



COLLEGE
of the DESERT
FOUNDATION

FOUNDATION
BOARD OF DIRECTORS MEETING
MARCH 10, 2022
3:30PM

IN PERSON:

College of the Desert Palm Desert
43500 Monterey Avenue
Palm Desert, CA 92260
Cravens Center Multipurpose Room

OR

ONLINE VIA ZOOM:

[https://cccconfer.zoom.us/j/98222065956?](https://cccconfer.zoom.us/j/98222065956?pwd=UDdCYXhqb1lzcXo2TWthaldpUm4rUT09)

[pwd=UDdCYXhqb1lzcXo2TWthaldpUm4rUT09](https://cccconfer.zoom.us/j/98222065956?pwd=UDdCYXhqb1lzcXo2TWthaldpUm4rUT09)

Passcode: 888478

OR Dial: +1 669 900 6833 (US Toll)

Meeting ID: 982 2206 5956



COLLEGE
of the DESERT
FOUNDATION



AGENDA



College of the Desert Foundation
Regular Meeting of the Board of Directors

Agenda for Thursday, March 10, 2022
3:30 PM

IN PERSON *

COLLEGE OF THE DESERT – PALM DESERT
43500 Monterey Avenue,
Palm Desert, CA 92260
Cravens Center Multipurpose Room – **Mask Required*
&

Zoom Video:

<https://cccconfer.zoom.us/j/98222065956?pwd=UDdCYXhqb1lzcXo2TWthaldpUm4rUT09>

Passcode: 888478
OR Dial: +1 669 900 6833 (US Toll)
Meeting ID: 982 2206 5956

COLLEGE OF THE DESERT FOUNDATION MISSION: College of the Desert Foundation acts as advocates for the College and secures financial support enhancing educational opportunities for all students.

COLLEGE OF THE DESERT MISSION: College of the Desert provides excellent educational programs in basic skills, career and technical education, certificate, transfer preparation, associate degrees, noncredit and distance education, which are continuously evaluated and improved. Our programs and services contribute to the success, learning and achievement of our diverse students and the vitality of the Desert Community College District, surrounding areas and beyond.

Persons with disabilities may make a written request for a disability-related modification or accommodation, including for auxiliary aids or services, in order to participate in the Board meeting. Requests should be directed to the Office of the College of the Desert Foundation ("Foundation") as soon in advance of the Board meeting as possible. The Foundation minutes of the meeting are the official record of the actions of the Board. The Foundation meetings are governed by the Ralph M. Brown Act (California Code 54950 through 54962). The Foundation operates in accordance with the Non-Profit Benefit Corporations Law.

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Board Members (23)

Christine Anderson (Chair), Norma Castaneda, Bill Chunowitz, Peggy Cravens, Carol Bell Dean, Marge Dodge, Carol Fragen, Barbara Fromm, Jim Greene, Paul Hinkes, Peggy Jacobs, Dale Landon, Donna MacMillan, Thomas Minder, Joanne Mintz, Barbara Foster Monachino, Rob Moon, Marlene O'Sullivan, Diane Rubin, Jane Saltonstall, Leslie Usow, Jim Williams and Jake Wuest

Non-Voting Board Members (6)

Catherine Abbott, Kim Dozier, Martha Garcia, Amaris Guzman, John Ramont and Aurora Wilson

Quorum: 50%

Subject to Brown Act: Yes

1. Call to Order/Roll Call

1.1 Call to Order

2. Agenda

2.1 Regular Foundation Board of Directors Meeting of March 10, 2022 Agenda:

Pursuant to Government Code Section 54954.2(b)(2), the Board may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

2.2 Confirmation of Agenda: Approval of agenda of the Regular Foundation Board Of Directors Meeting of March 10, 2022 with any additions, corrections or deletions

3. Minutes

3.1 Approval of January 26, 2022 Foundation Board of Directors Regular Meeting Minutes

4. Comments from the Public

4.1 Comments from the Public: Comments From The Public: Persons who wish to speak to the Board should complete the "request to address the Board" form and present it to the secretary. Persons who wish to speak to the Board on any item not already on the agenda may do so at this time. There is a time limit of three (3) minutes per person and fifteen (15) minutes per topic, unless further time is granted by the Board. This time

limit will be doubled for members of the public utilizing a translator to ensure the non-English speaker receives the same opportunity to directly address the Board, unless simultaneous translation equipment is used. Persons with disabilities may make a written request for a disability-related modification or accommodation, including for auxiliary aids or services, in order to participate in the Board meeting. Requests should be directed to the Foundation as soon in advance of the Board meeting as possible.

5. Consent Agenda

Consent Agenda: Blanket Motion: All Consent items will be voted on in one motion. Any Board Member may request that any item(s) be moved to the Action Agenda-

- 5.1 Resolution of the Board of Directors of the College of the Desert Foundation Making Findings and Determinations under AB 361 for Continued Virtual Meetings**
- 5.2 Approve the 990's Tax Return as recommended by the Finance and Investment Committee**
- 5.3 Approve the Financial Statements for period ended October 31, 2021, November, 30, 2021 & December 31, 2021 as recommended by the Finance and Investment Committee**
- 5.4 Approve the sponsor of \$42,669 for the 2022 Commencement for Caps, Gowns and Tassels**

6. Action Agenda (Items pulled from the Consent Agenda for Separate discussion and Consideration)

7. Discussions & Action Items

- 7.1 Approve the Board Quasi-Endowment for the \$600,000 Planned Gift from Mary Silver as recommended by the Executive Committee (Tom Minder & Diane Rubin)**
- 7.2 Approve the Executive Committee Organizational Chart Restructuring as recommended by the Executive Committee (Christine Anderson)**
- 7.3 Foundation Task Force (Barbara Fromm)**
- 7.4 Stepping Out for College of the Desert – March 31, 2022:**
 - 7.4.1 General Update (Barbara Foster Monachino & Jane Saltonstall)
 - 7.4.2 Budget Update (Kirstien Renna)
 - 7.4.3 Information/Update on Sponsorships (Matt Durkan/Catherine Abbott)
- 7.5 Budget Workshop info – Next Finance and Investment Committee meeting on Wednesday, April 20 at 3PM (Catherine Abbott)**

8. Other Discussions & Future Agenda Items

- 8.1 Campus Grants (Catherine Abbott)**
- 8.2 Review the proposed list of Board of Directors as presented in the Board packet & Nominating Committee Update (Barbara Fromm)**
- 8.3 2022-2023 Foundation Budget First Review (Kirstien Renna & Catherine Abbott)**
- 8.4 Board Member Expectation Form (Catherine Abbott)**
- 8.5 2% Management Fee discussion as per the Finance & Investment Committee (Tom Minder)**
- 8.6 Student Emergency Fund Update**

9. Adjournment

Next meeting: Wed, April 27, 2022- Location to be confirmed – 3PM



COLLEGE
of the DESERT
FOUNDATION

MINUTES FOR APPROVAL



**Regular meeting of the Foundation Board
Minutes for Wednesday, January 26, 2022
3PM to 5PM**

Meeting Participants

Voting Board Members Present (17 members)

Christine Anderson (Chair), Norma Castaneda, Bill Chunowitz, Carol Bell Dean, Marge Dodge, Carol Fragen, Barbara Fromm, Jim Greene, Paul Hinkes, Dale Landon, Joanne Mintz, Barbara Foster Monachino, Rob Moon, Marlene O'Sullivan, Jane Saltonstall, Jim Williams and Jake Wuest

Non-Voting Board Members Present

Catherine Abbott, Kim Dozier, Martha Garcia, Amaris Guzman, John Ramont and Aurora Wilson

Board Members Not Present

Jim Johnson, Peggy Cravens, Peggy Jacobs, Donna MacMillan, Thomas Minder, Diane Rubin and Leslie Usow

Guest(s) & Staff

Gailya Brown, Liz Chambers, Matt Durkan, Juli Maxwell, Amanda McCarthy, Miguel Pena and Kirstien Renna

Recorder

Eve-Marie Dehondt

Meeting Minutes

1. Call to Order/Roll Call

1.1 Call to Order

The meeting was called to order at 3:01 PM.

Dale Landon joined the meeting at 3:29PM. Rob Moon left the meeting at 3:59PM.

2. Approval of Agenda

2.1 Approval of Agenda: Foundation Board of Directors Regular meeting of January 26, 2022: Pursuant to Government Code Section 54954.2(b)(2), the Board may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

2.2 Confirmation of Agenda: Approval of Agenda for the Board of Directors regular meeting of January 26, 2022 with any addition, correction or deletions.

2.2 Conclusion

Bill Chunowitz moved to approve the agenda as updated, Jake Wuest seconded. Motion carried.

2.2 Follow-up Items	2.2 Task of	2.2 Due by
None	None	None

3. Approval of Minutes

3.1 Approval of December 1, 2021 Foundation Board of Directors Regular Meeting Minutes

Barbara Fromm moved to approve the minutes as presented, Carol Fragen seconded. Motion Carried.

Rob Moon recused himself.

3.1 Follow-up Items	3.1 Task of	3.1 Due by
None	None	None

4. Comments from the Public

4.1 Comments from the Public: In accordance with Assembly Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. Questions will be accepted by email to codfoundation@collegeofthedesert.edu and read into the record during public comment. Persons who wish to speak to the Board on any item not already on the agenda may do so at this time. There is a time limit of three (3) minutes per person and fifteen (15) minutes per topic, unless further time is granted by the Board. This time limit will be doubled for members of the public utilizing a translator to ensure

the non-English speaker receives the same opportunity to directly address the Board, unless simultaneous translation equipment is used. Requests should be directed to the Foundation as soon in advance of the Board meeting as possible

There were no comments from the public and no member of the public was present.

5. Mission Moment

5.1 Student Ed Master Plan (Dr. Jessica Enders)

This presentation could not take place as Dr. Enders was not able to attend the meeting and will be tabled to another meeting. Thank you letter testimonials from scholarship recipients were read to the Board instead of the presentation.

5. Follow-up Items	5. Task of	5. Due by
None	None	None

6. Consent Agenda Items

Consent Agenda: Blanket Motion: All Consent items were voted on in one motion. Any Board Member may request that any item(s) be moved to the Action Agenda.

6.1 Resolution of the Board of Directors of the College of the Desert Foundation Making Findings and Determinations under AB 361 for Continued Virtual Meetings

6.2 Approve the Letter of retirement from Consultant Liz Chambers

6.3 Approve the Ratification of Gailya Brown's Consultant Contract

6. Conclusion

Remove the security number that was provided in the packet by mistake.

Tom Minder moved to approve the consent agenda, Bill Chunowitz seconded. Motion carried.

6. Follow-up Items	6. Task of	6. Due by
None	None	None

7. Action Agenda (Items pulled from the Consent Agenda for Separate discussion and consideration)

There was no action item pulled from the agenda

7. Follow-up Items	7. Task of	7. Due By
None	None	None

8. Reports

8.1 College Superintendent/President – Dr. Martha Garcia

Martha Garcia thanked the Board for sharing the stories.

8.1 Follow-up Items	8.1 Task of	8.1 Due
None	None	None

8.2 Board of Trustees – Aurora Wilson

Aurora Wilson reported

Marge Dodge suggested watching the YouTube recording of the palm springs desert and the presentation from Mac McGinnis. The Board needs to be educated and watch these reports.

8.2 Follow-up Items	8.2 Task of	8.2 Due
Send the YouTube excerpt from the BOT	None	None

8.3 Student Board Member Update – Amaris Guzman

Amaris Guzman did not have any report.

8.3 Follow-up Items	8.3 Task of	8.3 Due by
None	None	None

8.4 Board President – Dr. Christine Anderson

Dr. Christine Anderson reported that the Executive considered hiring a consultant but agreed to keep the College deal with it.

Christine Anderson shared that Jim Johnson resigned from the Board for unavailability reasons.

Acknowledges Liz Chambers

Ad-Hoc Executive Committee has met and looked at the organizational chart. The draft will go to the Executive Committee and then come back to the Board in March.

8.4 Follow-up Items	8.4 Task of	8.4 Due by
None	None	None

8.5 Executive Director – Catherine Abbott

Catherine Abbott provided an overview of the College of the Desert and College of the Desert Foundation's recent activities to the Board.

8.5.1 Budget Workshop Update

8.5.2 Budget Workshop Reminder:

8.5.2.1 Wed, February 2, at 9AM– on Zoom and in the COD Foundation Conference Room

Catherine Abbott informed the Board that a temporary accounting person, Mike Hofacre has been hired.

Catherine Abbott acknowledge and recognize Liz Chambers as she is retiring.

8.5 Follow-up Items	8.5 Task of	8.5 Due by
None	None	None

8.6 Development Update (Matt Durkan)

Matt Durkan provided an update on the recent activities from the Development Team and the significant gifts received since the last Board meeting. He also acknowledged the Board members who recently made a pledge or significant gifts for the current fiscal year. He provided an update on the recent President's Circle and Academic Angels events, and on the Stepping Out for College of the Desert, and the donations and pledges received, as of this day.

8.6.1 Legacy Leaders Update (Liz Chambers)

Liz Chambers and Peggy Cravens provided an update on the recent gift planning donations received.

8.6.2 Revenue Update (Matt Durkan)

Matt Durkan provided a revenue update.

8.6.3 Campus Tour Update (Matt Durkan)

Matt Durkan provided an update on the Campus Tours. The first tours will take place on February 23 with a large group from California Retired Teachers

Association and March 11. Matt Durkan invited the Board members to attend. Jim Williams and Barbara Foster Monachino agreed to go on the tour on February 23.

Students will be attending tours and interact with the visitors.

8.6 Follow-up Items	8.6 Task of	8.6 Due by
None	None	None

9. Discussions & Action Items

9.1 Approval to postpone the February 23, 2022 meeting to Thursday March 10, 2022 and cancel the March 30, 2022 Board meeting (Christine Anderson)

The resolution presented

9.1 Conclusion

Jim Williams moved to **postpone the February 23, 2022 meeting to Thursday March 10, 2022 and cancel the March 30, 2022 Board meeting.** Carol Bell Dean Seconded. Motion carried.

9.1 Follow-up Items	9.1 Task of	9.1 Due by
The Board Date has been changed to March 10, 2022. The date will be updated on the material.	Eve-Marie Dehondt	February 2022

9.2 Stepping Out for College of the Desert – March 31, 2022:

9.2.1 General Update (Barbara Foster Monachino & Jane Saltonstall)

9.2.2 Information/Update on Sponsorships (Matt Durkan/Catherine Abbott)

9.2.3 Presentation on the Donor Advised Fund donations for Stepping Out for College of the Desert (Catherine Abbott)

Item 9.2.3 has been tabled to the next meeting.

9.2 Follow-up Items	9.2 Task of	9.2 Due by
None	None	None

9.3 Update on other upcoming Events (Matt Durkan):

9.3.1 **State of the College** – April 19, 2022

9.3.2 **President's Circle Reception** – April 8, 2022 – 5PM - Rob Moon and Bob Hammack's Residence

9.3 Follow-up Items	9.3 Task of	9.3 Due by
None	None	None

10. Other Discussions & Future Agenda Items

10.1 Recommendation from the Executive Committee to set a Quasi-Endowment for the \$600,000 Legacy Leaders Gift (Catherine Abbott)

This item will be discussed in future meetings, as no new action have been taken.

10.2 Executive Committee Organizational Chart Restructuring Update (Christine Anderson)

This item will be discussed in future meetings, as no new action have been taken.

10. Follow-up Items	10. Task of	10. Due by
None	None	None

11. Adjournment

The Foundation President adjourned the meeting at 5:00PM.

