------------------|--------------------------|----|-----------|----|-----------|----|-------------|
| | ALL FUNDS | | Budget | Variance | | ALL FUNDS | Budget | Variance | 9/30/2016 | 9/30/2016 | | 2017/18 | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |
| (1/12 OF Annual Budget) | | | | | | | | | | | | | (3/12 OF Annual Budget) | | | | | | |
| OPERATIONAL / ADMINISTRATIVE & PROGRAM SUPPORT | | | | | | | | | | | | | | | | | | | |
| OPERATING REVENUE | | | | | | | | | | | | | | | | | | | |
| 1 | Interest | \$ | 56,044 | \$ | 41,667 | \$ | 14,377 | \$ | 54,552 | \$ | 147,630 | \$ | 125,000 | \$ | 22,630 | \$ | 137,155 | \$ | 500,000 |
| 2 | Management Fees (Monthly) | \$ | 31,776 | \$ | 36,250 | \$ | (4,474) | \$ | 35,044 | \$ | 98,729 | \$ | 108,750 | \$ | (10,021) | \$ | 105,362 | \$ | 435,000 |
| 3 | Gift Fees (Monthly) | \$ | 1,834 | \$ | 3,125 | \$ | (1,291) | \$ | - | \$ | 5,983 | \$ | 9,375 | \$ | (3,392) | \$ | - | \$ | 37,500 |
| 4 | In-Kind Revenue | \$ | - | \$ | 5,667 | \$ | (5,667) | \$ | - | \$ | - | \$ | 17,000 | \$ | (17,000) | \$ | - | \$ | 68,000 |
| 5 | TOTAL OPERATING REVENUE | \$ | 89,654 | \$ | 86,708 | \$ | 2,946 | \$ | 89,596 | \$ | 252,342 | \$ | 260,125 | \$ | (7,783) | \$ | 242,517 | \$ | 1,040,500 |
| OPERATING EXPENSES - ADMINISTRATIVE | | | | | | | | | | | | | | | | | | | |
| 6 | General | \$ | 36,261 | \$ | 48,200 | \$ | 11,939 | \$ | 39,538 | \$ | 123,703 | \$ | 144,600 | \$ | 20,897 | \$ | 114,811 | \$ | 578,400 |
| 7 | Salaries & Benefits (Operating Portion) | \$ | 38,274 | \$ | 58,245 | \$ | 19,971 | \$ | 50,344 | \$ | 114,792 | \$ | 174,736 | \$ | 59,944 | \$ | 154,135 | \$ | 698,945 |
| 8 | Facilities & Maintenance | \$ | 2,718 | \$ | 7,425 | \$ | 4,707 | \$ | 520 | \$ | 3,990 | \$ | 22,275 | \$ | 18,285 | \$ | 6,592 | \$ | 89,100 |
| 9 | Independent Contractors | \$ | - | \$ | 1,460 | \$ | 1,460 | \$ | 13,154 | \$ | 6,450 | \$ | 4,379 | \$ | (2,071) | \$ | 24,907 | \$ | 17,516 |
| 10 | Marketing | \$ | 11,834 | \$ | 16,642 | \$ | 4,807 | \$ | 4,014 | \$ | 33,938 | \$ | 49,925 | \$ | 15,987 | \$ | 35,484 | \$ | 199,700 |
| 11 | Contributions to College | \$ | 189,063 | \$ | 108,433 | \$ | (80,630) | \$ | 400,242 | \$ | 279,589 | \$ | 325,300 | \$ | 45,711 | \$ | 452,139 | \$ | 1,301,200 |
| 12 | TOTAL OPERATING EXPENSES | \$ | 278,150 | \$ | 240,405 | \$ | (37,745) | \$ | 507,812 | \$ | 562,462 | \$ | 721,215 | \$ | 158,753 | \$ | 788,068 | \$ | 2,884,861 |
| 13 | OPERATING SURPLUS (DEFICIT) | \$ | (188,496) | \$ | (153,697) | \$ | 40,691 | \$ | (418,216) | \$ | (310,120) | \$ | (461,090) | \$ | (166,536) | \$ | (545,551) | \$ | (1,844,361) |
| FUNDRAISING | | | | | | | | | | | | | | | | | | | |
| FUNDRAISING REVENUE | | | | | | | | | | | | | | | | | | | |
| 14 | Donations/Gifts/Grants | \$ | 113,243 | \$ | 113,333 | \$ | (90) | \$ | 52,896 | \$ | 358,219 | \$ | 340,000 | \$ | 18,219 | \$ | 335,357 | \$ | 1,360,000 |
