



Foundation Development Committee Meeting

Minutes for Thursday, November 11, 2021

2:00PM

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Meeting Participants

Committee Members Present

Joanne Mintz (Chair), Carol Bell Dean, Jim Williams, Jim Greene, Peggy Cravens

Committee Members Absent:

Jim Johnson, Leslie Usow, Carol Fragen, Jane Saltonstall

Guest(s)

Catherine Abbott

Recorder

Juli Maxwell

Meeting Minutes

1. Call to Order/Roll Call

The meeting was called to order at 2:01 pm.

2. Action Items

2.1 Approval of Agenda: Foundation Development Committee Meeting of November 11, 2021
Agenda: Pursuant to Government Code Section 54954.2(b)(2), the Committee may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

2.2 Confirmation of Agenda: Approval of Agenda for the Development Committee Meeting of November 11, 2021 with any addition, correction or deletions.

2.2 Conclusion

Carol Bell Dean moved to approve the agenda as presented. Jim Greene seconded.

Motion carried unanimously.

2. Follow-up Items

2. Task of

2. Due by

None	None	None
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3. Minutes

3.1 Approval of regular Foundation Development Committee Meeting Minutes – October 14, 2021.

The minutes were approved as presented.

3. Follow-up Items

3. Task of

3. Due by

None	None	None
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4. Comments from the Public

In accordance with Assembly Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. Questions will be accepted by email to codfoundation@collegeofthedesert.edu and read into the record during public comment. Persons who wish to speak to the Board on any item not already on the agenda may do so at this time. There is a time limit of three (3) minutes per person and fifteen (15) minutes per topic, unless further time is granted by the Board. This time limit will be doubled for members of the public utilizing a translator to ensure the non-English speaker receives the same opportunity to directly address the Board, unless simultaneous translation equipment is used. Requests should be directed to the Foundation as soon in advance of the Board meeting as possible.

There were no comments from the public received.

5. Discussion and Action Items

5.1 Discuss re-vamping of Development Committee

Joanne shared that because there are ad-hoc and standing committees that report back to the Development Committee, the committee has become a “listening committee”. It has become evident that the Development Committee needs to be re-vamped. After meeting with Chris Anderson and Foundation Staff, Joanne stated that she would like change the name of the committee to the “Stewardship Committee.” The purpose of the committee would be to ensure all current and potential donors are thanked appropriately and that they are communicated to on a regular basis, providing updates on how their funds are used and the impact that the funds are having. Additionally, the committee can be responsible for enhancing the board members stewardship so that it's both an internal and external stewardship.

Joanne also suggested having an underwritten end of the year “thank you” party for all the hard work that every board member puts. Joanne asked for discussion and input about what the committee thinks about this idea.

Committee agreed this is a great idea. Jim Williams asked to step down from this new Stewardship committee as he felt it was not in line with the way he sees his position as a board member. Jim also stated that a Development Committee was not needed since the Foundation has a Director of Development that should have the responsibility for doing this work.

Committee discussed what stewardship entails and the board’s role in stewardship, and how important it is to the organization.

5.1 Follow-up Items

5.1 Task of

5.1 Due by

None	None	None
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6. Adjournment

The committee lost quorum when Jim Williams had to leave the meeting at 2:21PM.

Next Meeting: December 16, 2021, 2:00 pm