Next Meeting: Wednesday, March 10, 2022 – 3:30PM – Palm Desert Campus – Cravens Multipurpose Room



COLLEGE
of the DESERT
FOUNDATION

RESOLUTION
MAKING FINDINGS
AND
DETERMINATIONS
UNDER AB361 FOR
CONTINUED VIRTUAL
MEETINGS



RESOLUTION NO. ____

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
COLLEGE OF THE DESERT FOUNDATION MAKING
FINDINGS AND DETERMINATIONS UNDER AB 361 FOR
CONTINUED VIRTUAL MEETINGS**

WHEREAS, the Ralph M. Brown Act (Gov. Code § 54950 et seq.) generally requires local agencies meeting via teleconference, including through other virtual or electronic means, to provide public access at each location in which members of the legislative body are teleconferencing; and

WHEREAS, the Legislature recently enacted Assembly Bill 361 (AB 361), which amended Government Code section 54953 to allow local agencies to meet fully virtually during a proclaimed state of emergency if state or local officials have imposed or recommended measures to promote social distancing; and

WHEREAS, the Board of Directors finds that the Governor issued a proclamation declaring a state of emergency on March 4, 2020 due to the COVID-19 pandemic, pursuant to section 8625 of the California Emergency Services Act; and

WHEREAS, the Board of Directors has reconsidered the circumstances of the state of emergency and finds that state or local officials continue to recommend measures to promote social distancing; and

WHEREAS, the Board of Directors desires that the College of the Desert Foundation shall continue to hold virtual meetings pursuant to AB 361 and Government Code section 54953(e).

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE COLLEGE OF
THE DESERT FOUNDATION DOES HEREBY RESOLVE AND FIND AS FOLLOWS:**

Section 1. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. The Board of Directors of the College of the Desert Foundation shall be authorized to continue to meet virtually in accordance with Government Code section 54953(e) and without compliance with section 54953(b)(3).

Section 3. This Resolution does not prevent or prohibit the Board of Directors from holding hybrid meetings (containing both virtual and in-person components) or from meeting in-person, provided such meetings comply with AB 361 and with all state and local health orders. Committees and other Brown Act bodies shall comply with all rules established by the Board for attendance at meetings.

Section 4. The Board of Directors shall take action to renew this Resolution every 30 days for as long as any state or local officials continue to recommend any measures to promote social distancing, but the Board of Directors may terminate the Resolution at any time. In the

event that more than 30 days pass between regular Board of Directors meetings, the Board of Directors shall take action to renew this Resolution prior to taking any action or engaging in any deliberation or discussion in a virtual meeting; renewal of this Resolution may occur either at the beginning of the next regular meeting or at a special meeting called for such purposes. In the event this Resolution has lapsed, and the Board of Directors has not terminated it, the Board of Directors shall be authorized to, and shall, make any required findings in order to meet virtually under AB 361.

Section 5. If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The Board of Directors declares that the Board of Directors would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.

Section 6. This Resolution shall take effect immediately upon its adoption.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Board of Directors of the College of the Desert Foundation at a regular meeting held on the ____ day of _____, 2021, by the following vote:

AYES:

NOES:

ABSENT:

Christine Anderson, Ed.D., President

College of the Desert Foundation

**APPROVE THE FINANCIAL
STATEMENTS FOR OCTOBER 2021/
NOVEMBER 2021/DECEMBER 2021**





FINANCIAL SUMMARY

October 31, 2021

COLLEGE OF THE DESERT FOUNDATION STATEMENT OF FINANCIAL POSITION , OCTOBER 31, 2021 WITH COMPARATIVE TOTALS FOR OCTOBER 31, 2020					
	Operating & Restricted Asset Funds		Endowed Asset Funds	Totals	
	Unrestricted Fund	Temporarily Restricted Fund	Permanently Restricted Fund	(Memorandum Only)	
				2021-2022	2020-2021

ASSETS

Current Assets

1	Cash and cash equivalents	9,311,849	111,910	2,427,610	11,851,369	1,041,224
2	Investments	11,780,635	13,441,751	16,909,050	42,131,436	31,908,942
3	Investments - Board Reserve	500,000	-	-	500,000	500,000
4	Investments related to deferred gifts - Split Interest Agreements	-	158,228	-	158,228	168,020
5	Unconditional promises to give (Pledges)	60,000	-	-	60,000	20,320
6	Allowance for Doubtful Accounts	-	-	-	-	-
7	Accounts Receivable	-	-	-	-	200
8	Accounts Receivable - Related Party	3,325	-	-	3,325	-
9	Accrued interest receivable	61,005	30,086	5,164	96,255	109,348
10	Student Emergency Funds held at Co	5,000	-	-	5,000	5,000
11	Other Assets	2,500	-	-	2,500	2,500
12	Total Current Assets	21,724,314	13,741,975	19,341,824	54,808,113	33,755,554

Noncurrent Assets

13	Beneficial interest in assets held by the Foundation for California Community Colleges - Osher Foundation	-	126,666	336,549	463,215	381,424
14	Unconditional promises to give (Pledges)- Net amortized Discount	960	64,907	-	65,867	54,808
15	Equipment (net of accumulated depreciation)	-	-	-	-	40
16	Total Noncurrent Assets	960	191,573	336,549	529,082	436,272
17	TOTAL ASSETS	21,725,274	13,933,548	19,678,373	55,337,195	34,191,826

LIABILITIES

Current Liabilities

18	Accounts payable	31,577	15,225	-	46,802	69,877
19	Accounts Payable - Related Party	95,391	27,673	-	123,064	92,526
20	Accrued Payroll - Related Party	43,464	-	-	43,464	17,442
21	PPP Loan Payable	-	-	-	-	97,786
22	Deferred Contribution Income	-	-	-	-	(3,373)
23	Total Current Liabilities	170,432	42,898	-	213,330	274,258

NET ASSETS, beginning

Unrestricted:

24	Undesignated	20,917,272	-	-	20,917,272	2,350,492
25	Board designated	750,000	-	-	750,000	500,000
26	Temporarily restricted	-	13,761,098	-	13,761,098	10,857,833
27	Permanently restricted	-	-	19,565,560	19,565,560	19,414,806
28	TOTAL NET ASSETS, beginning	21,667,272	13,761,098	19,565,560	54,993,930	33,123,131
29	Net Activity	(112,430)	129,552	112,813	129,935	794,437
30	NET ASSETS	21,554,842	13,890,650	19,678,373	55,123,865	33,917,568
31	TOTAL LIABILITIES AND NET ASSETS	21,725,274	13,933,548	19,678,373	55,337,195	34,191,826

STATEMENT OF ACTIVITIES
FOR CURRENT MONTH ENDED 10/31/2021 & YTD

CURRENT MONTH ENDING 10/31/2021				Prior Year Month Ending	CURRENT YEAR TO DATE			PRIOR YTD ENDING	CURRENT YEAR BUDGET
ALL FUNDS	Budget	Variance		10/31/2020	ALL FUNDS	Budget	Variance	10/31/2020	2021 / 2022
(1/12 OF Annual Budget)					(4/ 12 of Annual Budget)				
OPERATIONAL & PROGRAM SUPPORT									
OPERATING REVENUE									
1	In-Kind Revenue	-	5,417	(5,417)	-	21,666.67	(21,667)	-	65,000
2	Interest	57,128	60,000	(2,872)	42,338	231,287	240,000	228,531	720,000
3	Management Fees	37,719	34,583	3,136	33,816	150,451	138,333.33	135,954	415,000
4	Sustainability Fees (Gift Fees)	-	-	(200)	-	-	-	(200)	-
5	TOTAL OPERATING REVENUE	94,847	100,000	(5,153)	75,954	381,738	400,000	364,285	1,200,000
MANAGEMENT & GENERAL EXPENSES									
6	General	41,880	48,200.79	6,321	47,910	170,112	192,803.15	153,948	578,409
7	Independent Contractors (Non-Fundraising)	704	670	(34)	810	1,672	2,680	3,298	8,040
8	Marketing	-	-	-	-	-	-	-	-
9	Recognition	150	313	163	75	411	1,250.00	440	3,750
10	Salaries & Related Expenses	41,712	40,966	(745)	30,757	169,188	163,865.83	121,318	491,597
11	TOTAL MANAGEMENT & GENERAL EXPENSES	84,446	90,150	5,704	79,552	341,383	360,598.97	279,004	1,081,797
PROGRAM EXPENSES									
12	College & Student Support	67,036	92,800	25,764	132,508	414,890	371,200.00	308,477	1,113,600
13	Development & Recognition	218	642	423	10	381	2,566.67	221	7,700
14	General	3,378	1,722	(1,656)	3,817	8,049	6,887	4,174	20,660
15	Independent Contractors (Non-Fundraising)	1,936	1,843	(94)	2,228	4,598	7,370.00	9,070	22,110
16	Marketing	3,640	12,747	9,107	(81,657)	14,185	50,987	(18,850)	152,960
17	Salaries & Related Expenses	33,180	32,587	(593)	24,466	134,582	130,347.82	(4,234)	391,043
18	TOTAL PROGRAM EXPENSES	109,388	142,339	32,952	81,371	576,684	569,357.82	(7,326)	1,708,073
19	TOTAL OPERATING EXPENSES	193,833	232,489	38,656	160,922	918,067	929,956.79	678,599	2,789,870
20	OPERATING SURPLUS (DEFICIT)	(98,986)	(132,489)	33,503	(84,968)	(536,329)	(529,957)	(314,314)	
FUNDRAISING									
FUNDRAISING REVENUE									
21	Annual Giving - Gifts \$1,000 and under	3,638	6,250	(2,612)	3,396	10,141	25,000	15,856	75,000
22	Business Engagement Giving - All donations made by businesses	250	4,167	(3,917)	1,450	9,508	16,666.67	3,564	50,000
23	Foundation Grants	-	41,667	(41,667)	200,000	236,200	166,666.67	221,000	500,000
24	Leadership Giving - Gifts \$1,000 - \$24,999	35,688	41,667	(5,979)	49,403	91,669	166,666.67	81,968	500,000
25	Major Gifts - Gifts of \$25,000 +	50,000	20,833	29,167	-	152,312	83,333.33	150,000	250,000
26	Planned Giving	7,500	8,333	(833)	26,000	27,001	33,333.33	38,902	100,000
27	Special Events	25,000	43,750	(18,750)	-	30,000	175,000	-	525,000
28	Sponsorship Scholarships (Pass Thru)	14,273	25,000	(10,727)	39,058	89,538	100,000	149,422	300,000
29	TOTAL FUNDRAISING REVENUE:	136,348	191,667	(55,318)	319,306	646,369	766,667	660,711	2,300,000
FUNDRAISING EXPENSES									
30	Development & Recognition	1,224	4,254	3,031	2,073	1,870	17,016.67	2,345	51,050
31	General	2,161	1,347	(814)	3,158	5,957	5,387.85	3,398	16,164
32	Independent Contractors	5,380	4,588	(793)	7,513	11,090	18,350.00	29,133	55,050
33	Marketing (Fundraising Portion)	4,704	6,520	1,816	(20,058)	14,550	26,080.00	(4,356)	78,240
34	Special Events Direct Expenses	666	10,833	10,167	-	2,969	43,333.33	(6,500)	130,000

STATEMENT OF ACTIVITIES
FOR CURRENT MONTH ENDED 10/31/2021 & YTD

		CURRENT MONTH ENDING 10/31/2021			Prior Year Month Ending	CURRENT YEAR TO DATE			PRIOR YTD ENDING	CURRENT YEAR BUDGET
		ALL FUNDS	Budget	Variance	10/31/2020	ALL FUNDS	Budget	Variance	10/31/2020	2021 / 2022
		(1/12 OF Annual Budget)				(4/ 12 of Annual Budget)				
35	Salaries & Benefits (Fundraising Portion)	19,908	19,552	(356)	14,679	80,749	78,208.69	(2,540)	57,902	234,626
36	TOTAL FUNDRAISING EXPENSES:	34,043	47,094	13,052	7,365	117,185	188,376.54	71,192	81,921	565,130
37	FUNDRAISING SURPLUS (DEFICIT)	102,306	144,573	42,267	311,941	529,184	578,290	49,106	578,791	
38	OPERATING REVENUE BUDGET FY 2021/22	94,847	100,000	(5,153)	75,954	381,738	400,000	(18,262)	364,285	1,200,000
39	FUNDRAISING REVENUE BUDGET FY 2021/22	136,348	191,667	(55,318)	319,306	646,369	766,667	(120,298)	660,711	2,300,000
40	TOTAL 2021/22 REVENUE BUDGET:	231,195	291,667	(60,471)	395,260	1,028,107	1,166,667	(138,560)	1,024,996	3,500,000
41	MANAGEMENT & GENERAL EXPENDITURE BUDGET FY 2021/22	84,446	90,150	5,704	79,552	341,383	360,599	19,216	279,004	1,081,797
42	PROGRAM EXPENDITURES BUDGET FY 2021/22	109,388	142,339	32,952	81,371	576,684	569,358	(7,326)	399,595	1,708,073
43	FUNDRAISING EXPENDITURE BUDGET FY 2021/22	34,043	47,094	13,052	7,365	117,185	188,377	71,192	81,921	565,130
44	TOTAL 2021/22 EXPENDITURE BUDGET:	227,876	279,583	51,707	168,288	1,035,252	1,118,333	83,082	760,519	3,355,000
45	NET SURPLUS (DEFICIT) BEFORE INVESTMENT ACTIVITY	3,319	12,083	75,770	226,973	(7,145)	48,333	55,478	264,477	-
46	Realized Gain / Loss	43,634	-	-	355,357	425,934	-	-	441,305	-
47	Realized Gain / Loss - Osher	-	-	-	-	10,200	-	-	-	-
	Realized Gain/Loss - Gifts of Securities	-	-	-	-	1,092	-	-	-	-
48	Unrealized Gain / Loss	559,146	-	-	(634,350)	(215,668)	-	-	153,475	-
49	Investment Fees	(38,128)	12,083.33	-	(24,313)	(84,479)	48,333.33	-	(64,820)	145,000
50	Refunds	-	-	-	-	-	-	-	-	-
51	Interfund Transfers	-	-	-	-	-	-	-	-	-
52	Investment Activities	564,652	12,083	-	(303,306)	137,079	48,333	-	529,960	-
53	NET SURPLUS (DEFICIT)	567,971			(76,333)	129,934			794,437	



FY 20/21 COMBINED OPERATING BUDGET

REVENUES

Fundraising Revenues :

	FY 2020/21 OPERATING BUDGET	FY 20/21 Actuals @ 10/31/2020	% of Budget vs Actual @ 10/31/2020	Revised Board Approved FY 2021/22 Operating Budget	FY 2021/22 Actuals at 10/31/2021	% of Budget vs Actual
Annual Giving	100,000	16,356	16.4%	75,000	10,142	13.5%
Leadership Giving	350,000	81,468	23.3%	500,000	96,669	19.3%
Business Engagement Giving	100,000	3,564	3.6%	50,000	9,508	19.0%
Major Gifts	150,000	150,000	100.0%	250,000	152,312	60.9%
Planned Giving	250,000	38,902	15.6%	100,000	27,001	27.0%
Special Events Giving / Capital Campaign	550,000	-	0.0%	525,000	25,000	4.8%
Stepping Out for COD	500,000	-	0.0%	500,000	25,000	5.0%
Academic Angels Events	50,000	-	0.0%	25,000	-	0.0%
Scholarship Pass-Thru Donations	350,000	149,422	42.7%	300,000	89,538	29.8%
Grants	450,000	221,000	49.1%	500,000	236,200	47.2%
Fundraising Revenues	2,300,000	660,712	28.7%	2,300,000	646,370	28.1%

Investment/Other Revenues :

						0.0%
Investment Management Services	382,000	135,954	35.6%	415,000	150,451	36.3%
Gift Fee	-	(200)	0.0%	-	-	0.0%
In Kind Revenue	68,000	-	0.0%	65,000	-	0.0%
Interest/Dividends Income	700,000	228,531	32.6%	720,000	231,287	32.1%
Investment/Other Revenues	1,150,000	364,285	31.7%	1,200,000	381,738	31.8%
Total Combined Revenue	3,450,000	1,024,997	29.7%	3,500,000	1,028,108	29.4%