| 15 | Annual Fund/Direct Mail | \$ | - | \$ | 16,667 | \$ | (16,667) | \$ | - | \$ | - | \$ | 50,000 | \$ | (50,000) | \$ | - | \$ | 200,000 |
| 16 | Memberships | \$ | 35,365 | \$ | 16,667 | \$ | 18,698 | \$ | 27,709 | \$ | 51,016 | \$ | 50,000 | \$ | 1,016 | \$ | 118,894 | \$ | 200,000 |
| 17 | Special Events (Net) | \$ | 12,500 | \$ | 28,233 | \$ | (15,733) | \$ | 24,170 | \$ | 12,500 | \$ | 84,700 | \$ | (72,200) | \$ | 231,670 | \$ | 338,800 |
| 18 | TOTAL FUNDRAISING REVENUE: | \$ | 161,108 | \$ | 174,900 | \$ | (13,792) | \$ | 104,775 | \$ | 421,735 | \$ | 524,700 | \$ | (102,965) | \$ | 685,921 | \$ | 2,098,800 |
| FUNDRAISING EXPENSES | | | | | | | | | | | | | | | | | | | |
| 19 | Donor Development | \$ | 1,976 | \$ | 4,325 | \$ | 2,349 | \$ | 3,032 | \$ | 2,162 | \$ | 12,975 | \$ | 10,813 | \$ | 4,392 | \$ | 51,900 |
| 20 | Salaries & Benefits (Fundraising Portion) | \$ | 3,333 | \$ | 4,870 | \$ | 1,537 | \$ | 4,560 | \$ | 9,980 | \$ | 14,610 | \$ | 4,630 | \$ | 13,792 | \$ | 58,439 |
| 21 | Independent Contractors | \$ | 6,000 | \$ | 9,250 | \$ | 3,250 | \$ | 10,000 | \$ | 26,000 | \$ | 27,750 | \$ | 1,750 | \$ | 37,000 | \$ | 111,000 |
| 22 | Membership | \$ | - | \$ | 2,083 | \$ | 2,083 | \$ | - | \$ | - | \$ | 6,250 | \$ | 6,250 | \$ | - | \$ | 25,000 |
| 23 | Marketing (Fundraising Portion) | \$ | 1,523 | \$ | 900 | \$ | (623) | \$ | 2,607 | \$ | 2,723 | \$ | 2,700 | \$ | (23) | \$ | 3,778 | \$ | 10,800 |
| 24 | TOTAL FUNDRAISING/PROGRAM EXPENSES: | \$ | 12,832 | \$ | 21,428 | \$ | 8,596 | \$ | 20,199 | \$ | 40,865 | \$ | 64,285 | \$ | 23,420 | \$ | 58,962 | \$ | 257,139 |
| 25 | FUNDRAISING SURPLUS (DEFICIT) | \$ | 148,276 | \$ | 153,472 | \$ | (22,388) | \$ | 84,576 | \$ | 380,870 | \$ | 460,415 | \$ | (126,385) | \$ | 626,959 | \$ | 1,841,661 |
| OPERATING REVENUE BUDGET FY 2017/18 | | | | | | | | | | | | | | | | | | | |
| FUNDRAISING REVENUE BUDGET FY 2017/18 | | | | | | | | | | | | | | | | | | | |
| 26 | TOTAL 2017/18 REVENUE BUDGET: | \$ | 250,762 | \$ | 261,608 | \$ | (10,846) | \$ | 194,371 | \$ | 674,077 | \$ | 784,825 | \$ | (110,748) | \$ | 928,438 | \$ | 3,139,300 |
| OPERATING EXPENDITURE BUDGET FY 2017/18 | | | | | | | | | | | | | | | | | | | |
| FUNDRAISING EXPENDITURE BUDGET FY 2017/18 | | | | | | | | | | | | | | | | | | | |
| 27 | TOTAL 2017/18 EXPENDITURE BUDGET: | \$ | 278,150 | \$ | 240,405 | \$ | (37,745) | \$ | 507,812 | \$ | 562,462 | \$ | 721,215 | \$ | 158,753 | \$ | 788,068 | \$ | 2,884,861 |
| NET SURPLUS (DEFICIT) BEFORE INVESTMENT ACTIVITY | | | | | | | | | | | | | | | | | | | |
| 28 | Investment Activities | \$ | (40,220) | \$ | (225) | \$ | 18,303 | \$ | (333,640) | \$ | 70,750 | \$ | (675) | \$ | (292,921) | \$ | 81,408 | \$ | (2,700) |
| 29 | | \$ | 189,521 | \$ | 16,250 | \$ | - | \$ | (3,231) | \$ | 532,489 | \$ | 48,750 | \$ | - | \$ | 516,988 | \$ | |
| 30 | NET SURPLUS (DEFICIT) | \$ | 149,301 | \$ | 18,303 | \$ | 18,303 | \$ | (336,871) | \$ | 603,239 | \$ | 596,396 | \$ | (292,921) | \$ | 598,396 | \$ | |

