



## **Foundation President's Circle Events Committee Meeting**

**Minutes for Thursday, October 7, 2021**

**3:30PM**

Zoom Video

[https://cccconfer.zoom.us/rec/play/SPOUtiT59OSJFWEgu-HUabz3Jn0PI-4XrpXs\\_WCLBRnVKRGANsuvpyQra9SryGFab54oiBr3FMHIYKQA.ejrYVwi51ygVxfmt?startTime=1633646310000](https://cccconfer.zoom.us/rec/play/SPOUtiT59OSJFWEgu-HUabz3Jn0PI-4XrpXs_WCLBRnVKRGANsuvpyQra9SryGFab54oiBr3FMHIYKQA.ejrYVwi51ygVxfmt?startTime=1633646310000)

### **Meeting Participants**

#### **Voting Committee Members Present**

Carol Bell Dean (Chair), Leslie Usow, Tom Minder, Rob Moon, Barbara Foster Monachino

#### **Committee Members Not Present**

#### **Recorder**

Eve-Marie Dehondt

#### **Guests**

Matthew Durkan

### **Meeting Minutes**

#### **1. Call to Order/Roll Call**

The meeting was called to order at 3:41PM.

#### **2. Action Items**

##### **2.1 Approval of Agenda: Foundation President's Circle Events Committee**

Meeting of October 7, 2021 Agenda: Pursuant to Government Code Section 54954.2(b)(2), the Committee may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

**2.2 Confirmation of Agenda: Approval of Agenda for the President’s Circle Events Committee Meeting of October 7, 2021 with any addition, correction or deletions.**

**2.2 Conclusion**

Barbara Foster Monachino moved to approve the agenda as presented, Carol Bell Dean seconded. Motion carried unanimously.

<b>2.2 Follow-up Items</b>	<b>2.2 Task of</b>	<b>2.2 Due by</b>
None	None	None

**3. Minutes**

There were no minutes to review.

<b>3.1 Follow-up Items</b>	<b>3.1 Task of</b>	<b>3.1 Due by</b>
None	None	None

**4. Comments from the Public**

**4.1 Comments from the Public:** In accordance with Assembly Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. Questions will be accepted by email to [codfoundation@collegeofthedesert.edu](mailto:codfoundation@collegeofthedesert.edu) and read into the record during public comment. Persons who wish to speak to the Board on any item not already on the agenda may do so at this time. There is a time limit of three (3) minutes per person and fifteen (15) minutes per topic, unless further time is granted by the Board. This time limit will be doubled for members of the public utilizing a translator to ensure the non-English speaker receives the same opportunity to directly address the Board, unless simultaneous translation equipment is used. Requests should be directed to the Foundation as soon in advance of the Board meeting as possible

There were no comments from the public.

**5. Discussion Items**

**5.1 November 11, 2021 – “Victories for Vets” Veteran’s Day event at home of Carol & Ed Dean**

Matt Durkan showed the draft invitation to the “Victories for Veterans Event” to the Committee members and indicated that he will send it to them before it is sent to the President’s Circle members. He reported that he contacted Lulu’s catering and Carol Bell Dean selected the canapés and the equipment needs for the bartender, high top tables, tablecloths, wine glasses and sodas. They will provide him with an

estimate within the next two days. The budget available for this even it \$4,000.

The program for the afternoon would include information on Veteran’s day, on the Veterans Resource Center. Carol Bell Dean would introduce Dale Landon, who was one of the first person to create the scholarship for the veterans.

Carol Bell Dean will provide the wine and Lulu will provide the catering. 50 attendees are expected.

**5.1 Follow-up Items**

**5.1 Task of**

**5.1 Due by**

None	None	None
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**5.2 November 19, 2021 – J. McLaughlin Shopping on El Paseo Event**

The Committee discussed the J. McLaughlin Shopping on El Paseo Event scheduled on November 19, 2021 from 12PM to 6PM. They will provide the canapés, wine and will play music and modeling. 15% of the proceed will go to the College of the Desert.

The Committee members will attend as follow:

- Carol Bell Dean - 12PM to 6PM.
- Christine Anderson - 1PM to 2PM
- Leslie Usow at 2PM
- Rob Moon at 3PM
- Tom Minder and Barbara Foster Monachino are out of town

The J. McLaughlin Shopping will handle all the invitations and Matt Durkan should forward Carol Bell Dean a list of special guests (large donors) to invite, for Carol to send to J. McLaughlin Shopping.

**5.2 Follow-up Items**

**5.2 Task of**

**5.2 Due by**

Matt Durkan to forward Carol Bell Dean a list of special guests (large donors) to invite, for Carol to send to J. McLaughlin Shopping.	Matt Durkan	As soon as possible
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**5.3 January, 2022 – “Meet and Greet” at the Cork Tree Restaurant**

Carol Bell Dean informed the group that Marlene O’Sullivan was handling this process and she is currently away for health reasons. This event is currently scheduled the first or second week of January.

**5.3 Follow-up Items**

**5.3 Task of**

**5.3 Du**

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#### **5.4 February 10, 2022 – Roadrunner Cabaret – CV Rep**

Barbara Foster Monachino informed the Committee that the Roadrunner Cabaret at CV – Rep on February 10, 2022 would now become the pre-event for Stepping Out for College of the Desert, for people who signed up for sponsorship. That event will therefore no longer be a President’s Circle event and will budgeted under Stepping Out. Willie Rhine will be doing the catering for this event.

##### **5.4 Follow-up Items**

##### **5.4 Task of**

##### **5.4 Due by**

5.4 Follow-up Items	5.4 Task of	5.4 Due by

#### **5.5. April 12, 2022 – Rob Moon’s dinner party**

Rob Moon and his husband Bob offered to host at the April President’s Circle. The Committee agreed to move the date to April 8, 2021 due to a lack of availability on the original proposed date. The hosts can accommodate up to 100 people.

This will be catered and the hosts offered to cover the cost of the alcohol and possibly the valet parking if needed. They offered to do either a cocktail party or a Garden Party.

The committee discussed setting up a theme for the event, and possibly tying it up with the architectural program, given that Rob Moon and his spouse’s house was designed by Steve Chase, and it is architecturally significant and includes a great art collection. The budget for this event is approximately \$5,000. The Committee looked into ways to reduce the labor cost from this event by maybe hiring a bartender with two bars and having food stations for instance.

##### **5.5 Follow-up Items**

##### **5.5 Task of**

##### **5.5 Due by**

5.5 Follow-up Items	5.5 Task of	5.5 Due by

#### **6. Future Agenda Items**

Carol Bell Dean asked the Committee to think about future ideas for the 2022-2023 season. The Committee discussed the campus tours and Matt Durkan indicated that Bill Chunowitz, Peter Sturgeon and Patrick Farrell offered to help with them when they can be started again.

The last item discussed was that Matt Durkan will provide the Foundation logos to the Committee members at their requests, if needed.

#### **7. Adjournment**

The Chair adjourned the meeting at 4:11PM.

**Next Meeting: Thursday, November 4, 2021 – 3:30 pm**