FY 20/21 COMBINED OPERATING BUDGET

EXPENDITURES

Fundraising Expenses

	FY 2020/21 Budget			FY 2021/22 Budget		
	FY 2020/21 OPERATING BUDGET	FY 20/21 Actuals @ 10/31/2020	% of Budget vs Actual @ 10/31/2020	Revised Board Approved FY 2021/22 Operating Budget	FY 2021/22 Actuals at 10/31/2021	% of Budget vs Actual
Annual Giving	10,000	-	0.0%	10,000	-	0.0%
Leadership Giving	15,000	1,748	11.7%	15,000	1,390	9.3%
Business Engagement	5,000	310	6.2%	1,500	-	0.0%
Major Gifts	3,000	-	0.0%	-	-	0.0%
Foundation Giving	1,000	-	0.0%	-	-	0.0%
Planned Giving	10,000	-	0.0%	15,000	-	0.0%
Special Events Expenses	100,000	(6,500)	-6.5%	130,000	2,969	2.3%
Stepping Out for COD Event	75,000	(6,500)	-8.7%	120,000	666	0.6%
Academic Angels Events	25,000	-	0.0%	10,000	2,303	23.0%
Total Fundraising Expenses:	144,000	(4,442)	-3.1%	171,500	4,359	2.5%

General Operating Expenses

Alumni Database Development	1,000	-	0.0%	1,000	-	0.0%
Alumni Engagement	35,000	(864)	-2.5%	-	-	0.0%
Auditor	15,000	9,100	60.7%	17,000	10,500	61.8%
Bad Debt	-	-	0.0%	-	-	0.0%
Bank Charges	6,000	425	7.1%	4,000	483	12.1%
Board/Staff Training	15,000	5,580	37.2%	15,000	8,770	58.5%
Community Relations	5,000	1,225	24.5%	5,000	-	0.0%
Depreciation Expense	-	-	0.0%	-	-	0.0%
Donor Cultivation	15,000	-	0.0%	10,000	724	7.2%
Donor Recognition	15,000	587	3.9%	5,000	548	11.0%
Donor/Scholarship Reception Expenses	12,000	-	0.0%	-	-	0.0%
Equipment Lease	8,000	1,935	24.2%	8,000	1,935	24.2%
Furniture & Equipment	1,500	-	0.0%	3,200	-	0.0%
In Kind Expense	68,000	-	0.0%	65,000	-	0.0%



FY 20/21 COMBINED OPERATING BUDGET

FY 2020/21 Budget			FY 2021/22 Budget		
FY 2020/21 OPERATING BUDGET	FY 20/21 Actuals @ 10/31/2020	% of Budget vs Actual @ 10/31/2020	Revised Board Approved FY 2021/22 Operating Budget	FY 2021/22 Actuals at 10/31/2021	% of Budget vs Actual
30,000	-	0.0%	-	-	0.0%
-	8,010	0.0%	-	-	0.0%
-	17,000	0.0%	45,000	9,000	20.0%
20,000	16,491	82.5%	35,200	8,360	23.8%
50,000	41,501	83.0%	80,200	17,360	21.6%
555	-	0.0%	555	555	100.0%
25,000	-	0.0%	20,000	-	0.0%
380,000	96,742	25.5%	160,000	27,504	17.2%
35,000	-	0.0%	5,000	-	0.0%
25,000	-	0.0%	-	-	0.0%
50,000	-	0.0%	40,000	3,794	9.5%
50,000	13,353	26.7%	40,000	13,360	33.4%
-	-	0.0%	-	-	0.0%
135,000	45,360	33.6%	-	-	0.0%
85,000	38,029	44.7%	75,000	10,350	13.8%
3,500	1,600	45.7%	3,000	1,600	53.3%
15,000	590	3.9%	10,000	884	8.8%
45,000	17,502	38.9%	45,000	38,503	85.6%
5,000	1,094	21.9%	5,000	1,077	21.5%
20,000	285	1.4%	10,000	5,863	58.6%
5,000	-	0.0%	5,000	-	0.0%
(135,000)	(120,000)	88.9%	-	-	0.0%
1,000	-	0.0%	1,000	-	0.0%
12,000	3,538	29.5%	14,000	694	5.0%
1,200	-	0.0%	2,500	79	3.2%
1,661	-	0.0%	678	191	28.2%
55,000	-	0.0%	70,000	-	0.0%



FY 20/21 COMBINED OPERATING BUDGET

FY 2020/21 Budget			FY 2021/22 Budget		
FY 2020/21 OPERATING BUDGET	FY 20/21 Actuals @ 10/31/2020	% of Budget vs Actual @ 10/31/2020	Revised Board Approved FY 2021/22 Operating Budget	FY 2021/22 Actuals at 10/31/2021	% of Budget vs Actual
Subscriptions/Publications	2,000	901 45.1%	2,000	1,035	51.8%
Telephone	6,335	477 7.5%	6,300	-	0.0%
Travel	5,000	- 0.0%	3,000	-	0.0%
Wages & Benefits	986,849	275,722 27.9%	1,117,267	384,519	34.4%
Wages & Benefits Foundation Staff	738,193	193,047 26.2%	850,972	291,744	34.3%
Wages & Benefits-Accounting Staff	248,656	82,675 33.2%	266,295	92,776	34.8%
Website Fees	1,200	51 4.3%	1,200	1,231	102.6%
Total Operating Expenses:	1,682,800	337,991 20.1%	1,689,900	504,055	29.8%
<u>Investment Expenses</u>					
Realized Gain/Loss - For Split Interest Agreements	10,000	- 0.0%	10,000	(1,092)	-10.9%
Investment Management Services	382,000	135,954 35.6%	415,000	150,451	36.3%
Interest Expense - PPP Loan	-	241 0.0%	-	-	0.0%
Gift Fees	-	(200) 0.0%	-	-	0.0%
Other Investment Expenses - Restricted	100,000	47,318 47.3%	100,000	45,976	46.0%
Investment Expenses:	492,000	183,313 37.3%	525,000	195,335	37.2%
<u>College Support Expenses</u>					
Contributions to the College	1,131,200	308,477 27.3%	1,113,600	414,890	37.3%
College Program Support	500,000	4,965 1.0%	392,400	46,239	11.8%
Presidents Discretionary Fund	30,000	-	20,000	395	2.0%
Scholarships	600,000	303,512 50.6%	700,000	368,256	52.6%
Student Awards	1,200	- 0.0%	1,200	-	0.0%
Total College Support Expenses:	1,131,200	308,477 27.3%	1,113,600	414,890	37.3%
Total Combined Expenditures	3,450,000	825,339 23.9%	3,500,000	1,118,639	32.0%



FINANCIAL SUMMARY

November 30, 2021

COLLEGE OF THE DESERT FOUNDATION
STATEMENT OF FINANCIAL POSITION , NOVEMBER 30, 2021
WITH COMPARATIVE TOTALS FOR NOVEMBER 30, 2020

	Operating & Restricted Asset Funds		Endowed Asset Funds	Totals	
	Unrestricted Fund	Temporarily Restricted Fund	Permanently Restricted Fund	(Memorandum Only)	
				2021-2022	2020-2021
ASSETS					
Current Assets					
1 Cash and cash equivalents	631,161	117,097	7,438,250	8,186,508	1,584,642
2 Investments	20,199,404	13,446,257	11,978,410	45,624,071	32,838,027
3 Investments - Board Reserve	500,000	-	-	500,000	500,000
4 Investments related to deferred gifts - Split Interest Agreements	-	158,228	-	158,228	168,020
5 Unconditional promises to give (Pledges)	45,000	20,000	-	65,000	66,808
6 Allowance for Doubtful Accounts	-	-	-	-	-
7 Accounts Receivable	10,550	1,740	-	12,290	300
8 Accounts Receivable - Related Party	3,430	-	-	3,430	-
9 Accrued interest receivable	61,005	30,086	5,164	96,255	109,348
10 Student Emergency Funds held at Co	5,000	-	-	5,000	5,000
11 Other Assets	2,500	-	-	2,500	2,500
12 Total Current Assets	21,458,050	13,773,408	19,421,824	54,653,281	35,274,644
Noncurrent Assets					
Beneficial interest in assets held by the Foundation for California Community Colleges - Osher Foundation					
13	-	126,666	336,549	463,215	381,424
14 Unconditional promises to give (Pledges)- Net amortized Discount	20,960	44,907	-	65,867	10,320
15 Equipment (net of accumulated depreciation)	-	-	-	-	40
16 Total Noncurrent Assets	20,960	171,573	336,549	529,082	391,784
17 TOTAL ASSETS	21,479,010	13,944,981	19,758,373	55,182,363	35,666,428
LIABILITIES					
Current Liabilities					
18 Accounts payable	12,665	40,499	-	53,164	71,571
19 Accounts Payable - Related Party	190,283	106,417	-	296,700	91,357
20 Accrued Payroll - Related Party	43,464	-	-	43,464	17,442
21 PPP Loan Payable	-	-	-	-	97,867
22 Deferred Contribution Income	-	-	-	-	(3,382)
23 Total Current Liabilities	246,412	146,916	-	393,328	274,857
NET ASSETS, beginning					
Unrestricted:					
24 Undesignated	20,917,272	-	-	20,917,272	2,350,492
25 Board designated	750,000	-	-	750,000	500,000
26 Temporarily restricted	-	13,761,098	-	13,761,098	10,857,833
27 Permanently restricted	-	-	19,565,560	19,565,560	19,414,806
28 TOTAL NET ASSETS, beginning	21,667,272	13,761,098	19,565,560	54,993,930	33,123,131
29 Net Activity	(434,675)	36,967	192,813	(204,895)	2,268,441
30 NET ASSETS	21,232,597	13,798,065	19,758,373	54,789,035	35,391,572
31 TOTAL LIABILITIES AND NET ASSETS	21,479,010	13,944,981	19,758,373	55,182,363	35,666,428

STATEMENT OF ACTIVITIES
FOR CURRENT MONTH ENDED 11/30/2021 & YTD

CURRENT MONTH ENDING 11/30/2021					Prior Year Month Ending	CURRENT YEAR TO DATE 11/30/2021			PRIOR YTD ENDING	CURRENT YEAR BUDGET
ALL FUNDS	Budget	Variance		11/30/2020	ALL FUNDS	Budget	Variance	11/30/2020	2021 / 2022	
(1/12 OF Annual Budget)					(5/ 12 of Annual Budget)					
OPERATIONAL & PROGRAM SUPPORT										
OPERATING REVENUE										
1	In-Kind Revenue	-	5,417	(5,417)	-	-	27,083	(27,083)	-	65,000
2	Interest	66,383	60,000	6,383	72,926	297,670	300,000	(2,330)	301,457	720,000
3	Management Fees	37,376	34,583	2,793	35,338	187,827	172,917	14,910	171,292	415,000
4	Sustainability Fees (Gift Fees)	-	-	-	-	-	-	-	(200)	-
5	TOTAL OPERATING REVENUE	103,759	100,000	3,759	108,264	485,497	500,000	(14,503)	472,549	1,200,000
MANAGEMENT & GENERAL EXPENSES										
6	General	48,111	48,200.79	89	39,993	218,502	241,004	22,502	193,941	578,409
7	Independent Contractors (Non-Fundraising)	704	670	(34)	987	2,376	3,350	974	4,285	8,040
8	Marketing	-	-	-	-	-	-	-	-	-
9	Recognition	509	313	(196)	167	920	1,563	643	606	3,750
10	Salaries & Related Expenses	40,504	40,966	463	37,556	209,692	204,832	(4,860)	158,873	491,597
11	TOTAL MANAGEMENT & GENERAL EXPENSES	89,828	90,150	322	78,702	431,489	450,749	19,259	357,705	1,081,797
PROGRAM EXPENSES										
12	College & Student Support	162,765	92,800	(69,965)	65,168	577,654	464,000	(113,654)	373,646	1,113,600
13	Development & Recognition	299	642	343	22	679	3,208	2,530	243	7,700
14	General	3,600	1,722	(1,878)	296	11,648	8,608	(3,040)	4,471	20,660
15	Independent Contractors (Non-Fundraising)	1,936	1,843	(94)	2,713	6,534	9,213	2,679	11,783	22,110
16	Marketing	11,830	12,747	916	26,547	24,495	63,733	39,238	7,697	152,960
17	Salaries & Related Expenses	32,219	32,587	368	29,874	166,801	162,935	(3,866)	126,377	391,043
18	TOTAL PROGRAM EXPENSES	212,649	142,339	(70,310)	124,620	787,811	711,697	(76,113)	524,216	1,708,073
19	TOTAL OPERATING EXPENSES	302,477	232,489	(69,988)	203,322	1,219,300	1,162,446	(56,854)	881,922	2,789,870
20	OPERATING SURPLUS (DEFICIT)	(198,718)	(132,489)	(66,229)	(95,058)	(733,803)	(662,446)	71,357	(409,373)	
FUNDRAISING										
FUNDRAISING REVENUE										
21	Annual Giving - Gifts \$1,000 and under	4,500	6,250	(1,750)	5,522	14,642	31,250	(16,608)	21,378	75,000
22	Business Engagement Giving - All donations made by businesses	400	4,167	(3,767)	50	7,408	20,833	(13,425)	3,614	50,000
23	Foundation Grants	250,000	41,667	208,333	25,000	486,200	208,333	277,867	246,000	500,000
24	Leadership Giving - Gifts \$1,000 - \$24,999	61,771	41,667	20,104	19,903	153,439	208,333	(54,894)	101,870	500,000
25	Major Gifts - Gifts of \$25,000 +	-	20,833	(20,833)	-	152,312	104,167	48,145	150,000	250,000
26	Planned Giving	86,000	8,333	77,667	7,500	113,001	41,667	71,335	46,402	100,000
27	Special Events	39,000	43,750	(4,750)	-	46,500	218,750	(172,250)	-	525,000
28	Sponsorship Scholarships (Pass Thru)	27,800	25,000	2,800	10,580	117,338	125,000	(7,662)	160,002	300,000
29	TOTAL FUNDRAISING REVENUE:	469,471	191,667	277,804	68,554	1,090,841	958,333	132,507	729,266	2,300,000
FUNDRAISING EXPENSES										
30	Development & Recognition	13,079	4,254	(8,825)	596	14,949	21,271	6,322	2,941	51,050
31	General	2,372	1,347	(1,025)	210	8,336	6,735	(1,601)	3,608	16,164
32	Independent Contractors	5,380	4,588	(793)	7,733	16,470	22,938	6,468	36,866	55,050
33	Marketing (Fundraising Portion)	2,958	6,520	3,562	6,637	19,028	32,600	13,572	2,281	78,240
34	Special Events Direct Expenses	6,578	10,833	4,255	-	9,547	54,167	44,620	(6,500)	130,000

STATEMENT OF ACTIVITIES
FOR CURRENT MONTH ENDED 11/30/2021 & YTD

		CURRENT MONTH ENDING 11/30/2021			Prior Year Month Ending	CURRENT YEAR TO DATE 11/30/2021			PRIOR YTD ENDING	CURRENT YEAR BUDGET
		ALL FUNDS	Budget	Variance	11/30/2020	ALL FUNDS	Budget	Variance	11/30/2020	2021 / 2022
		(1/12 OF Annual Budget)				(5/ 12 of Annual Budget)				
35	Salaries & Benefits (Fundraising Portion)	19,331	19,552	221	17,924	100,080	97,761	(2,319)	75,826	234,626
36	TOTAL FUNDRAISING EXPENSES:	49,699	47,094	(2,605)	33,101	168,410	235,471	67,060	115,021	565,130
37	FUNDRAISING SURPLUS (DEFICIT)	419,772	144,573	(275,199)	35,454	922,430	722,863	(199,568)	614,245	
38	OPERATING REVENUE BUDGET FY 2021/22	103,759	100,000	3,759	108,264	485,497	500,000	(14,503)	472,549	1,200,000
39	FUNDRAISING REVENUE BUDGET FY 2021/22	469,471	191,667	277,804	68,554	1,090,841	958,333	132,507	729,266	2,300,000
40	TOTAL 2021/22 REVENUE BUDGET:	573,230	291,667	281,563	176,818	1,576,338	1,458,333	118,004	1,201,815	3,500,000
41	MANAGEMENT & GENERAL EXPENDITURE BUDGET FY 2021/22	89,828	90,150	322	78,702	431,489	450,749	19,259	357,705	1,081,797
42	PROGRAM EXPENDITURES BUDGET FY 2021/22	212,649	142,339	(70,310)	124,620	787,811	711,697	(76,113)	524,216	1,708,073
43	FUNDRAISING EXPENDITURE BUDGET FY 2021/22	49,699	47,094	(2,605)	33,101	168,410	235,471	67,060	115,021	565,130
44	TOTAL 2021/22 EXPENDITURE BUDGET:	352,176	279,583	(72,593)	236,423	1,387,711	1,397,917	10,206	996,943	3,355,000
45	NET SURPLUS (DEFICIT) BEFORE INVESTMENT ACTIVITY	221,053	12,083	(341,428)	(59,605)	188,627	60,417	(128,211)	204,872	-
46	Realized Gain / Loss	119,643	-	-	113,547	545,576	-	-	554,852	-
47	Realized Gain / Loss - Osher	-	-	-	-	10,200	-	-	-	-
	Realized Gain/Loss - Gifts of Securities	-	-	-	-	1,092	-	-	-	-
48	Unrealized Gain / Loss	(662,289)	-	-	1,426,149	(877,957)	-	-	1,579,623	-
49	Investment Fees	(13,237)	12,083.33	-	(6,088)	(97,716)	60,417	-	(70,908)	145,000
50	Refunds	-	-	-	-	-	-	-	-	-
51	Interfund Transfers	-	-	-	-	-	-	-	-	-
52	Investment Activities	(555,883)	12,083	-	1,533,608	(418,805)	60,417	-	2,063,567	-
53	NET SURPLUS (DEFICIT)	(334,830)			1,474,003	(230,178)			2,268,439	