COLLEGE OF THE DESERT FOUNDATION
STATEMENT OF FINANCIAL POSITION , SEPTEMBER 30, 2017
WITH COMPARATIVE TOTALS FOR SEPTEMBER 30, 2016

| | Operating & Restricted Asset Funds | | Endowed Asset Funds | Totals (Memorandum Only) | |
|---|------------------------------------|-----------------------------------|-----------------------------------|-----------------------------|----------------------|
| | Unrestricted Fund | Temporarily Restricted Fund | Permanently Restricted Fund | 2017-18 | 2016-17 |
| ASSETS | | | | | |
| 1 Cash and cash equivalents | \$ 1,726,576 | \$ 1,049,524 | \$ - | \$ 2,776,100 | \$ 2,369,771 |
| 2 Investments | 500,000 | 8,324,249 | 18,975,994 | 27,800,242 | 24,948,857 |
| 3 Pledges receivable | 110,577 | 135,712 | 64,996 | 311,285 | 1,003,508 |
| Allowance for Doubtful Accounts | 2,520 | - | - | 2,520 | - |
| 4 Accounts Receivable | 3,740 | 50 | - | 3,790 | 8,470 |
| 5 Prepaid expenses | - | - | - | - | - |
| 6 Funds held at College | 5,000 | - | - | 5,000 | 5,000 |
| 7 Accrued interest receivable | 33,194 | 33,241 | - | 66,435 | 54,016 |
| 8 Accrued assets | 2,500 | - | - | 2,500 | - |
| 9 Property and equipment, net | 7,562 | - | - | 7,562 | 11,088 |
| 10 FCCC - Scholarship Endowment | - | 52,252 | 336,549 | 388,801 | 363,013 |
| 11 Split interest agreements | - | 142,957 | - | 142,957 | 134,395 |
| TOTAL ASSETS | \$ 2,391,668 | \$ 9,737,986 | \$ 19,377,539 | \$ 31,507,193 | \$ 28,898,118 |
| LIABILITIES | | | | | |
| 12 Accounts payable | \$ 78,327 | \$ 44,672 | \$ - | \$ 122,999 | \$ 135,731 |
| 13 Deferred Contributions | \$ (2,801) | \$ - | \$ - | (2,801) | (1,882) |
| 14 Accrued liabilities | 49,803 | - | - | 49,803 | 73,897 |
| TOTAL LIABILITIES | 125,329 | 44,672 | - | 170,001 | 207,746 |
| NET ASSETS, beginning | | | | | |
| Unrestricted: | | | | | |
| 15 Undesignated | 1,590,357 | - | - | 1,590,357 | 254,120 |
| 16 Board designated | 500,000 | - | - | 500,000 | 500,000 |
| 17 Temporarily restricted | - | 9,266,057 | - | 9,266,057 | 8,496,919 |
| 18 Permanently restricted | - | - | 19,377,539 | 19,377,539 | 18,840,936 |
| TOTAL NET ASSETS, beginning | 2,090,357 | 9,266,057 | 19,377,539 | 30,733,952 | 28,091,975 |
| 19 Net Activity | 175,982 | 427,257 | - | 603,239 | 598,397 |
| NET ASSETS | 2,266,339 | 9,693,314 | 19,377,539 | 31,337,191 | 28,690,372 |
| TOTAL LIABILITIES AND NET ASSETS | \$ 2,391,668 | \$ 9,737,986 | \$ 19,377,539 | \$ 31,507,193 | \$ 28,898,118 |

| | | | Current YTD Ending 09/30/17 | Prior Year Month Ending 09/30/16 | FY 17/18 Annual Budget | Variance % |
|-------------------------------------|-------------------------|--------------------------|-----------------------------------|--|---------------------------|---------------------|
| | Revenues | Expenditures | | | | |
| Balances: | | | | | | |
| Spring Luncheon - 105 | | | | | | |
| Donations | 100.00 | 0.00 | 100.00 | 0.00 | | |
| Special Events Income | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Scholarship Donations | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Printing/Design/Graphics | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Postage | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Special Event Income | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | | |
| Total Spring Luncheon | 100.00 | 0.00 | 100.00 | 0.00 | 15,000.00 | 0.67% |
| Coeta Barker Tea - 164 | | | | | | |
| Special Events Income | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Special Events Expenses | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | | |
| Total Coeta Barker Tea | 0.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.00% |
| FALL LUNCHEON - 101 | | | | | | |
| Special Events Income | 0.00 | 0.00 | 0.00 | 70.00 | | |
| Special Events Expenses | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Printing/Design/Graphics | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>(734.08)</u> | | |
| TOTAL FALL LUNCHEON | 0.00 | 0.00 | 0.00 | (664.08) | 10,000.00 | 0.00% |
| Citizen of Distinction - 181 | | | | | | |
| Special Event Income | 0.00 | 0.00 | 0.00 | 79,200.00 | | |
| Special Event Expenses | 0.00 | 0.00 | 0.00 | (5,100.00) | | |
| Donations | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Scholarship Donations | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Auxiliary Expenses | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Postage | 0.00 | 0.00 | 0.00 | (81.65) | | |
| Marketing | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Independent Contractor: | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Office Supplies - Auxiliar | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Printing/Design/Graphics | 0.00 | 0.00 | 0.00 | (2,734.27) | | |
| Recognition | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | | |
| Total Citizen of Distinction | 0.00 | 0.00 | 0.00 | 71,284.08 | 155,000.00 | 0.00% |
| Stepping Out for COD - 190 | | | | | | |
| Donations | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Special Event Income | 12,500.00 | 0.00 | 12,500.00 | 157,500.00 | | |
| Special Event Expenses | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Refunds | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Equipment Fees | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Postage | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Printing/Design/Graphics | 0.00 | 0.00 | 0.00 | (855.52) | | |
| Clerk (Seasonal) - Student Worker | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Office Supplies & Equipment | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Independent Contractor: | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Marketing | <u>0.00</u> | <u>(3,789.34)</u> | <u>(3,789.34)</u> | <u>(2,103.75)</u> | | |
| Total Stepping Out for COD | 12,500.00 | (3,789.34) | 8,710.66 | 154,540.73 | 300,000.00 | 2.90% |
| Total Balances: | <u>12,600.00</u> | <u>(3,789.34)</u> | <u>8,810.66</u> | <u>225,160.73</u> | <u>485,000.00</u> | <u>1.82%</u> |



