



Foundation Regular Executive Committee Meeting

Minutes for Wednesday, March 10, 2021

1:00PM

Zoom Video:

<https://cccconfer.zoom.us/j/91435684770?pwd=VnlKaTBQajNFU3l6OFZiamZWVG1ydz09>

Meeting Participants

Committee Members Present

Bill Chunowitz (Chair), Christine Anderson, Marge Dodge, Barbara Fromm, Tom Minder, Joanne Mintz, Diane Rubin and Jane Saltonstall

Non-Voting Committee Members Present

Catherine Abbott, John Ramont and Bonnie Stefan

Committee Members Not Present

Joel Kinnamon

Recorder

Eve-Marie Dehondt

Guests

None

Meeting Minutes

1. Call to Order/Roll Call

The meeting was called to order at 1:02PM.

Diane Rubin joined the meeting at 1:15PM.

2. Action Items

2.1 Approval of Agenda: Regular Foundation Executive Committee Meeting

of March 10, 2021 Agenda: Pursuant to Government Code Section 54954.2(b)(2), the Committee may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the

members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

2.1 Confirmation of Agenda: Approval of Agenda for the Regular Executive Committee Meeting of March 10, 2021 with any addition, correction or deletions.

2.1 Conclusion

Barbara Fromm moved to approve the agenda as presented, Joanne Mintz seconded. Motion carried.

| 2.1 Follow-up Items | 2.1 Task of | 2.1 Due by |
|----------------------------|--------------------|-------------------|
| None | None | None |

3. Minutes

3.1 Approval of Regular Foundation Executive Committee Meeting Minutes – February 10, 2021

The minutes were approved as presented.

4. Comments from the Public

4. 1 Comments From The Public: Comments from the Public: In accordance with Executive Order N-25-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed and will be accepted by email until March 9, 2021 at 5PM to codfoundation@collegeofthedesert.edu and read into the record during public comment.

There were no comments from the public received.

5. Discussion & Action Items

5.1 Recommendation for the full Board to approve the new Board Candidates at the March Board Meeting (Jane Saltonstall)

Jane Saltonstall provided background information on the proposed Board of Directors’s candidates as recommended by the Nominating Committee.

The Nominating Committee recommended the 7 following Board Members: Carol Fragen, Peggy Jacobs, Al Jones, Dale Landon, Rob Moon, Leslie Usow and Jake

Wuest, for Board approval at the March 24 Board of Directors meeting. This would allow the candidates to attend a few meetings prior to the summer. The biographies of these candidates were attached to the meeting packets.

The Executive Committee provided positive insights on the proposed members. The Nominating Committee recommended setting up a "buddy system" for new Board members.

Tom Minder agreed to mentor Rob Moon. Barbara Fromm agreed to mentor Peggy Jacobs and Carol Fragen. Bill Chunowitz agreed to mentor Leslie Usow. Jane Saltonstall agreed to mentor Dale Landon and Al Jones. Joanne Mintz agreed to be a mentor for Jake Wuest as he has strong knowledge on Development.

All Board members will be invited to participate in training new Board members at the March Board meeting. People who are mentoring new Board members will be invited to attend their orientation.

5.1 Conclusion

Barbara Fromm moved the recommendation for the full Board to approve the seven proposed candidates at the March 24 Board meeting. Joanne Mintz seconded. Motion carried.

| 5.1 Follow-up Items | 5.1 Task of | 5.1 Due by |
|---|--------------------|-------------------|
| The approval of the seven proposed Board candidates will be added to the March 24 Board of Directors meeting agenda | Cathy Abbott | March 24, 2021 |

5.2 Recommendation for the full Board to approve the 2021-2022 Slate of Officers at the Annual Meeting (Jane Saltonstall)

Jane Saltonstall provided background information on the proposed 2021-2022 Slate of Officers, which will be approved at the Annual Meeting as per the Nominating Committee's recommendation. This Slate of Officers will be provided for information in March and will only be put forward for approval at the Annual Meeting. The Committee Chairs will be chosen by the new President after the Annual Meeting's election.

The Committee agreed that at the March Board meeting, it should clearly be explained to the Board that the slate is for information only and that the election

will take place during the Annual Meeting, to allow them to provide feedback if needed.

| 5.2 Follow-up Items | 5.2 Task of | 5.2 Due by |
|---------------------|-------------|------------|
| None | None | None |

5.3 Recommendation for the full Board to move the Annual Meeting to May (Bill Chunowitz)

The Committee discussed the recommendation for the full Board to move the Annual Meeting to May. The By-Laws currently indicate that the Annual meeting is to be scheduled in April. They wanted to move one more month to May due to time restrictions on providing the Slate of Officers.

The Committee agreed to make a recommendation for the Board to amend the By-Laws, to move the Annual Meeting to May 19, for 2021 only.

5.3 Conclusion

Diane Rubin moved the recommendation for the full Board to approve amending the By-Laws to move the Annual Meeting to May 19, for the year of 2021. Barbara Fromm seconded. Motion carried.

This recommendation will be added to the March 24, 2021 Board meeting agenda. As, 2/3 of the legislative body (**currently 14 voting Board Members**) are required to be present at the Board meeting in order to proceed with the By-Laws amendment, a note will be placed in the March Board meeting notice to ensure 14 voting members will attend the meeting.

| 5.3 Follow-up Items | 5.3 Task of | 5.3 Due by |
|--|-------------------|----------------|
| The recommendation for the full Board to approve the amend the By-Laws to move the Annual Meeting to May 19, for the year of 2021 will be added to the March Board meeting agenda. | Catherine Abbott | March 24, 2021 |
| A note will be placed in the notice of the meeting to ensure 14 voting members will attend the meeting. | Eve-Marie Dehondt | March 19, 2021 |

5.4 Ad-Hoc Diversity Committee Update (Catherine Abbott)

Catherine Abbott indicated that at this time, the College's Diversity Committee is also in formation, but that they are eager to help the Foundation address diversity and equity, and anti-racism. They proposed to have Dr. Veronica Daut come present to the Foundation Board on what diversity means to College of the Desert. Catherine Abbott will get back to the Board on this topic in the upcoming weeks.

| 5.4 Follow-up Items | 5.4 Task of | 5.4 Due by |
|---------------------|-------------|------------|
| None | None | None |

6. Other Discussions

Joanne Mintz asked about the timeline for the Stepping Up for College of the Desert campaign's structure to be set up. Catherine Abbott indicated that she is working with the College's maintenance's department regarding anchoring the structure and finalizing the logistics around this.

Jane Saltonstall reminded the Committee members they were invited to attend the Virtual Academic Angels event scheduled on Thursday, March 11 at 4:45PM.

| 6.1 Follow-up Items | 6.1 Task of | 6.1 Due by |
|---------------------|-------------|------------|
| | | |

7. Adjournment

The Chair adjourned the meeting at 1:36PM.

Next meeting: April 7, 2021 – 1PM – Via Zoom