FY 20/21 COMBINED OPERATING BUDGET

REVENUES

Fundraising Revenues :

	FY 2020/21 OPERATING BUDGET	FY 20/21 Actuals @ 11/30/2020	% of Budget vs Actual @ 11/30/2020	Revised Board Approved FY 2021/22 Operating Budget	FY 2021/22 Actuals at 11/30/2021	% of Budget vs Actual
Annual Giving	100,000	21,878	21.9%	75,000	14,642	19.5%
Leadership Giving	350,000	101,370	29.0%	500,000	153,439	30.7%
Business Engagement Giving	100,000	3,614	3.6%	50,000	7,408	14.8%
Major Gifts	150,000	150,000	100.0%	250,000	152,312	60.9%
Planned Giving	250,000	46,402	18.6%	100,000	113,001	113.0%
Special Events Giving / Capital Campaign	550,000	-	0.0%	525,000	46,500	8.9%
Stepping Out for COD	500,000	-	0.0%	500,000	41,500	8.3%
Academic Angels Events	50,000	-	0.0%	25,000	5,000	20.0%
Scholarship Pass-Thru Donations	350,000	160,002	45.7%	300,000	117,338	39.1%
Grants	450,000	246,000	54.7%	500,000	486,200	97.2%
Fundraising Revenues	2,300,000	729,266	31.7%	2,300,000	1,090,840	47.4%

Investment/Other Revenues :

						0.0%
Investment Management Services	382,000	171,292	44.8%	415,000	187,827	45.3%
Gift Fee	-	(200)	0.0%	-	-	0.0%
In Kind Revenue	68,000	-	0.0%	65,000	-	0.0%
Interest/Dividends Income	700,000	301,457	43.1%	720,000	297,670	41.3%
Investment/Other Revenues	1,150,000	472,549	41.1%	1,200,000	485,497	40.5%
Total Combined Revenue	3,450,000	1,201,815	34.8%	3,500,000	1,576,337	45.0%



FY 20/21 COMBINED OPERATING BUDGET

EXPENDITURES

Fundraising Expenses

	FY 2020/21 OPERATING BUDGET	FY 20/21 Actuals @ 11/30/2020	% of Budget vs Actual @ 11/30/2020	Revised Board Approved FY 2021/22 Operating Budget	FY 2021/22 Actuals at 11/30/2021	% of Budget vs Actual
Annual Giving	10,000	-	0.0%	10,000	2,245	22.5%
Leadership Giving	15,000	2,311	15.4%	15,000	6,569	43.8%
Business Engagement	5,000	310	6.2%	1,500	-	0.0%
Major Gifts	3,000	-	0.0%	-	-	0.0%
Foundation Giving	1,000	-	0.0%	-	-	0.0%
Planned Giving	10,000	-	0.0%	15,000	5,271	35.1%
Special Events Expenses	100,000	(6,500)	-6.5%	130,000	9,547	7.3%
Stepping Out for COD Event	75,000	(6,500)	-8.7%	120,000	6,950	5.8%
Academic Angels Events	25,000	-	0.0%	10,000	2,597	26.0%
Total Fundraising Expenses:	144,000	(3,879)	-2.7%	171,500	23,632	13.8%

General Operating Expenses

Alumni Database Development	1,000	-	0.0%	1,000	-	0.0%
Alumni Engagement	35,000	(864)	-2.5%	-	-	0.0%
Auditor	15,000	9,100	60.7%	17,000	10,500	61.8%
Bad Debt	-	-	0.0%	-	-	0.0%
Bank Charges	6,000	981	16.4%	4,000	548	13.7%
Board/Staff Training	15,000	5,829	38.9%	15,000	18,660	124.4%
Community Relations	5,000	1,225	24.5%	5,000	35	0.7%
Depreciation Expense	-	-	0.0%	-	-	0.0%
Donor Cultivation	15,000	-	0.0%	10,000	1,202	12.0%
Donor Recognition	15,000	808	5.4%	5,000	1,226	24.5%
Donor/Scholarship Reception Expenses	12,000	-	0.0%	-	-	0.0%
Equipment Lease	8,000	3,870	48.4%	8,000	3,870	48.4%
Furniture & Equipment	1,500	-	0.0%	3,200	-	0.0%
In Kind Expense	68,000	-	0.0%	65,000	-	0.0%



FY 20/21 COMBINED OPERATING BUDGET

FY 2020/21 Budget			FY 2021/22 Budget		
FY 2020/21 OPERATING BUDGET	FY 20/21 Actuals @ 11/30/2020	% of Budget vs Actual @ 11/30/2020	Revised Board Approved FY 2021/22 Operating Budget	FY 2021/22 Actuals at 11/30/2021	% of Budget vs Actual
30,000	-	0.0%	-	-	0.0%
-	8,010	0.0%	-	-	0.0%
-	23,500	0.0%	45,000	13,500	30.0%
20,000	20,824	104.1%	35,200	11,880	33.8%
50,000	52,334	104.7%	80,200	25,380	31.6%
555	555	100.0%	555	555	100.0%
25,000	-	0.0%	20,000	-	0.0%
380,000	129,926	34.2%	160,000	42,292	26.4%
35,000	-	0.0%	5,000	7,500	150.0%
25,000	-	0.0%	-	-	0.0%
50,000	-	0.0%	40,000	12,904	32.3%
50,000	19,029	38.1%	40,000	-	0.0%
-	-	0.0%	-	-	0.0%
135,000	61,229	45.4%	-	-	0.0%
85,000	49,668	58.4%	75,000	21,888	29.2%
3,500	1,600	45.7%	3,000	1,600	53.3%
15,000	1,681	11.2%	10,000	1,275	12.8%
45,000	19,135	42.5%	45,000	45,119	100.3%
5,000	1,566	31.3%	5,000	1,444	28.9%
20,000	285	1.4%	10,000	6,842	68.4%
5,000	600	12.0%	5,000	-	0.0%
(135,000)	(120,000)	88.9%	-	-	0.0%
1,000	-	0.0%	1,000	-	0.0%
12,000	3,668	30.6%	14,000	3,871	27.7%
1,200	-	0.0%	2,500	79	3.2%
1,661	-	0.0%	678	236	34.8%
55,000	-	0.0%	70,000	-	0.0%



FY 20/21 COMBINED OPERATING BUDGET

FY 2020/21 Budget			FY 2021/22 Budget		
FY 2020/21 OPERATING BUDGET	FY 20/21 Actuals @ 11/30/2020	% of Budget vs Actual @ 11/30/2020	Revised Board Approved FY 2021/22 Operating Budget	FY 2021/22 Actuals at 11/30/2021	% of Budget vs Actual
Subscriptions/Publications	2,000	994 49.7%	2,000	1,180	59.0%
Telephone	6,335	477 7.5%	6,300	-	0.0%
Travel	5,000	- 0.0%	3,000	-	0.0%
Wages & Benefits	986,849	361,076 36.6%	1,117,267	476,573	42.7%
Wages & Benefits Foundation Staff	738,193	257,742 34.9%	850,972	361,493	42.5%
Wages & Benefits-Accounting Staff	248,656	103,334 41.6%	266,295	115,080	43.2%
Website Fees	1,200	51 4.3%	1,200	1,231	102.6%
Total Operating Expenses:	1,682,800	474,897 28.2%	1,689,900	643,718	38.1%
<u>Investment Expenses</u>					
Realized Gain/Loss	10,000	- 0.0%	10,000	(1,092)	-10.9%
Investment Management Services	382,000	171,292 44.8%	415,000	187,827	45.3%
Interest Expense - PPP Loan	-	322 0.0%	-	-	0.0%
Gift Fees	-	(200) 0.0%	-	-	0.0%
Other Investment Expenses - Restricted	100,000	51,773 51.8%	100,000	52,597	52.6%
<u>Investment Expenses:</u>	492,000	223,187 45.4%	525,000	239,332	45.6%
<u>College Support Expenses</u>					
Contributions to the College	1,131,200	373,646 33.0%	1,113,600	577,654	51.9%
College Program Support	500,000	14,319 2.9%	392,400	46,512	11.9%
Presidents Discretionary Fund	30,000	-	20,000	395	2.0%
Scholarships	600,000	359,327 59.9%	700,000	530,747	75.8%
Student Awards	1,200	- 0.0%	1,200	-	0.0%
<u>Total College Support Expenses:</u>	1,131,200	373,646 33.0%	1,113,600	577,654	51.9%
Total Combined Expenditures	3,450,000	1,067,851 31.0%	3,500,000	1,484,336	42.4%



FINANCIAL SUMMARY

December 31, 2021

COLLEGE OF THE DESERT FOUNDATION STATEMENT OF FINANCIAL POSITION , DECEMBER 31, 2021 WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2020					
	Operating & Restricted Asset Funds		Endowed Asset Funds	Totals	
	Unrestricted Fund	Temporarily Restricted Fund	Permanently Restricted Fund	(Memorandum Only)	
				2021-2022	2020-2021

ASSETS

Current Assets

1	Cash and cash equivalents	1,467,467	580,158	5,874,025	7,921,650	1,579,067
2	Investments	20,608,153	13,354,684	13,710,849	47,673,686	33,476,681
3	Investments - Board Reserve	500,000	-	-	500,000	500,000
4	Investments related to deferred gifts - Split Interest Agreements	-	158,227	-	158,227	168,020
5	Unconditional promises to give (Pledges)	27,500	20,000	-	47,500	17,320
6	Allowance for Doubtful Accounts	-	-	-	-	-
7	Accounts Receivable	2,100	1,000	-	3,100	9,100
8	Accounts Receivable - Related Party	3,430	-	-	3,430	-
9	Accrued interest receivable	61,005	30,086	5,164	96,255	109,348
10	Student Emergency Funds held at Co	5,000	-	-	5,000	5,000
11	Other Assets	-	-	-	-	2,500
12	Total Current Assets	22,674,655	14,144,155	19,590,038	56,408,848	35,867,036

Noncurrent Assets

13	Beneficial interest in assets held by the Foundation for California Community Colleges - Osher Foundation	-	126,666	336,549	463,215	381,424
14	Unconditional promises to give (Pledges)- Net amortized Discount	20,960	44,907	-	65,867	54,808
15	Equipment (net of accumulated depreciation)	2,500	-	-	2,500	40
16	Total Noncurrent Assets	23,460	171,573	336,549	531,582	436,272
17	TOTAL ASSETS	22,698,115	14,315,728	19,926,587	56,940,430	36,303,308

LIABILITIES

Current Liabilities

18	Accounts payable	25,276	2,500	-	27,776	91,487
19	Accounts Payable - Related Party	91,630	11,504	-	103,133	139,203
20	Accrued Payroll - Related Party	43,464	-	-	43,464	17,442
21	PPP Loan Payable	-	-	-	-	97,949
22	Deferred Contribution Income	-	-	-	-	(3,664)
23	Total Current Liabilities	160,370	14,004	-	174,373	342,417

NET ASSETS, beginning

Unrestricted:

24	Undesignated	20,917,272	-	-	20,917,272	2,350,492
25	Board designated	750,000	-	-	750,000	500,000
26	Temporarily restricted	-	13,761,098	-	13,761,098	10,857,833
27	Permanently restricted	-	-	19,565,560	19,565,560	19,414,806
28	TOTAL NET ASSETS, beginning	21,667,272	13,761,098	19,565,560	54,993,930	33,123,131
29	Net Activity	870,474	540,627	361,027	1,772,127	2,837,760
30	NET ASSETS	22,537,746	14,301,725	19,926,587	56,766,057	35,960,891
31	TOTAL LIABILITIES AND NET ASSETS	22,698,115	14,315,728	19,926,587	56,940,430	36,303,308

STATEMENT OF ACTIVITIES
FOR CURRENT MONTH ENDED 12/31/2021 & YTD

CURRENT MONTH ENDING 12/31/2021					Prior Year Month Ending	CURRENT YEAR TO DATE 12/31/2021			PRIOR YTD ENDING	CURRENT YEAR BUDGET
ALL FUNDS		Budget	Variance		12/31/2020	ALL FUNDS	Budget	Variance	12/31/2020	2021 / 2022
(1/12 OF Annual Budget)						(6/ 12 of Annual Budget)				
OPERATIONAL & PROGRAM SUPPORT										
OPERATING REVENUE										
1	In-Kind Revenue	-	5,417	(5,417)	-	-	32,500	(32,500)	-	65,000
2	Interest	199,451	60,000	139,451	80,894	497,121	360,000	137,121	382,351	720,000
3	Management Fees	38,509	34,583	3,926	35,961	226,336	207,500	18,836	207,253	415,000
4	Sustainability Fees (Gift Fees)	-	-	-	-	-	-	-	(200)	-
5	TOTAL OPERATING REVENUE	237,960	100,000	137,960	116,855	723,457	600,000	123,457	589,404	1,200,000
MANAGEMENT & GENERAL EXPENSES										
6	General	41,706	48,201	6,495	37,122	260,207	289,205	28,998	231,064	578,409
7	Independent Contractors (Non-Fundraising)	616	670	54	780	2,992	4,020	1,028	5,065	8,040
8	Marketing	-	-	-	-	-	-	-	-	-
9	Recognition	61	313	252	385	980	1,875	895	992	3,750
10	Salaries & Related Expenses	39,871	40,966	1,095	36,417	249,563	245,799	(3,764)	195,290	491,597
11	TOTAL MANAGEMENT & GENERAL EXPENSES	82,254	90,150	7,896	74,704	513,743	540,898	27,156	432,411	1,081,797
PROGRAM EXPENSES										
12	College & Student Support	140,488	92,800	(47,688)	202,729	718,142	556,800	(161,342)	576,375	1,113,600
13	Development & Recognition	35	642	607	440	714	3,850	3,136	683	7,700
14	General	2,334	1,722	(613)	1,147	13,983	10,330	(3,653)	5,617	20,660
15	Independent Contractors (Non-Fundraising)	1,694	1,843	149	2,145	8,228	11,055	2,827	13,928	22,110
16	Marketing	1,584	12,747	11,163	26,580	26,079	76,480	50,401	34,277	152,960
17	Salaries & Related Expenses	31,716	32,587	871	28,968	198,516	195,522	(2,994)	155,345	391,043
18	TOTAL PROGRAM EXPENSES	177,851	142,339	(35,512)	262,009	965,663	854,037	(111,626)	786,225	1,708,073
19	TOTAL OPERATING EXPENSES	260,105	232,489	(27,616)	336,713	1,479,405	1,394,935	(84,470)	1,218,636	2,789,870
20	OPERATING SURPLUS (DEFICIT)	(22,145)	(132,489)	110,344	(219,858)	(755,948)	(794,935)	(38,987)	(629,232)	
FUNDRAISING										
FUNDRAISING REVENUE										
21	Annual Giving - Gifts \$1,000 and under	10,533	6,250	4,283	9,662	25,175	37,500	(12,325)	31,040	75,000
22	Business Engagement Giving - All donations made by businesses	1,756	4,167	(2,410)	27,406	9,164	25,000	(15,836)	31,019	50,000
23	Foundation Grants	-	41,667	(41,667)	70,000	486,200	250,000	236,200	316,000	500,000
24	Leadership Giving - Gifts \$1,000 - \$24,999	67,946	41,667	26,279	64,986	221,385	250,000	(28,615)	166,856	500,000
25	Major Gifts - Gifts of \$25,000 +	25,000	20,833	4,167	55,000	177,312	125,000	52,312	205,000	250,000
26	Planned Giving	774,214	8,333	765,880	7,501	887,215	50,000	837,215	53,903	100,000
27	Special Events	231,250	43,750	187,500	-	277,750	262,500	15,250	-	525,000
28	Sponsorship Scholarships (Pass Thru)	2,500	25,000	(22,500)	6,500	119,838	150,000	(30,162)	166,502	300,000
29	TOTAL FUNDRAISING REVENUE:	1,113,198	191,667	921,532	241,054	2,204,039	1,150,000	1,054,039	970,320	2,300,000
FUNDRAISING EXPENSES										
30	Development & Recognition	1,808	4,254	2,446	627	16,757	25,525	8,768	3,568	51,050
31	General	1,465	1,347	(118)	719	9,801	8,082	(1,720)	4,327	16,164
32	Independent Contractors	5,270	4,588	(683)	7,475	21,740	27,525	5,785	44,341	55,050
33	Marketing (Fundraising Portion)	1,806	6,520	4,714	6,645	22,734	39,120	16,386	8,926	78,240
34	Special Events Direct Expenses	4,930	10,833	5,903	-	14,477	65,000	50,523	(6,500)	130,000

