



**College of the Desert Foundation**  
**Regular Meeting of the Board of Directors**  
**Agenda for Wednesday, September 29, 2021**  
**3PM**

**Zoom Video:**

[https://cccconfer.zoom.us/j/98222065956?pwd  
=\\_UDdCYXhqb1lzcXo2TWthaldpUm4rUT09](https://cccconfer.zoom.us/j/98222065956?pwd=_UDdCYXhqb1lzcXo2TWthaldpUm4rUT09)

**Passcode:** 888478

**OR Dial:** +1 669 900 6833 (US Toll)

**Meeting ID: 982 2206 5956**

**COLLEGE OF THE DESERT FOUNDATION MISSION:** College of the Desert Foundation acts as advocates for the College and to secure financial support enhancing educational opportunities for all students.

**COLLEGE OF THE DESERT MISSION:** College of the Desert provides excellent educational programs in basic skills, career and technical education, certificate, transfer preparation, associate degrees, noncredit and distance education, which are continuously evaluated and improved. Our programs and services contribute to the success, learning and achievement of our diverse students and the vitality of the Desert Community College District, surrounding areas and beyond.

\*\*\*

Persons with disabilities may make a written request for a disability-related modification or accommodation, including for auxiliary aids or services, in order to participate in the Board meeting. Requests should be directed to the Office of the College of the Desert Foundation ("Foundation") as soon in advance of the Board meeting as possible. The Foundation minutes of the meeting are the official record of the actions of the Board. The Foundation meetings are governed by the Ralph M. Brown Act (California Code 54950 through 54962). The Foundation operates in accordance with the Non-Profit Benefit Corporations Law.

The Foundation minutes of the meeting are the official record of the actions of the Board. The Foundation meetings are governed by the Ralph M. Brown Act (California Code 54950 through 54962). The Foundation operates in accordance with the Non- Profit Benefit Corporations Law.

## **Board Members (25)**

Christine Anderson (Chair), Norma Castaneda, Bill Chunowitz, Peggy Cravens, Carol Bell Dean, Marge Dodge, Carol Fragen, Barbara Fromm, Jim Greene, Paul Hinkes, Peggy Jacobs, Jim Johnson, Rob Kincaid, Dale Landon, Donna MacMillan, Thomas Minder, Joanne Mintz, Barbara Foster Monachino, Rob Moon, Marlene O'Sullivan, Diane Rubin, Jane Saltonstall, Leslie Usow, Jim Williams and Jake Wuest

## **Non-Voting Board Members (5)**

Catherine Abbott, Kim Dozier, Martha Garcia, John Ramont and Bonnie Stefan

## **Quorum: 25%**

## **Subject to Brown Act: Yes**

### **1. Call to Order/Roll Call**

#### **1.1 Call to Order**

#### **1.2 Resignation from Board Member John Monahan Update**

### **2. Agenda**

**2.1 Regular Foundation Board of Directors Meeting of September 29, 2021 Agenda:** Pursuant to Government Code Section 54954.2(b)(2), the Board may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

**2.2 Confirmation of Agenda:** Approval of agenda of the Regular Foundation Board Of Directors Meeting of September 29, 2021 with any additions, corrections or deletions

### **3. Minutes**

3.1 Approval of May 26, 2021 Foundation Board Annual Meeting Minutes

### **4. Comments from the Public**

**4.1 Comments from the Public:** In accordance with Assembly Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. Questions will be accepted by email to [codfoundation@collegeofthedesert.edu](mailto:codfoundation@collegeofthedesert.edu) and read into the record during public comment. Persons who wish to speak to the Board on any item not already on the agenda may do so at this time. There is a time limit of three (3) minutes per person and fifteen (15) minutes per

topic, unless further time is granted by the Board. This time limit will be doubled for members of the public utilizing a translator to ensure the non-English speaker receives the same opportunity to directly address the Board, unless simultaneous translation equipment is used. Requests should be directed to the Foundation as soon in advance of the Board meeting as possible.

## **5 Mission Moment**

## **6 Reports**

- 6.1 Foundation Board President – Dr. Christine Anderson
- 6.2 College Superintendent/President– Dr. Martha Garcia
- 6.3 College Board of Trustees – Dr. Bonnie Stefan
- 6.4 Executive Director – Catherine Abbott
  - 6.4.1 Development Update (Matt Durkan)
    - 6.4.1.1 Legacy Leaders Update (Liz Chambers)

## **7 Consent Agenda**

**Consent Agenda**: Blanket Motion: All Consent items will be voted on in one motion. Any Board Member may request that any item(s) be moved to the Action Agenda.

- 7.1 Approve the May 21, 2021 Board Orientation Meeting minutes
- 7.2 Approve the Committee Lists for 2021-2022 as presented
- 7.3 Approve the Financial Statements for period ended May 31, 2021, June 30, 2021 and July 31, 2021
- 7.4 Approve the Proposed 2021-2022 Budget Adjustments

## **8 Action Agenda (Items pulled from the Consent Agenda for Separate discussion and Consideration)**

## **9 Discussions & Action Items**

- 9.1 Approve the Marketing Contract for Competitive Advantage As Recommended by the Finance & Investment Committee (Tom Minder & Theresa Maggio from Competitive Advantage)
- 9.2 Approve the Quasi-Endowment Policy As Recommended by the Finance & Investment Committee (Tom Minder)
- 9.3 Approval for the Use of the Bruce Fessier and Workforce Development Internships Scholarship Fund to Fund the Desert Sun Internships (Catherine Abbott)
- 9.4 Audit update (Diane Rubin)

- 9.5 Stepping Out for College of the Desert Update (Barbara Foster Monachino and Jane Saltonstall)
- 9.6 Update on the Executive Committee Organizational Chart Restructuring (Christine Anderson)
- 9.7 **Reminder:** Board of Directors Planning Session – Oct 27, 2021 from 9AM to 5PM – Desert Willow Golf Resort – Followed by a Cocktail Reception – Masks and Social Distancing will be required

## **10 Other Discussions & Future Agenda Items**

## **11 Adjournment**

**Next meeting:** Board Planning Session - Wednesday, October 27, 2021 –  
**9AM to 5PM**