FINANCIAL SUMMARY

October 31, 2017



COLLEGE
of the **DESERT**
FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR MONTH ENDED: OCTOBER 31, 2017

RECAP OF OPERATING RESULTS FOR THE MONTH:

- Revenues for the month were \$190,970 vs Budget of \$261,608 & \$865,047 YTD vs. Budget of \$1,046,433
 - YTD Revenues include:
 - Interest of \$199,152
 - Scholarship/Pass-thru Scholarship Donations of \$306,109
 - Donations \$118,373
 - Membership Fees \$91,964
 - Management Fees/Gift Fees of \$136,949
 - Special Events Income \$12,500
- Expenditures for the month were \$60,899 vs. Budget of 261,833 & YTD \$665,327 vs. Budget of \$1,047,333
 - YTD Expenditures include:
 - Scholarship \$302,923
 - Contributions to the College \$35,488
 - Reimbursement of Marketing Expense from District of \$100,000
- Net Income prior to Investment Activities was \$130,071 for the month and \$199,720 YTD
- Investment Activities for the month of October were \$253,521 and YTD totaled \$787,112
- The total Net Surplus for the month of October is \$383,592 and YTD is \$986,832

❖ For full details of monthly financials, please see Board packet

STATEMENT OF ACTIVITIES (INCOME STATEMENT)
FOR CURRENT MONTH ENDED 10/31/17 & YTD

| | CURRENT MONTH ENDING 10/31/2017 | | | | Prior Year Month Ending 10/31/2016 | YEAR TO DATE | | | | PRIOR YTD ENDING | | CURRENT YEAR BUDGET | |
|---|---|-------------|--------------------------|--------------|--|--------------|--------------|--------------------------|--------------|------------------|--|------------------------|--|
| | ALL FUNDS | | Budget | Variance | | ALL FUNDS | | Budget | Variance | 10/31/2016 | | | |
| | | | (1/12 OF Annual Budget) | | | | | (4/12 OF Annual Budget) | | | | | |
| OPERATIONAL / ADMINISTRATIVE & PROGRAM SUPPORT | | | | | | | | | | | | | |
| OPERATING REVENUE | | | | | | | | | | | | | |
| 1 | Interest | \$ 51,522 | \$ 41,667 | \$ 9,855 | \$ 40,445 | \$ 199,152 | \$ 166,667 | \$ 32,485 | \$ 177,600 | \$ 500,000 | | | |
| 2 | Management Fees (Monthly) | \$ 32,026 | \$ 36,250 | \$ (4,224) | \$ 34,481 | \$ 130,755 | \$ 145,000 | \$ (14,245) | \$ 139,847 | \$ 435,000 | | | |
| 3 | Gift Fees (Monthly) | \$ 211 | \$ 3,125 | \$ (2,914) | \$ - | \$ 6,194 | \$ 12,500 | \$ (6,306) | \$ - | \$ 37,500 | | | |
| 4 | In-Kind Revenue | \$ - | \$ 5,667 | \$ (5,667) | \$ - | \$ - | \$ 22,667 | \$ (22,667) | \$ - | \$ 68,000 | | | |
| 5 | TOTAL OPERATING REVENUE | \$ 83,759 | \$ 86,708 | \$ (2,949) | \$ 74,926 | \$ 336,101 | \$ 346,833 | \$ (10,732) | \$ 317,447 | \$ 1,040,500 | | | |
| OPERATING EXPENSES - ADMINISTRATIVE | | | | | | | | | | | | | |
| 6 | General | \$ 33,600 | \$ 48,200 | \$ 14,600 | \$ 36,574 | \$ 157,303 | \$ 192,800 | \$ 35,497 | \$ 151,384 | \$ 578,400 | | | |
| 7 | Salaries & Benefits (Operating Portion) | \$ 43,131 | \$ 58,245 | \$ 15,114 | \$ 50,019 | \$ 157,924 | \$ 232,982 | \$ 75,058 | \$ 204,153 | \$ 698,945 | | | |
| 8 | Facilities & Maintenance | \$ 931 | \$ 7,425 | \$ 6,494 | \$ 984 | \$ 4,921 | \$ 29,700 | \$ 24,779 | \$ 7,576 | \$ 89,100 | | | |
| 9 | Independent Contractors | \$ - | \$ 1,460 | \$ 1,460 | \$ 4,920 | \$ - | \$ 6,450 | \$ (611) | \$ 29,827 | \$ 17,516 | | | |
| 10 | Marketing | \$ (88,454) | \$ 16,642 | \$ 105,096 | \$ 33,106 | \$ (53,416) | \$ 66,567 | \$ 119,983 | \$ 68,590 | \$ 199,700 | | | |
| 11 | Contributions to College | \$ 58,747 | \$ 108,433 | \$ 49,686 | \$ 132,957 | \$ 338,336 | \$ 433,733 | \$ 95,397 | \$ 585,097 | \$ 1,301,200 | | | |