STATEMENT OF ACTIVITIES
FOR CURRENT MONTH ENDED 12/31/2021 & YTD

		CURRENT MONTH ENDING 12/31/2021			Prior Year Month Ending	CURRENT YEAR TO DATE 12/31/2021			PRIOR YTD ENDING	CURRENT YEAR BUDGET
		ALL FUNDS	Budget	Variance	12/31/2020	ALL FUNDS	Budget	Variance	12/31/2020	2021 / 2022
		(1/12 OF Annual Budget)				(6/ 12 of Annual Budget)				
35	Salaries & Benefits (Fundraising Portion)	19,029	19,552	523	17,381	119,110	117,313	(1,797)	93,207	234,626
36	TOTAL FUNDRAISING EXPENSES:	34,309	47,094	12,785	32,846	204,620	282,565	77,945	147,868	565,130
37	FUNDRAISING SURPLUS (DEFICIT)	1,078,889	144,573	(934,316)	208,207	1,999,419	867,435	(1,131,984)	822,452	
38	OPERATING REVENUE BUDGET FY 2021/22	237,960	100,000	137,960	116,855	723,457	600,000	123,457	589,404	1,200,000
39	FUNDRAISING REVENUE BUDGET FY 2021/22	1,113,198	191,667	921,532	241,054	2,204,039	1,150,000	1,054,039	970,320	2,300,000
40	TOTAL 2021/22 REVENUE BUDGET:	1,351,158	291,667	1,059,492	357,909	2,927,496	1,750,000	1,177,496	1,559,724	3,500,000
41	MANAGEMENT & GENERAL EXPENDITURE BUDGET FY 2021/22	82,254	90,150	7,896	74,704	513,743	540,898	27,156	432,411	1,081,797
42	PROGRAM EXPENDITURES BUDGET FY 2021/22	177,851	142,339	(35,512)	262,009	965,663	854,037	(111,626)	786,225	1,708,073
43	FUNDRAISING EXPENDITURE BUDGET FY 2021/22	34,309	47,094	12,785	32,846	204,620	282,565	77,945	147,868	565,130
44	TOTAL 2021/22 EXPENDITURE BUDGET:	294,414	279,583	(14,831)	369,560	1,684,025	1,677,500	(6,525)	1,366,504	3,355,000
45	NET SURPLUS (DEFICIT) BEFORE INVESTMENT ACTIVITY	1,056,744	12,083	(823,972)	(11,651)	1,243,471	72,500	(1,170,971)	193,219	-
46	Realized Gain / Loss	64,278	-	-	32,841	609,855	-	-	587,693	-
47	Realized Gain / Loss - Osher	-	-	-	-	10,200	-	-	-	-
	Realized Gain/Loss - Gifts of Securities	(81)	-	-	(40)	1,011	-	-	(40)	-
48	Unrealized Gain / Loss	894,190	-	-	555,929	16,233	-	-	2,135,552	-
49	Investment Fees	(10,923)	12,083.33	-	(7,759)	(108,639)	72,500	-	(78,667)	145,000
50	Refunds	-	-	-	-	-	-	-	-	-
51	Interfund Transfers	-	-	-	-	-	-	-	-	-
52	Investment Activities	947,464	12,083	-	580,971	528,660	72,500	-	2,644,538	-
53	NET SURPLUS (DEFICIT)	2,004,208			569,320	1,772,131			2,837,757	



FY 20/21 COMBINED OPERATING BUDGET

REVENUES

Fundraising Revenues :

	FY 2020/21 OPERATING BUDGET	FY 20/21 Actuals @ 12/31/2020	% of Budget vs Actual @ 10/31/2020	Revised Board Approved FY 2021/22 Operating Budget	FY 2021/22 Actuals at 12/31/2021	% of Budget vs Actual
Annual Giving	100,000	31,540	31.5%	75,000	25,175	33.6%
Leadership Giving	350,000	166,356	47.5%	500,000	221,385	44.3%
Business Engagement Giving	100,000	31,019	31.0%	50,000	9,165	18.3%
Major Gifts	150,000	205,000	136.7%	250,000	177,312	70.9%
Planned Giving	250,000	53,903	21.6%	100,000	887,215	887.2%
Special Events Giving / Capital Campaign	550,000	-	0.0%	525,000	277,750	52.9%
Stepping Out for COD	500,000	-	0.0%	500,000	272,750	54.6%
Academic Angels Events	50,000	-	0.0%	25,000	5,000	20.0%
Scholarship Pass-Thru Donations	350,000	166,502	47.6%	300,000	119,838	39.9%
Grants	450,000	316,000	70.2%	500,000	486,200	97.2%
Fundraising Revenues	2,300,000	970,320	42.2%	2,300,000	2,204,040	95.8%

Investment/Other Revenues :

						0.0%
Investment Management Services	382,000	207,253	54.3%	415,000	226,336	54.5%
Gift Fee	-	(200)	0.0%	-	-	0.0%
In Kind Revenue	68,000	-	0.0%	65,000	-	0.0%
Interest/Dividends Income	700,000	382,351	54.6%	720,000	497,121	69.0%
Investment/Other Revenues	1,150,000	589,404	51.3%	1,200,000	723,457	60.3%
Total Combined Revenue	3,450,000	1,559,724	45.2%	3,500,000	2,927,497	83.6%



FY 20/21 COMBINED OPERATING BUDGET

EXPENDITURES

Fundraising Expenses

	FY 2020/21 Budget			FY 2021/22 Budget		
	FY 2020/21 OPERATING BUDGET	FY 20/21 Actuals @ 12/31/2020	% of Budget vs Actual @ 10/31/2020	Revised Board Approved FY 2021/22 Operating Budget	FY 2021/22 Actuals at 12/31/2021	% of Budget vs Actual
Annual Giving	10,000	-	0.0%	10,000	3,698	37.0%
Leadership Giving	15,000	2,386	15.9%	15,000	6,569	43.8%
Business Engagement	5,000	310	6.2%	1,500	310	20.7%
Major Gifts	3,000	-	0.0%	-	-	0.0%
Foundation Giving	1,000	-	0.0%	-	-	0.0%
Planned Giving	10,000	-	0.0%	15,000	5,271	35.1%
Special Events Expenses	100,000	(6,500)	-6.5%	130,000	14,477	11.1%
Stepping Out for COD Event	75,000	(6,500)	-8.7%	120,000	11,880	9.9%
Academic Angels Events	25,000	-	0.0%	10,000	2,597	26.0%
Total Fundraising Expenses:	144,000	(3,804)	-2.6%	171,500	30,325	17.7%

General Operating Expenses

Alumni Database Development	1,000	864	86.4%	1,000	-	0.0%
Alumni Engagement	35,000	(864)	-2.5%	-	-	0.0%
Auditor	15,000	9,100	60.7%	17,000	10,500	61.8%
Bad Debt	-	-	0.0%	-	-	0.0%
Bank Charges	6,000	907	15.1%	4,000	1,509	37.7%
Board/Staff Training	15,000	5,879	39.2%	15,000	19,310	128.7%
Community Relations	5,000	1,225	24.5%	5,000	35	0.7%
Depreciation Expense	-	-	0.0%	-	-	0.0%
Donor Cultivation	15,000	-	0.0%	10,000	1,262	12.6%
Donor Recognition	15,000	1,322	8.8%	5,000	1,307	26.1%
Donor/Scholarship Reception Expenses	12,000	-	0.0%	-	-	0.0%
Equipment Lease	8,000	3,870	48.4%	8,000	3,870	48.4%
Furniture & Equipment	1,500	-	0.0%	3,200	-	0.0%
In Kind Expense	68,000	-	0.0%	65,000	-	0.0%



FY 20/21 COMBINED OPERATING BUDGET

FY 2020/21 Budget			FY 2021/22 Budget		
FY 2020/21 OPERATING BUDGET	FY 20/21 Actuals @ 12/31/2020	% of Budget vs Actual @ 10/31/2020	Revised Board Approved FY 2021/22 Operating Budget	FY 2021/22 Actuals at 12/31/2021	% of Budget vs Actual
30,000	-	0.0%	-	-	0.0%
-	8,010	0.0%	-	-	0.0%
-	30,000	0.0%	45,000	18,000	40.0%
20,000	24,724	123.6%	35,200	14,960	42.5%
50,000	62,734	125.5%	80,200	32,960	41.1%
555	555	100.0%	555	555	100.0%
25,000	-	0.0%	20,000	-	0.0%
380,000	163,151	42.9%	160,000	47,582	29.7%
35,000	4,638	13.3%	5,000	10,280	205.6%
25,000	-	0.0%	-	-	0.0%
50,000	-	0.0%	40,000	9,004	22.5%
50,000	24,705	49.4%	40,000	7,210	18.0%
-	-	0.0%	-	-	0.0%
135,000	70,229	52.0%	-	-	0.0%
85,000	63,579	74.8%	75,000	21,088	28.1%
3,500	1,600	45.7%	3,000	1,600	53.3%
15,000	1,681	11.2%	10,000	1,430	14.3%
45,000	21,195	47.1%	45,000	49,810	110.7%
5,000	2,012	40.2%	5,000	3,010	60.2%
20,000	2,248	11.2%	10,000	9,829	98.3%
5,000	600	12.0%	5,000	-	0.0%
(135,000)	(120,000)	88.9%	-	-	0.0%
1,000	-	0.0%	1,000	-	0.0%
12,000	3,733	31.1%	14,000	3,936	28.1%
1,200	-	0.0%	2,500	79	3.2%
1,661	50	3.0%	678	704	103.8%
55,000	-	0.0%	70,000	-	0.0%



FY 20/21 COMBINED OPERATING BUDGET

FY 2020/21 Budget			FY 2021/22 Budget		
FY 2020/21 OPERATING BUDGET	FY 20/21 Actuals @ 12/31/2020	% of Budget vs Actual @ 10/31/2020	Revised Board Approved FY 2021/22 Operating Budget	FY 2021/22 Actuals at 12/31/2021	% of Budget vs Actual
Subscriptions/Publications	2,000	1,440 72.0%	2,000	1,325	66.3%
Telephone	6,335	477 7.5%	6,300	-	0.0%
Travel	5,000	- 0.0%	3,000	-	0.0%
Wages & Benefits - Total	986,849	443,841 45.0%	1,117,267	567,189	50.8%
Wages & Benefits - Foundation Staff	738,193	319,707 43.3%	850,972	429,632	50.5%
Wages & Benefits - Accounting Staff	248,656	124,134 49.9%	266,295	137,557	51.7%
Website Fees	1,200	51 4.3%	1,200	1,231	102.6%
Total Operating Expenses:	1,682,800	607,671 36.1%	1,689,900	759,033	44.9%
<u>Investment Expenses</u>					
Realized Gain/Loss	10,000	40 0.4%	10,000	(1,011)	-10.1%
Investment Management Services	382,000	207,253 54.3%	415,000	226,336	54.5%
Interest Expense - PPP Loan	-	404 0.0%	-	-	0.0%
Gift Fees	-	(200) 0.0%	-	-	0.0%
Other Investment Expenses - Restricted	100,000	57,471 57.5%	100,000	58,828	58.8%
<u>Investment Expenses:</u>	492,000	264,968 53.9%	525,000	284,153	54.1%
<u>College Support Expenses</u>					
Contributions to the College	1,131,200	576,375 51.0%	1,113,600	718,142	64.5%
College Program Support	500,000	25,196 5.0%	392,400	185,150	47.2%
Presidents Discretionary Fund	30,000	-	20,000	745	3.7%
Scholarships	600,000	551,179 91.9%	700,000	532,247	76.0%
Student Awards	1,200	- 0.0%	1,200	-	0.0%
<u>Total College Support Expenses:</u>	1,131,200	576,375 51.0%	1,113,600	718,142	64.5%
Total Combined Expenditures	3,450,000	1,445,210 41.9%	3,500,000	1,791,653	51.2%



FINANCIAL REPORT

FOR THE PERIOD ENDED DECEMBER 31, 2021

Foundation Mission Statement

Our Mission

The mission of the College of the Desert Foundation is to act as advocates for the College and to secure financial support enhancing the educational opportunities for all students

Our Vision

To positively impact the lives of students who are striving to achieve a purposeful education and to enhance the communities of the Coachella Valley and the region.

Core Values

- ✓ Accountability
- ✓ Integrity
- ✓ Service Excellence
- ✓ Trust

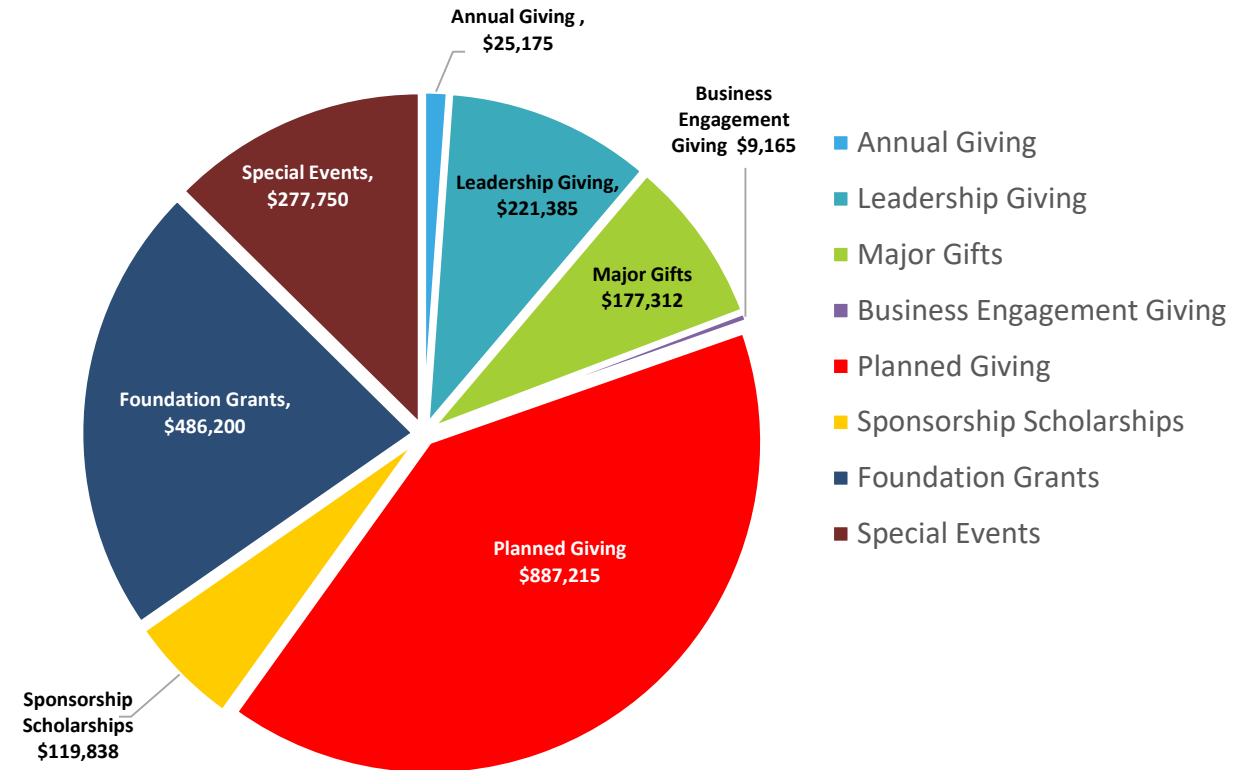
TOTAL FUNDRAISING REVENUE HIGHLIGHTS

December 31, 2021 Fundraising Revenues \$1,113,198 & YTD \$2,204,040

2021/2022 Revenues

YTD Revenues Highlights:

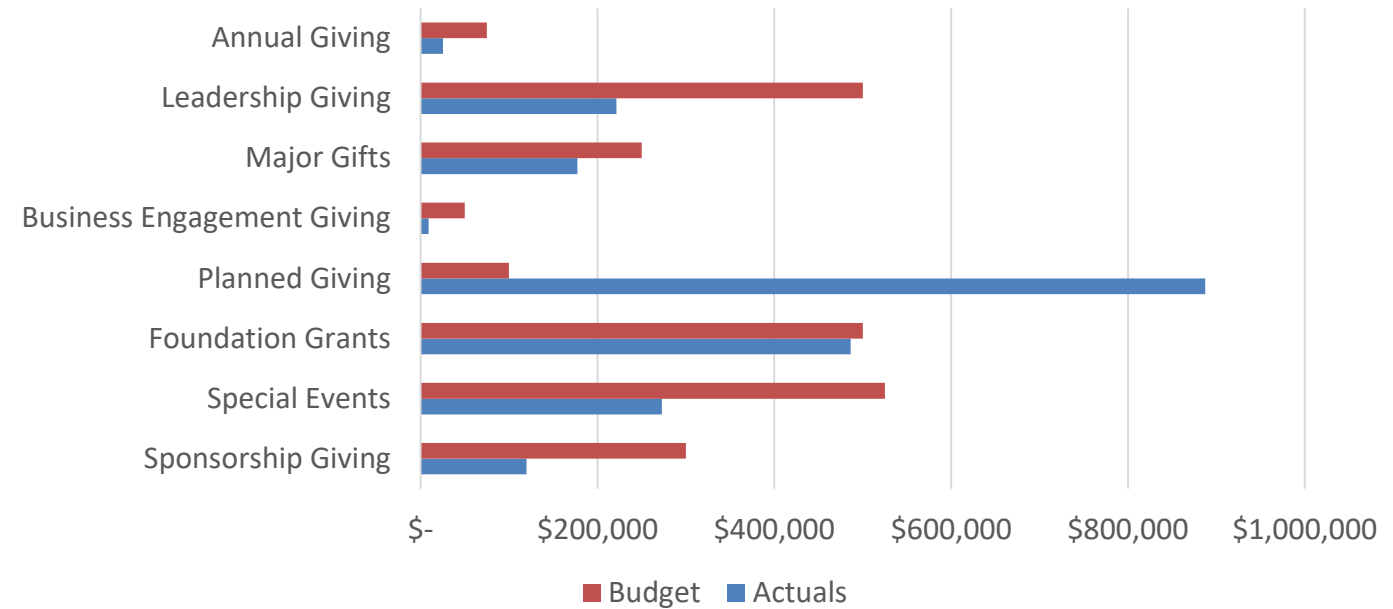
- \$600,000 Estate gift to the Fund for Student Success
- Scholarship Donations (Variety of Rest. Funds) Including:
 - \$200,000 In support of the pLEDGE Program
 - \$168,214 in support of African American students
 - \$102,312 New Scholarship Endowment for the Early Childhood Education
 - \$119,838 Sponsorship Pass Through Scholarships
 - \$80,000 Estate gift in support of music students
 - \$25,000 Edison STEM Grant
 - \$25,000 Veterans Scholarship Support
 - \$15,110 In support of the Student Emergency Fund
 - \$10,200 from the Osher Foundation for Scholarships
 - \$10,000 Addition to the Vinci/Moller Theatre Arts Scholarship Endowment
- \$250,000 Gift for Nursing Simulation Lab
- \$66,633 in Presidents Circle Contributions
- \$65,000 in support of Stepping Out for COD 2022 & 2023
- \$50,000 gift from the Friends of the COD Library
- \$50,000 gift in support of Stepping Out for COD



TOTAL FUNDRAISING REVENUE BUDGET VS. ACTUALS

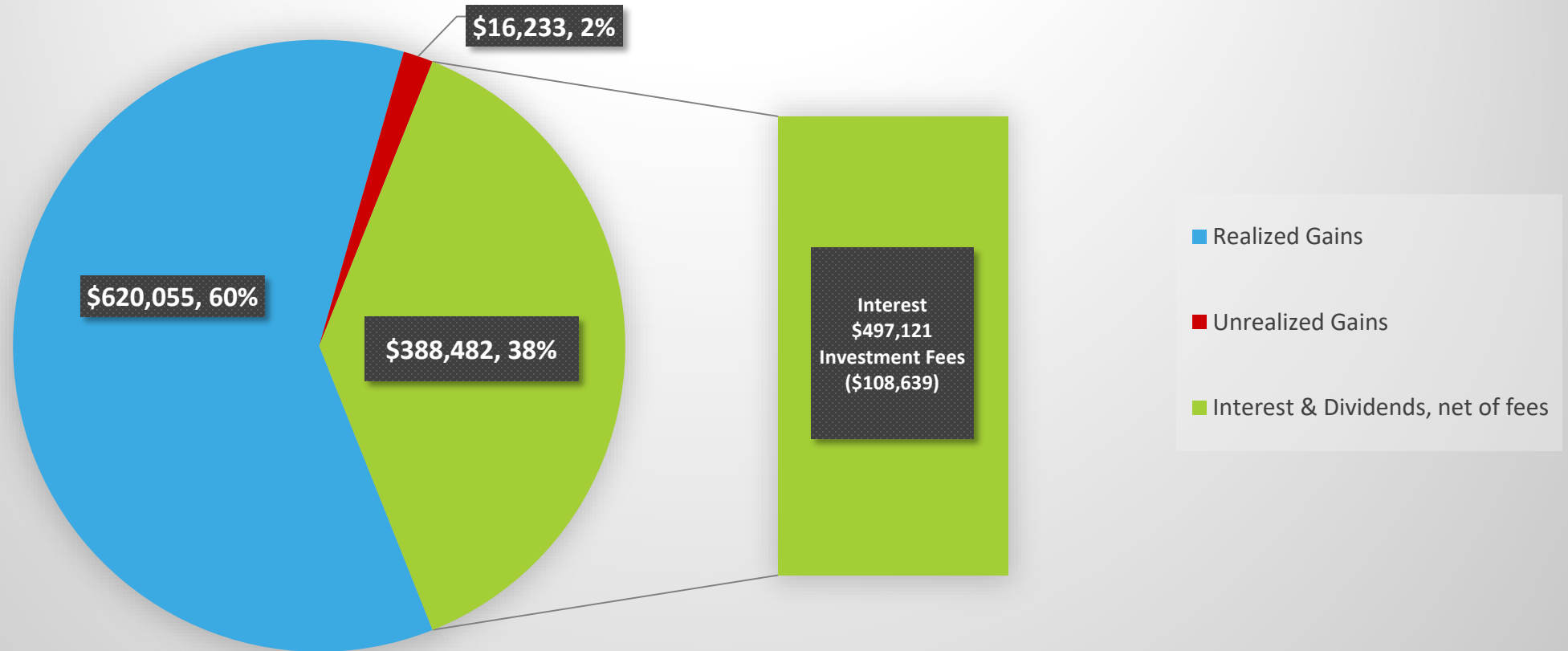
• Annual Giving		
• Budgeted:	\$ 75,000	
• Actual:	\$ 25,175	33.6%
• Leadership Giving		
• Budgeted:	\$500,000	
• Actual:	\$221,385	44.3%
• Business Engagement Giving		
• Budgeted:	\$ 50,000	
• Actual:	\$ 9,165	18.3%
• Major Gifts		
• Budgeted:	\$250,000	
• Actual:	\$177,312	70.9%
• Planned Giving		
• Budgeted:	\$100,000	
• Actual:	\$887,215	887.2%
• Special Event Giving		
• Budgeted:	\$525,000	
• Actual:	\$272,750	52.9%
• Sponsorship Scholarships (Pass Thru)		
• Budgeted:	\$300,000	
• Actual:	\$119,838	39.9%
• Foundation Grants		
• Budgeted:	\$500,000	
• Actual:	\$486,200	97.2%
• Total FY 2021/22 Fundraising Budget	\$2,300,000	
• Actual Revenue Realized	\$2,204,040	95.8%

Fiscal Year 2021/22 Revenue Budget vs Actuals
As of December 31, 2021

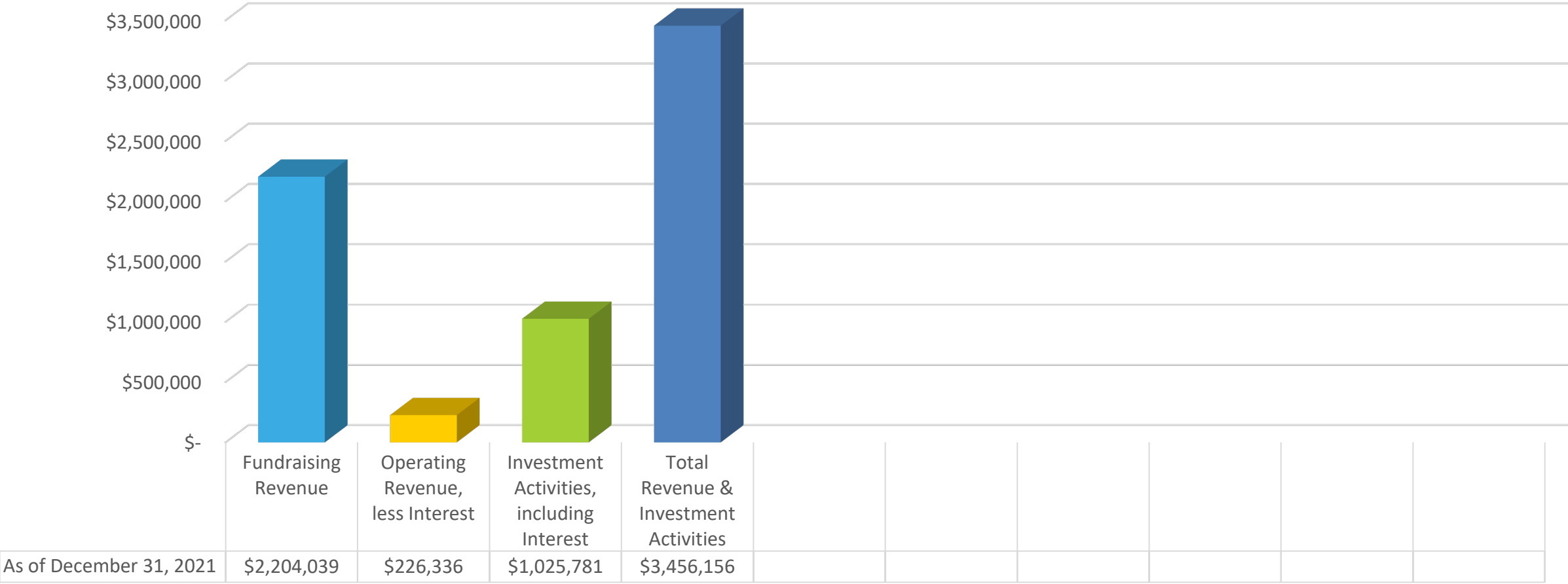


INVESTMENT ACTIVITIES

Total Other Investment Activity Income for the period ended December 31, 2021 is \$1,146,915 including Interest of \$199,451 and \$1,025,781 YTD including Interest of \$497,121



Fiscal Year 2021/22 Combined Revenue & Investment Activities as of December 31, 2021



TOTAL EXPENDITURES

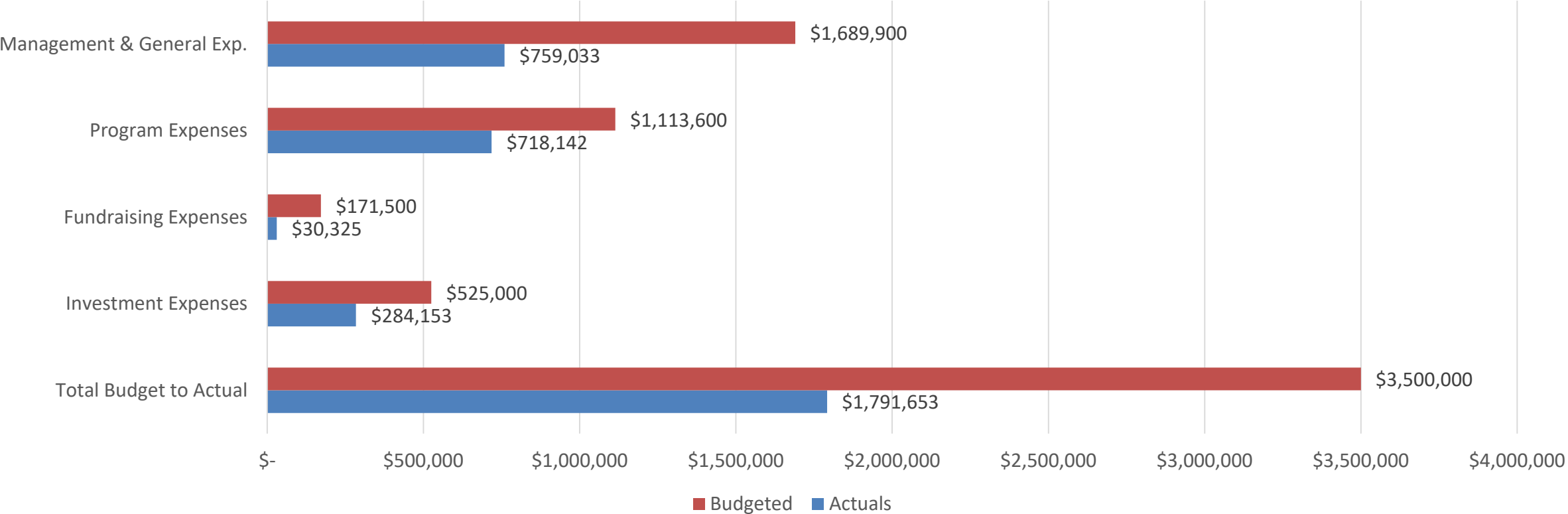
Total expenditures including investment expenses for the month ended December 31, 2021 are \$305,256 and YTD \$1,791,653

Including:

• Operating Expense Total	\$ 759,033
– Foundation Salaries & Benefits	567,189
– Marketing Expenses	47,582
– Independent Contractors	32,960
• Fundraising Expense Total	\$ 30,325
– Special Events Expenses	14,477
– Leadership Giving Expense	6,569
• Program Expense Total	\$ 718,142
– Contributions to College Programs	185,895
– Student Scholarships	532,247
• Investment Expense Total (Temp./Perm. Restricted)	\$ 284,153
– Including Management Fees of \$226,336	