| 12 | TOTAL OPERATING EXPENSES | \$ 47,955 | \$ 240,405 | \$ 192,450 | \$ 258,560 | \$ 611,518 | \$ 961,620 | \$ 350,102 | \$ 1,046,628 | \$ 2,884,861 | | | |
| 13 | OPERATING SURPLUS (DEFICIT) | \$ 35,804 | \$ (153,697) | \$ (195,399) | \$ (183,634) | \$ (275,417) | \$ (614,787) | \$ (360,834) | \$ (729,181) | \$ (1,844,361) | | | |
| FUNDRAISING | | | | | | | | | | | | | |
| FUNDRAISING REVENUE | | | | | | | | | | | | | |
| 14 | Donations/Gifts/Grants | \$ 66,263 | \$ 113,333 | \$ (47,070) | \$ 85,520 | \$ 424,482 | \$ 453,333 | \$ (28,851) | \$ 420,877 | \$ 1,360,000 | | | |
| 15 | Annual Fund/Direct Mail | \$ - | \$ 16,667 | \$ (16,667) | \$ - | \$ - | \$ 66,667 | \$ (66,667) | \$ - | \$ 200,000 | | | |
| 16 | Memberships | \$ 40,948 | \$ 16,667 | \$ 24,281 | \$ 13,959 | \$ 91,964 | \$ 66,667 | \$ 25,297 | \$ 132,853 | \$ 200,000 | | | |
| 17 | Special Events (Net) | \$ - | \$ 28,233 | \$ (28,233) | \$ 80,208 | \$ 12,500 | \$ 112,933 | \$ (100,433) | \$ 311,878 | \$ 338,800 | | | |
| 18 | TOTAL FUNDRAISING REVENUE: | \$ 107,211 | \$ 174,900 | \$ (67,689) | \$ 179,687 | \$ 528,946 | \$ 699,600 | \$ (170,654) | \$ 865,608 | \$ 2,098,800 | | | |
| FUNDRAISING EXPENSES | | | | | | | | | | | | | |
| 19 | Donor Development | \$ 2,856 | \$ 4,325 | \$ 1,469 | \$ 6,110 | \$ 5,018 | \$ 17,300 | \$ 12,282 | \$ 10,502 | \$ 51,900 | | | |
| 20 | Salaries & Benefits (Fundraising Portion) | \$ 3,744 | \$ 4,870 | \$ 1,126 | \$ 4,553 | \$ 13,724 | \$ 19,480 | \$ 5,756 | \$ 18,346 | \$ 58,439 | | | |
| 21 | Independent Contractors | \$ 6,000 | \$ 9,250 | \$ 3,250 | \$ 10,625 | \$ 32,000 | \$ 37,000 | \$ 5,000 | \$ 47,625 | \$ 111,000 | | | |
| 22 | Membership | \$ - | \$ 2,083 | \$ 2,083 | \$ 3,534 | \$ - | \$ 8,333 | \$ 8,333 | \$ 3,534 | \$ 25,000 | | | |
| 23 | Marketing (Fundraising Portion) | \$ 344 | \$ 900 | \$ 556 | \$ 281 | \$ 3,067 | \$ 3,600 | \$ 533 | \$ 4,059 | \$ 10,800 | | | |
| 24 | TOTAL FUNDRAISING/PROGRAM EXPENSES: | \$ 12,944 | \$ 21,428 | \$ 8,484 | \$ 25,103 | \$ 53,809 | \$ 85,713 | \$ 31,904 | \$ 84,065 | \$ 257,139 | | | |
| 25 | FUNDRAISING SURPLUS (DEFICIT) | \$ 94,267 | \$ 153,472 | \$ (76,173) | \$ 154,584 | \$ 475,137 | \$ 613,887 | \$ (202,558) | \$ 781,543 | \$ 1,841,661 | | | |
| OPERATING REVENUE BUDGET FY 2017/18 | | | | | | | | | | | | | |
| FUNDRAISING REVENUE BUDGET FY 2017/18 | | | | | | | | | | | | | |
| 26 | TOTAL 2017/18 REVENUE BUDGET: | \$ 83,759 | \$ 86,708 | \$ (2,949) | \$ 74,926 | \$ 336,101 | \$ 346,833 | \$ (10,732) | \$ 317,447 | \$ 1,040,500 | | | |
| OPERATING EXPENDITURE BUDGET FY 2017/18 | | | | | | | | | | | | | |
| 27 | FUNDRAISING EXPENDITURE BUDGET FY 2017/18 | \$ 107,211 | \$ 174,900 | \$ (67,689) | \$ 179,687 | \$ 528,946 | \$ 699,600 | \$ (170,654) | \$ 865,608 | \$ 2,098,800 | | | |
| TOTAL 2017/18 REVENUE BUDGET: | | | | | | | | | | | | | |
| TOTAL 2017/18 EXPENDITURE BUDGET: | | | | | | | | | | | | | |
| OPERATING EXPENDITURE BUDGET FY 2017/18 | | | | | | | | | | | | | |
| FUNDRAISING EXPENDITURE BUDGET FY 2017/18 | | | | | | | | | | | | | |
| 28 | NET SURPLUS (DEFICIT) BEFORE INVESTMENT | \$ 130,071 | \$ (225) | \$ (271,573) | \$ (29,050) | \$ 199,720 | \$ (900) | \$ (563,393) | \$ 52,362 | \$ (2,700) | | | |
| 29 | Investment Activities | \$ 253,521 | \$ 16,250 | \$ - | \$ (456,557) | \$ 787,112 | \$ 65,000 | \$ - | \$ 60,430 | \$ - | | | |
| 30 | NET SURPLUS (DEFICIT) | \$ 383,592 | \$ (271,573) | \$ (485,607) | \$ (485,607) | \$ 986,832 | \$ (563,393) | \$ 112,792 | \$ 112,792 | \$ (2,700) | | | |

COLLEGE OF THE DESERT FOUNDATION
STATEMENT OF FINANCIAL POSITION , OCTOBER 31, 2017
WITH COMPARATIVE TOTALS FOR OCTOBER 31, 2016

| | Operating & Restricted Asset Funds | | Endowed Asset Funds | Totals (Memorandum Only) | |
|---|------------------------------------|-----------------------------------|-----------------------------------|-----------------------------|----------------------|
| | Unrestricted Fund | Temporarily Restricted Fund | Permanently Restricted Fund | 2017-18 | 2016-17 |
| ASSETS | | | | | |
| 1 Cash and cash equivalents | \$ 1,907,720 | \$ 2,683,569 | \$ - | \$ 4,591,289 | \$ 2,655,698 |
| 2 Investments | 500,000 | 6,890,468 | 18,975,994 | 26,366,462 | 24,291,418 |
| 3 Pledges receivable | 110,577 | 135,712 | 64,996 | 311,285 | 989,858 |
| Allowance for Doubtful Accounts | 2,520 | - | - | 2,520 | - |
| 4 Accounts Receivable | (10) | 10 | - | - | 1,100 |
| 5 Prepaid expenses | - | - | - | - | - |
| 6 Funds held at College | 5,000 | - | - | 5,000 | 5,000 |
| 7 Accrued interest receivable | 33,194 | 33,241 | - | 66,435 | 54,016 |
| 8 Accrued assets | 2,500 | - | - | 2,500 | - |
| 9 Property and equipment, net | 7,562 | - | - | 7,562 | 11,088 |
| 10 FCCC - Scholarship Endowment | - | 52,252 | 336,549 | 388,801 | 363,013 |
| 11 Split interest agreements | - | 142,957 | - | 142,957 | 134,395 |
| TOTAL ASSETS | \$ 2,569,062 | \$ 9,938,210 | \$ 19,377,539 | \$ 31,884,811 | \$ 28,505,587 |
| LIABILITIES | | | | | |
| 12 Accounts payable | \$ 66,026 | \$ 51,088 | \$ - | \$ 117,114 | \$ 228,924 |
| 13 Deferred Contributions | \$ (2,889) | \$ - | \$ - | \$ (2,889) | \$ (2,002) |
| 14 Accrued liabilities | 49,803 | - | - | 49,803 | 73,897 |
| TOTAL LIABILITIES | 112,940 | 51,088 | - | 164,028 | 300,819 |
| NET ASSETS, beginning | | | | | |
| Unrestricted: | | | | | |
| 15 Undesignated | 1,590,355 | - | - | 1,590,355 | 254,120 |
| 16 Board designated | 500,000 | - | - | 500,000 | 500,000 |
| 17 Temporarily restricted | - | 9,266,058 | - | 9,266,058 | 8,496,919 |
| 18 Permanently restricted | - | - | 19,377,539 | 19,377,539 | 18,840,936 |
| TOTAL NET ASSETS, beginning | 2,090,355 | 9,266,058 | 19,377,539 | 30,733,951 | 28,091,975 |
| 19 Net Activity | 365,767 | 621,065 | - | 986,832 | 112,793 |
| NET ASSETS | 2,456,122 | 9,887,123 | 19,377,539 | 31,720,783 | 28,204,768 |
| TOTAL LIABILITIES AND NET ASSETS | \$ 2,569,062 | \$ 9,938,210 | \$ 19,377,539 | \$ 31,884,811 | \$ 28,505,587 |

| | | | Current YTD | Prior Year | | |
|-------------------------------------|-------------------------|--------------------------|------------------------|--------------------------|--------------------------|---------------------|
| | | | Ending | Month Ending | FY 17/18 | |
| | Revenues | Expenditures | 10/31/17 | 10/31/16 | Annual Budget | Variance % |
| Balances: | | | | | | |
| Spring Luncheon - 105 | | | | | | |
| Donations | 100.00 | 0.00 | 100.00 | 0.00 | | |
| Special Events Income | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Scholarship Donations | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Printing/Design/Graphics | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Postage | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Special Event Income | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | | |
| Total Spring Luncheon | 100.00 | 0.00 | 100.00 | 0.00 | 15,000.00 | 0.67% |
| Holiday Luncheon - 119 | | | | | | |
| Special Events Income | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Special Events Expenses | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Printing Design/Graphics | <u>0.00</u> | <u>(818.47)</u> | <u>(818.47)</u> | <u>0.00</u> | | |
| Total Holiday Luncheon | 0.00 | (818.47) | (818.47) | 0.00 | 0.00 | 0.00% |
| FALL LUNCHEON - 101 | | | | | | |
| Special Events Income | 0.00 | 0.00 | 0.00 | 70.00 | | |
| Special Events Expenses | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Printing/Design/Graphics | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>(734.08)</u> | | |
| TOTAL FALL LUNCHEON | 0.00 | 0.00 | 0.00 | (664.08) | 10,000.00 | 0.00% |
| Coeta Barker Tea - 164 | | | | | | |
| Special Events Income | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Special Events Expenses | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Printing Design/Graphics | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | | |
| Total Coeta Barker Tea | 0.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.00% |
| Citizen of Distinction - 181 | | | | | | |
| Special Event Income | 0.00 | 0.00 | 0.00 | 79,200.00 | | |
| Special Event Expenses | 0.00 | 0.00 | 0.00 | (5,100.00) | | |
| Donations | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Scholarship Donations | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Auxiliary Expenses | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Postage | 0.00 | 0.00 | 0.00 | (81.65) | | |
| Marketing | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Independent Contracto | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Office Supplies - Auxilli | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Printing/Design/Graphics | 0.00 | 0.00 | 0.00 | (2,734.27) | | |
| Recognition | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | | |
| Total Citizen of Distinction | 0.00 | 0.00 | 0.00 | 71,284.08 | 155,000.00 | 0.00% |
| Stepping Out for COD - 190 | | | | | | |
| Donations | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Special Event Income | 12,500.00 | 0.00 | 12,500.00 | 157,500.00 | | |
| Special Event Expenses | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Refunds | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Equipment Fees | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Postage | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Printing/Design/Graphics | 0.00 | 0.00 | 0.00 | (855.52) | | |
| Clerk (Seasonal) - Student Worker | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Office Supplies & Equipment | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Independent Contracto | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Marketing | <u>0.00</u> | <u>(3,789.34)</u> | <u>(3,789.34)</u> | <u>(2,103.75)</u> | | |
| Total Stepping Out for COD | 12,500.00 | (3,789.34) | 8,710.66 | 154,540.73 | 300,000.00 | 2.90% |
| Total Balances: | <u>12,600.00</u> | <u>(4,607.81)</u> | <u>7,992.19</u> | <u>225,160.73</u> | <u>485,000.00</u> | <u>1.65%</u> |

Prospective COD Foundation Board Member (Nominated by Suz Hunt)

Christine J. Anderson, EdD

christinejanderson@gmail.com or **714-858-1645**

Education:

- 1974 – B.A., (Cum Laude) Communicative Disorders, California State University, Long Beach
- 1975 – Credential Speech & Language Pathologist, California State University, Long Beach
- 1976 – M.A., Communicative Disorders, California State University, Long Beach
- 1978 – Credential, Education: Severely Handicapped California State University, Long Beach
- 1984 – Credential, Education: Administrative Services, California State University Long Beach
- 2007 – Ed.D, (Valedictorian) Organizational Leadership, University of La Verne

Professional Experience:

- 1975-1989 – Teacher and Special Education Program Specialist, Fullerton School District
- 1989-2005 – Principal, Santa Ana Unified School District
- 2003-2005 – Educational Consultant, Focus on Results, Long Beach
- 2005-2007 – Executive Director of Human Resources, Santa Ana Unified School District
- 2007-2011 – Assistant Superintendent, K-12 Educational Services, Palm Springs Unified School District
- 2011-2016 – Superintendent of Schools, Palm Springs Unified School District
- 2016-present – Retired
- 2/2017 to 6/2017 – Interim Superintendent of School, Coachella Valley Unified School District

Non-profit experience and support:

- 2012 to present, Desert Regional Medical Center Governing Board Member
- 2011 to present, Palm Springs Unified School District Foundation member
- 2016 to present, Palm Springs Art Museum Education Committee member
- Retired – Association of California School Administrators
- Retired – Coachella Valley Economic Partnership (CVEP) Board Member and co-chair of Workforce Excellence

Personal:

I believe deeply in the opportunity public education provides to level the playing field for all people. My entire family is involved at some level in education. My husband, Tony Anderson, began his career as a school psychologist and ended as the Chief Information Officer for the Fullerton School District. We have two children. Megan is currently a Charter High School Administrator in El Segundo. Michael is currently an intellectual property attorney who aspires to teach science and/or law at the college level.

My husband and I live in Mission Hills with our dog Wally. We have also been “puppy raisers” for Guide Dogs of the Desert. In retirement we enjoy traveling, reading, the arts and great wine and food.



Foundation Board and
Committee Meeting
Schedules

PLEASE update your calendars

| BOARD | | | | |
|----------------------|------------|--|---|---|
| Type | Date | Location | Focus | Discussion Responsibility |
| Board | 10/25/2017 | Cravens MPR 3-4:30pm | Forecast of College funding needs & review of Marketing plans | COD President and CODF Executive Director |
| Committee | 11/8/2017 | Offsite TBD 3-4:30pm | Joint Strategic Planning Committee meeting with College | COD President and CODF President |
| Board | 11/15/2017 | Cravens MPR 3-4:30pm | Feedback from joint Planning meeting with College | COD President and CODF President |
| Board | 12/13/2017 | TBD 3-4:30pm | Planned development activities | Chair - Development Committee |
| Board | 1/31/2018 | Cravens MPR 3-4:30pm | Governor's budget and College priorities | COD President |
| Board | 2/28/2018 | Cravens MPR 3-4:30pm | CODF budger and revenue plans | Chair - Finance Committee |
| Board | 3/28/2018 | Offsite TBD Time?? | Board Strategic Planning Retreat | Chair - Strategic Planning |
| Annual | 4/25/2018 | Cravens MPR 3-4:30pm | CODF impact and thanks to BOD | CODF President and CODF Executive Director |
| Board | 5/30/2018 | Cravens MPR 3-4:30pm | Next fiscal year | CODF President and CODF Executive Director |
| COMMITTEE | | | | |
| Academic Angels | | 2nd Tuesday of the month from 9am | | |
| Audit | | As needed, normally in early Fall. Dependant on when Auditors have finished yearly audit. | | |
| Development | | 2nd Wednesday of the month from 11am-noon | | |
| Finance & Investment | | Wednesday one week before the last Wednesday of the month from 4-5pm and quarterly from 3-5pm | | |
| Nominating | | As needed | | |
| Planned Giving | | As needed | | |
| President's Circle | | 2nd Wednesday of the month from 10-11am | | |
| Stepping Out | | 1st Thursday of the month from 10-11am starting October 4th | | |
| Strategic Planning | | Wednesday from 3-4pm starting in November | | |



Important Foundation and College event Dates for your calendar

| Date | Event | Location | Timeframe | |
|-----------|--------------------------|-------------------|--------------|----------------------------------|
| 1/24/2018 | State of the College | PD Campus | 11:30-2:00pm | |
| 2/28/2018 | Donor/Scholarship | Gymnasium | 4-6pm | |
| 3/14/2018 | Angels Spring Event | TBD | 11:30-2:00pm | |
| 4/3/2018 | Pre-Event Stepping Out | BIGHORN Clubhouse | 5:30-7:30pm | For Graduate sponsors and higher |
| 4/3/2018 | Stepping Out for COD | McCallum Theater | 8:00-10:00pm | |
| 4/16/2018 | Coeta Barker Reception | TBD | 4:00-6:00pm | |
| 5/4/2018 | Pre-event Spring Musical | McCallum Theater | 8:00-10:00pm | |
| 5/4/2018 | PC Spring Musical | McCallum Theater | 5:30-7:30pm | |

For athletic events on campus please go to website, click on Composite Schedule to see calendar of events
www.codathletics.com/landing/index



COLLEGE
of the **DESERT**
FOUNDATION

This gift of \$ _____

is for: _____

Installment request:

Payment Method: ☐ Check or ☐ Credit Card: (make check payable to COD Foundation)

Please charge my ☐ AMEX ☐ MasterCard ☐ Visa: _____
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Telephone (indicate **ON FILE** if nothing has changed) Email (indicate **ON FILE** if nothing has changed)

Note: Restricted gifts and Endowed gifts made to the Foundation are assessed a 5% gift fee.