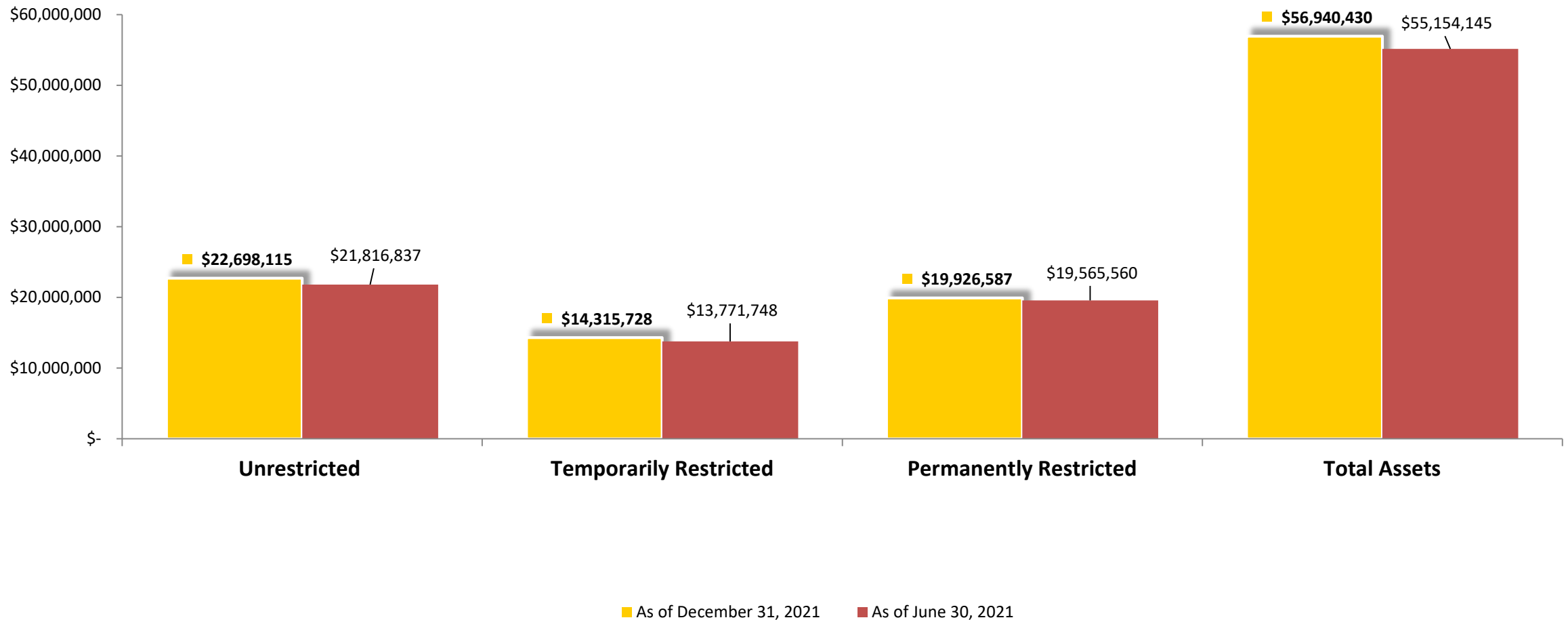
EXPENDITURES — BUDGET VS ACTUAL

Fiscal Year 2021/2022 Expense Budget vs Actuals as of December 31, 2021



** Amounts do not include Investment activity.*

Change in Net Assets as of December 31, 2021



- Unrestricted Funds: Includes \$500,000 Board Designated Reserve and \$250,000 Board Designated Funds for Pledge Program & \$18M Quasi-Endowment.
- Temporarily Restricted Funds: Restricted per Donor Criteria
- Permanently Restricted Funds: Endowments held by the Foundation in Perpetuity.

ACCOMPLISHING OUR MISSION

AS OF DECEMBER 31, 2021

\$532,247 GIVEN IN SCHOLARSHIP SUPPORT TO STUDENTS

\$185,895 IN PROGRAM SUPPORT

TOTAL COMBINED SUPPORT \$718,142

ADDITIONAL PENDING REQUEST \$64,018.

Scholarships Awarded YTD

1st & 2nd Quarter Ended at December 31, 2021

SCHOLARSHIPS AWARDED	1st Quarter Number of Scholarships Awarded	1st Quarter Scholarships Paid	2nd Quarter Number of Scholarships Awarded	2nd Quarter Scholarships Paid	2021/2022 Total Number of Scholarships Issued YTD	Total Scholarships Awarded YTD
Applied Science & Business (ASB)	4	4,000	6	5,748	10	9,748
Communication & Humanities (CH)	-	-	1	100	1	100
Counseling Services (CS)	3	2,919	5	4,596	8	7,515
Enrollment Services (ES)	920	187,596	-	-	920	187,596
General Scholarships (Non-Program Specific)	23	21,789	74	46,520	97	68,309
Health Sciences & Education (HSE)	16	15,500	27	47,373	43	62,873
Math & Science (MS)	-	-	-	-	-	-
Social Sciences & Arts (SSA)	1	1,000	3	1,500	4	2,500
Sponsorship Scholarships (Pass Thru)	41	64,133	38	45,273	79	109,406
Student Emergency Funds	34	33,750	51	50,450	85	84,200
Total Scholarships Awarded:	1,042	330,687	205	201,560	1,247	\$ 532,247

Contributions to the College YTD

1st & 2nd Quarter Ended at December 31, 2021			
PROGRAM CONTRIBUTIONS	1st Quarter Program Contributions	2nd Quarter Program Contributions	Total Program Contributions YTD
Applied Science & Business		1,468	1,468
Communication & Humanities			
Counseling Services			
Enrollment Services			
General (Non-Program Specific)	4,776	19,885	24,662
Health Sciences & Education	11,318	142,197	153,516
Math & Science	1,072	5,178	6,251
Social Sciences & Arts:			
Total Program Contributions:	\$ 17,167	\$ 168,729	\$ 185,896

Questions?

Thank you!



990's TAX RETURN FOR APPROVAL

EIDE BAILLY LLP
10681 FOOTHILL BLVD., STE. 300
RANCHO CUCAMONGA, CA 91730-3831

COLLEGE OF DESERT FOUNDATION
43500 MONTEREY AVE
PALM DESERT, CA 92260

|||||

CLIENT'S COPY

DRAFT



February 16, 2022

College of Desert Foundation
43500 Monterey Ave
Palm Desert, CA 92260

College of Desert Foundation:

Enclosed are the 2020 Exempt Organization returns, as follows...

2020 Form 990

2020 California Form 199

2020 California Form RRF-1

2020 IRS E-File Signature Authorization For An Exempt Organization (Form 8879-EO)

Please review the return for completeness and accuracy.

In addition, we have included a separate public disclosure copy of the Form 990 and Form 990-T (if applicable) on our secure portal site. All exempt organizations are required to have a copy of their current year Form 990 and two prior year returns available for public inspection. If the Form 990 includes a Schedule of Contributors (Schedule B), we have removed the names and addresses of contributors from this return, as this information is not open to public inspection. Only organizations exempt under 501(c)(3) must make the current year Form 990-T and two prior year returns available. Please print and sign the public disclosure copy(ies) and keep them available at your primary office location.

We prepared the return from information you furnished us without verification. Upon examination of the return by tax authorities, requests may be made for underlying data. We therefore recommend that you preserve all records which you may be called upon to produce in connection with such possible examinations.

Many states require legal entities to register with them in order to do business in their state. Please remember to keep your registration active and current for each state that you have business activities.

We sincerely appreciate the opportunity to serve you. Please contact us if you have any questions concerning the tax return.

Sincerely,

Catherine L. Gray, CPA
of Eide Bailly, LLP

TAX RETURN FILING INSTRUCTIONS

FORM 990

FOR THE YEAR ENDING

June 30, 2021

Prepared For:

College of Desert Foundation
43500 Monterey Ave
Palm Desert, CA 92260

Prepared By:

Eide Bailly LLP
10681 Foothill Blvd., Ste. 300
Rancho Cucamonga, CA 91730-3831

Amount Due or Refund:

Not applicable

Make Check Payable To:

Not applicable

Mail Tax Return and Check (if applicable) To:

Not applicable

Return Must be Mailed On or Before:

Not applicable

Special Instructions:

This return has qualified for electronic filing. After you have reviewed the return for completeness and accuracy, please sign, date and return Form 8879-EO to our office. We will transmit the return electronically to the IRS and no further action is required. Return Form 8879-EO to us by May 16, 2022

IRS e-file Signature Authorization for an Exempt Organization

OMB No. 1545-0047

Form **8879-EO**For calendar year 2020, or fiscal year beginning JUL 1, 2020, and ending JUN 30, 2021**2020**Department of the Treasury
Internal Revenue Service

▶ Do not send to the IRS. Keep for your records.

▶ Go to www.irs.gov/Form8879EO for the latest information.

Name of exempt organization or person subject to tax

Taxpayer identification number

COLLEGE OF DESERT FOUNDATION

95-3829219

Name and title of officer or person subject to tax

CATHERINE WILKINSON ABBOTT
EXECUTIVE DIRECTOR**Part I** Type of Return and Return Information (Whole Dollars Only)

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line 1a, 2a, 3a, 4a, 5a, 6a, or 7a below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, 5b, 6b, or 7b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than one line in Part I.

1a Form 990 check here ▶ <input checked="" type="checkbox"/>	b Total revenue, if any (Form 990, Part VIII, column (A), line 12)	1b	22,091,116.
2a Form 990-EZ check here ▶ <input type="checkbox"/>	b Total revenue, if any (Form 990-EZ, line 9)	2b	
3a Form 1120-POL check here ▶ <input type="checkbox"/>	b Total tax (Form 1120-POL, line 22)	3b	
4a Form 990-PF check here ▶ <input type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part VI, line 5)	4b	
5a Form 8868 check here ▶ <input type="checkbox"/>	b Balance due (Form 8868, line 3c)	5b	
6a Form 990-T check here ▶ <input type="checkbox"/>	b Total tax (Form 990-T, Part III, line 4)	6b	
7a Form 4720 check here ▶ <input type="checkbox"/>	b Total tax (Form 4720, Part III, line 1)	7b	

Part II Declaration and Signature Authorization of Officer or Person Subject to Tax

Under penalties of perjury, I declare that ☒ I am an officer of the above organization or ☐ I am a person subject to tax with respect to (name of organization) _____, (EIN) _____ and that I have examined a copy

of the 2020 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

PIN: check one box only

☒ I authorize EIDE BAILLY LLP to enter my PIN 12496
ERO firm name Enter five numbers, but do not enter all zeros

as my signature on the tax year 2020 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☐ As an officer or person subject to tax with respect to the organization, I will enter my PIN as my signature on the tax year 2020 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax ▶ ***** THIS IS NOT A FILEABLE COPY ***

Date ▶

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

81199300050

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2020 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶ CATHERINE L. GRAY, CPA

Date ▶ 02/16/22

ERO Must Retain This Form - See Instructions
Do Not Submit This Form to the IRS Unless Requested To Do So

LHA For Paperwork Reduction Act Notice, see instructions.

Form **8879-EO** (2020)

**Application for Automatic Extension of Time To File an
Exempt Organization Return**

OMB No. 1545-0047

► **File a separate application for each return.**
► **Go to www.irs.gov/Form8868 for the latest information.**

Electronic filing (e-file). You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits.

Automatic 6-Month Extension of Time. Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

Type or print File by the due date for filing your return. See instructions.	Name of exempt organization or other filer, see instructions. COLLEGE OF DESERT FOUNDATION	Taxpayer identification number (TIN) 95-3829219
	Number, street, and room or suite no. If a P.O. box, see instructions. 43500 MONTEREY AVE	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. PALM DESERT, CA 92260	

Enter the Return Code for the return that this application is for (file a separate application for each return)

0	1
---	---

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

THE ORGANIZATION

- The books are in the care of ► **43500 MONTEREY AVE - PALM DESERT, CA 92260**
Telephone No. ► **760-773-2561** Fax No. ► _____
- If the organization does not have an office or place of business in the United States, check this box ☐
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____. If this is for the whole group, check this box ☐. If it is for part of the group, check this box ☐ and attach a list with the names and TINs of all members the extension is for.

- 1 I request an automatic 6-month extension of time until **MAY 16, 2022**, to file the exempt organization return for the organization named above. The extension is for the organization's return for:
► ☐ calendar year _____ or
► ☒ tax year beginning **JUL 1, 2020**, and ending **JUN 30, 2021**.

- 2 If the tax year entered in line 1 is for less than 12 months, check reason: ☐ Initial return ☐ Final return
☐ Change in accounting period

3a If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$	0.
b If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$	0.
c Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$	0.

Caution: If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

EXTENDED TO MAY 16, 2022

Form **990**Department of the Treasury
Internal Revenue Service**Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2020Open to Public
Inspection**A** For the 2020 calendar year, or tax year beginning **JUL 1, 2020** and ending **JUN 30, 2021****B** Check if applicable:

- ☐ Address change
☐ Name change
☐ Initial return
☐ Final return/terminated
☐ Amended return
☐ Application pending

C Name of organization**COLLEGE OF DESERT FOUNDATION**

Doing business as

Number and street (or P.O. box if mail is not delivered to street address)

43500 MONTEREY AVE

Room/suite

City or town, state or province, country, and ZIP or foreign postal code

PALM DESERT, CA 92260**F** Name and address of principal officer: **CATHERINE WILKINSON ABBOTT**
SAME AS C ABOVE**D** Employer identification number**95-3829219****E** Telephone number**760-773-2561****G** Gross receipts \$**34,111,233.****H(a)** Is this a group returnfor subordinates? ☐ Yes ☒ No**H(b)** Are all subordinates included? ☐ Yes ☐ No

If "No," attach a list. See instructions

H(c) Group exemption number ▶**I** Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) () (insert no.) ☐ 4947(a)(1) or ☐ 527**J** Website: ▶ **WWW.COLLEGEOFTHEDESERT.EDU/VISTORS/FOUNDATI****K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶**L** Year of formation: **1983****M** State of legal domicile: **CA****Part I Summary**

Activities & Governance	1	Briefly describe the organization's mission or most significant activities: TO SECURE PHILANTHROPIC SUPPORT AND STEWARD ASSETS FOR THE COLLEGE OF THE DESERT
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.
	3	Number of voting members of the governing body (Part VI, line 1a) 3 30
	4	Number of independent voting members of the governing body (Part VI, line 1b) 4 30
	5	Total number of individuals employed in calendar year 2020 (Part V, line 2a) 5 0
	6	Total number of volunteers (estimate if necessary) 6 26
	7a	Total unrelated business revenue from Part VIII, column (C), line 12 7a 0.
7b	Net unrelated business taxable income from Form 990-T, Part I, line 11 7b 0.	
Revenue	8	Contributions and grants (Part VIII, line 1h) 1,587,371.
	9	Program service revenue (Part VIII, line 2g) 0.
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d) 1,196,494.
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e) 0.
	12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12) 2,783,865.
	Expenses	13
14		Benefits paid to or for members (Part IX, column (A), line 4) 0.
15		Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10) 624,989.
16a		Professional fundraising fees (Part IX, column (A), line 11e) 0.
b		Total fundraising expenses (Part IX, column (D), line 25) ▶ 287,358.
17		Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e) 570,824.
18		Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25) 3,024,820.
19		Revenue less expenses. Subtract line 18 from line 12 -240,955.
Net Assets or Fund Balances		20
	21	Total liabilities (Part X, line 26) 257,084.
	22	Net assets or fund balances. Subtract line 21 from line 20 33,123,131.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer	Date
	CATHERINE WILKINSON ABBOTT, EXECUTIVE DIRECTOR Type or print name and title	
Paid Preparer Use Only	Print/Type preparer's name CATHERINE L. GRAY, CPA	Preparer's signature CATHERINE L. GRAY, C
	Date 02/16/22	Check if self-employed <input type="checkbox"/> PTIN P01294460
Firm's name	Firm's EIN ▶ 45-0250958	
	Firm's address ▶ 10681 FOOTHILL BLVD., STE. 300 RANCHO CUCAMONGA, CA 91730-3831	Phone no. 909-466-4410

May the IRS discuss this return with the preparer shown above? See instructions ☒ Yes ☐ No

Part III Statement of Program Service AccomplishmentsCheck if Schedule O contains a response or note to any line in this Part III ☐**1** Briefly describe the organization's mission:

THE MISSION OF THE COLLEGE OF THE DESERT FOUNDATION IS TO ENHANCE THE QUALITY OF EDUCATION BY ADVANCING THE COLLEGE OF THE DESERT THROUGH BUILDING RELATIONSHIPS, SECURING PHILANTHROPIC SUPPORT AND STEWARDING ASSETS

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses.

Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 2,181,473. including grants of \$ 1,589,415.) (Revenue \$)
TO PROVIDE FUNDS TO SPECIFIC COLLEGE OF THE DESERT DEPARTMENTS FOR OPERATIONAL NEEDS.

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses **2,181,473.**

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	1 X	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ?	2 X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>	3	X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>	4 X	
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>	5	X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>	6	X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>	7	X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>	8	X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>	9	X
10 Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? <i>If "Yes," complete Schedule D, Part V</i>	10 X	
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	11a X	
b Did the organization report an amount for investments - other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>	11b X	
c Did the organization report an amount for investments - program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>	11c	X
d Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>	11d	X
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	11e	X
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	11f X	
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	12a X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>	12b	X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>	13	X
14a Did the organization maintain an office, employees, or agents outside of the United States?	14a	X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>	14b	X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>	15	X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>	16	X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i>	17	X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	18	X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>	19	X
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>	20a	X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b	
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>	21 X	

Part IV Checklist of Required Schedules (continued)

	Yes	No
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>	22 X	
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>	23	X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>	24a	X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b	
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c	
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d	
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>	25a	X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>	25b	X
26 Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part II</i>	26	X
27 Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>	27	X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions, for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? <i>If "Yes," complete Schedule L, Part IV</i>	28a	X
b A family member of any individual described in line 28a? <i>If "Yes," complete Schedule L, Part IV</i>	28b	X
c A 35% controlled entity of one or more individuals and/or organizations described in lines 28a or 28b? <i>If "Yes," complete Schedule L, Part IV</i>	28c	X
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>	29	X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>	30	X
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>	31	X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>	32	X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>	33	X
34 Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>	34	X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a	X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>	35b	
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>	36	X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>	37	X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note: All Form 990 filers are required to complete Schedule O	38 X	

Part V Statements Regarding Other IRS Filings and Tax ComplianceCheck if Schedule O contains a response or note to any line in this Part V ☐

	Yes	No
1a Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable	1a 7	
b Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable	1b 0	
c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	1c X	

Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)

	Yes	No
2a Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a	0
b If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	2b	
Note: If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)		
3a Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a	X
b If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O	3b	
4a At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a	X
b If "Yes," enter the name of the foreign country		
See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a	X
b Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b	X
c If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c	
6a Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a	X
b If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b	
7 Organizations that may receive deductible contributions under section 170(c).		
a Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a	X
b If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b	
c Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c	X
d If "Yes," indicate the number of Forms 8282 filed during the year	7d	
e Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e	X
f Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f	X
g If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g	
h If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h	
8 Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8	
9 Sponsoring organizations maintaining donor advised funds.		
a Did the sponsoring organization make any taxable distributions under section 4966?	9a	
b Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b	
10 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on Part VIII, line 12	10a	
b Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b	
11 Section 501(c)(12) organizations. Enter:		
a Gross income from members or shareholders	11a	
b Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b	
12a Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a	
b If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b	
13 Section 501(c)(29) qualified nonprofit health insurance issuers.		
a Is the organization licensed to issue qualified health plans in more than one state?	13a	
Note: See the instructions for additional information the organization must report on Schedule O.		
b Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b	
c Enter the amount of reserves on hand	13c	
14a Did the organization receive any payments for indoor tanning services during the tax year?	14a	X
b If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O	14b	
15 Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year?	15	X
If "Yes," see instructions and file Form 4720, Schedule N.		
16 Is the organization an educational institution subject to the section 4968 excise tax on net investment income?	16	X
If "Yes," complete Form 4720, Schedule O.		

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI ☒

Section A. Governing Body and Management

	1a	1b	Yes	No
1a Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.	30			
b Enter the number of voting members included on line 1a, above, who are independent		30		
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?				X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?				X
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?				X
5 Did the organization become aware during the year of a significant diversion of the organization's assets?				X
6 Did the organization have members or stockholders?				X
7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?				X
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?				X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:				
a The governing body?			X	
b Each committee with authority to act on behalf of the governing body?			X	
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O				X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
10a Did the organization have local chapters, branches, or affiliates?		X
b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	X	
b Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a Did the organization have a written conflict of interest policy? If "No," go to line 13	X	
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	X	
13 Did the organization have a written whistleblower policy?	X	
14 Did the organization have a written document retention and destruction policy?	X	
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a The organization's CEO, Executive Director, or top management official	X	
b Other officers or key employees of the organization	X	
If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).		
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed ► **CA**

18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
☐ Own website ☐ Another's website ☒ Upon request ☐ Other (explain on Schedule O)

19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records ►
THE ORGANIZATION - 760-773-2561
43500 MONTEREY AVE, PALM DESERT, CA 92260

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent ContractorsCheck if Schedule O contains a response or note to any line in this Part VII ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
 - List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
 - List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
 - List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
 - List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.
- See instructions for the order in which to list the persons above.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) CATHERINE WILKINSON ABBOTT EXECUTIVE DIRECTOR	1.00 40.00			X				0.	99,438.	33,231.
(2) CHRISTINE ANDERSON PRESIDENT	0.30 40.00	X		X				0.	51,731.	755.
(3) WILLIAM S CHUNOWITZ PAST PRESIDENT	0.30	X		X				0.	0.	0.
(4) MARGE DODGE SECRETARY	0.30	X		X				0.	0.	0.
(5) DIANE RUBIN VICE PRESIDENT	0.30	X		X				0.	0.	0.
(6) NORMA CASTANEDA DIRECTOR	0.30	X						0.	0.	0.
(7) PEGGY CRAVENS DIRECTOR	0.30	X						0.	0.	0.
(8) CAROL BELL DEAN DIRECTOR	0.30	X						0.	0.	0.
(9) JAMES B JOHNSON DIRECTOR	0.30	X						0.	0.	0.
(10) JAMES GREENE DIRECTOR	0.30	X						0.	0.	0.
(11) BARBARA FROMM DIRECTOR	0.30	X						0.	0.	0.
(12) ROBERT KINCAID DIRECTOR	0.30	X						0.	0.	0.
(13) DONNA MACMILLAN DIRECTOR	0.30	X						0.	0.	0.
(14) TOM MINDER TREASURER	0.30	X		X				0.	0.	0.
(15) JANE SALTONSTALL DIRECTOR	0.30	X						0.	0.	0.
(16) JEFF BAKER DIRECTOR	0.30	X						0.	0.	0.
(17) JOANNE MINTZ DIRECTOR	0.30	X						0.	0.	0.

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(18) KIM DOZIER DIRECTOR	0.30	X						0.	0.	0.
(19) PAUL HINKES DIRECTOR	0.30	X						0.	0.	0.
(20) MARLENE O'SULLIVAN DIRECTOR	0.30	X						0.	0.	0.
(21) JAMES WILLIAMS DIRECTOR	0.30	X						0.	0.	0.
(22) CAROL FRAGEN DIRECTOR	0.30	X						0.	0.	0.
(23) BARBARA FOSTER MONACHINO DIRECTOR	0.30	X						0.	0.	0.
(24) JOHN RAMONT DIRECTOR	0.30	X						0.	0.	0.
(25) PEGGY JACOBS DIRECTOR	0.30	X						0.	0.	0.
(26) DALE LANDON DIRECTOR	0.30	X						0.	0.	0.
1b Subtotal								0.	151,169.	33,986.
c Total from continuation sheets to Part VII, Section A								0.	0.	0.
d Total (add lines 1b and 1c)								0.	151,169.	33,986.

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **0**

3 Did the organization list any **former** officer, director, trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual

	Yes	No
3		X
4		X
5		X

4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual

5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
CV STRATEGIES, 73700 DINAH SHORE DR SUITE 402, PALM DESERT, CA 92211	MESSAGING MARKETING	344,423.

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **1**

SEE PART VII, SECTION A CONTINUATION SHEETS

Form 990 (2020)

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

[illegible]

Part VIII Statement of RevenueCheck if Schedule O contains a response or note to any line in this Part VIII ☐

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512 - 514
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1a					
	b Membership dues	1b					
	c Fundraising events	1c					
	d Related organizations	1d					
	e Government grants (contributions)	1e	19,775,942.				
	f All other contributions, gifts, grants, and similar amounts not included above ...	1f					
	g Noncash contributions included in lines 1a-1f	1g	\$				
	h Total. Add lines 1a-1f				19,775,942.		
Program Service Revenue			Business Code				
	2 a						
	b						
	c						
	d						
	e						
	f All other program service revenue						
	g Total. Add lines 2a-2f						
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)				718,629.		718,629.
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties						
	6 a Gross rents	6a	(i) Real	(ii) Personal			
	b Less: rental expenses ...	6b					
	c Rental income or (loss)	6c					
	d Net rental income or (loss)						
	7 a Gross amount from sales of assets other than inventory	7a	(i) Securities	(ii) Other			
	b Less: cost or other basis and sales expenses	7b	13,616,662.				
	c Gain or (loss)	7c	12,020,117.				
	d Net gain or (loss)		1,596,545.				1,596,545.
8 a Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18	8a						
b Less: direct expenses	8b						
c Net income or (loss) from fundraising events							
9 a Gross income from gaming activities. See Part IV, line 19	9a						
b Less: direct expenses	9b						
c Net income or (loss) from gaming activities							
10 a Gross sales of inventory, less returns and allowances	10a						
b Less: cost of goods sold	10b						
c Net income or (loss) from sales of inventory							
Miscellaneous Revenue			Business Code				
	11 a						
	b						
	c						
	d All other revenue						
	e Total. Add lines 11a-11d						
12 Total revenue. See instructions				22,091,116.	0.	0.	2,315,174.

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 ...	241,569.	241,569.		
2 Grants and other assistance to domestic individuals. See Part IV, line 22	1,347,846.	1,347,846.		
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	974,523.	341,083.	428,790.	204,650.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes				
11 Fees for services (nonemployees):				
a Management				
b Legal				
c Accounting				
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees	171,165.		171,165.	
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch. O.)	118,174.	62,736.	31,603.	23,835.
12 Advertising and promotion	220,094.	171,944.		48,150.
13 Office expenses	6,653.		6,493.	160.
14 Information technology				
15 Royalties				
16 Occupancy				
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials ...				
19 Conferences, conventions, and meetings	10,123.	3,037.	5,061.	2,025.
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	40.		40.	
23 Insurance	555.		555.	
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a POSTAGE AND PRINTING	27,295.	12,870.	6,447.	7,978.
b EQUIPMENT AND MAINTENANCE	16,540.		16,540.	
c BANK AND MERCHANT FEES	3,938.		3,938.	
d RECOGNITION AND AWARDS	3,430.	343.	2,572.	515.
e All other expenses	2,746.	45.	2,656.	45.
25 Total functional expenses. Add lines 1 through 24e	3,144,691.	2,181,473.	675,860.	287,358.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here ☐ if following SOP 98-2 (ASC 958-720)

Part X Balance SheetCheck if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year		(B) End of year
Assets	1 Cash - non-interest-bearing		1	
	2 Savings and temporary cash investments	1,636,133.	2	20,379,101.
	3 Pledges and grants receivable, net	25,128.	3	95,867.
	4 Accounts receivable, net	1,000.	4	2,296.
	5 Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges		9	
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 23,638.		
	b Less: accumulated depreciation	10b 23,638.	10c 40.	0.
	11 Investments - publicly traded securities		11	
	12 Investments - other securities. See Part IV, line 11	31,433,046.	12	33,951,783.
	13 Investments - program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11	284,868.	15	725,198.
16 Total assets. Add lines 1 through 15 (must equal line 33)	33,380,215.	16	55,154,245.	
Liabilities	17 Accounts payable and accrued expenses	257,084.	17	160,315.
	18 Grants payable		18	
	19 Deferred revenue		19	
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25	
	26 Total liabilities. Add lines 17 through 25	257,084.	26	160,315.
Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 27, 28, 32, and 33.			
	27 Net assets without donor restrictions	2,850,492.	27	21,667,272.
	28 Net assets with donor restrictions	30,272,639.	28	33,326,658.
	Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.			
	29 Capital stock or trust principal, or current funds		29	
	30 Paid-in or capital surplus, or land, building, or equipment fund		30	
	31 Retained earnings, endowment, accumulated income, or other funds		31	
	32 Total net assets or fund balances	33,123,131.	32	54,993,930.
	33 Total liabilities and net assets/fund balances	33,380,215.	33	55,154,245.

Form 990 (2020)

Part XI Reconciliation of Net AssetsCheck if Schedule O contains a response or note to any line in this Part XI ☒

1	Total revenue (must equal Part VIII, column (A), line 12)	1	22,091,116.
2	Total expenses (must equal Part IX, column (A), line 25)	2	3,144,691.
3	Revenue less expenses. Subtract line 2 from line 1	3	18,946,425.
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	33,123,131.
5	Net unrealized gains (losses) on investments	5	2,831,374.
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	93,000.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	54,993,930.

Part XII Financial Statements and ReportingCheck if Schedule O contains a response or note to any line in this Part XII ☐

	Yes	No
1 Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a Were the organization's financial statements compiled or reviewed by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	2a	X
b Were the organization's financial statements audited by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	2b	X
c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? _____ If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.	2c	X
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133? _____	3a	X
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits _____	3b	

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Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2016	(b) 2017	(c) 2018	(d) 2019	(e) 2020	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	3213796.	2108414.	2408242.	1587371.	19775942.	29093765.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	3213796.	2108414.	2408242.	1587371.	19775942.	29093765.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						29093765.

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2016	(b) 2017	(c) 2018	(d) 2019	(e) 2020	(f) Total
7 Amounts from line 4	3213796.	2108414.	2408242.	1587371.	19775942.	29093765.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	582,248.	682,880.	769,679.	804,520.	1596545.	4435872.
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						33529637.
12 Gross receipts from related activities, etc. (see instructions)					12	489,845.
13 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						► <input type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2020 (line 6, column (f), divided by line 11, column (f))	14	86.77 %
15 Public support percentage from 2019 Schedule A, Part II, line 14	15	76.51 %
16a 33 1/3% support test - 2020. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		► <input checked="" type="checkbox"/>
b 33 1/3% support test - 2019. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		► <input type="checkbox"/>
17a 10% -facts-and-circumstances test - 2020. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization		► <input type="checkbox"/>
b 10% -facts-and-circumstances test - 2019. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization		► <input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		► <input type="checkbox"/>

Schedule A (Form 990 or 990-EZ) 2020

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2016	(b) 2017	(c) 2018	(d) 2019	(e) 2020	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2016	(b) 2017	(c) 2018	(d) 2019	(e) 2020	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ☐

Section C. Computation of Public Support Percentage

15 Public support percentage for 2020 (line 8, column (f), divided by line 13, column (f))	15	%
16 Public support percentage from 2019 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2020 (line 10c, column (f), divided by line 13, column (f))	17	%
18 Investment income percentage from 2019 Schedule A, Part III, line 17	18	%

19a 33 1/3% support tests - 2020. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐

b 33 1/3% support tests - 2019. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer lines 3b and 3c below.</i>		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
4a Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.</i>		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer line 10b below.</i>		
b Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described in lines 11b and 11c below, the governing body of a supported organization?		
11a		
b A family member of a person described in line 11a above?		
11b		
c A 35% controlled entity of a person described in line 11a or 11b above? If "Yes" to line 11a, 11b, or 11c, provide detail in Part VI .		
11c		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.		
1		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.		
2		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).		
1		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
1		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).		
2		
3 By reason of the relationship described in line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.		
3		

Section E. Type III Functionally Integrated Supporting Organizations

	Yes	No
1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).		
a <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
b <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
c <input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a governmental entity (see instructions).		
2 Activities Test. Answer lines 2a and 2b below.		
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.		
2a		
b Did the activities described in line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.		
2b		
3 Parent of Supported Organizations. Answer lines 3a and 3b below.		
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? If "Yes" or "No" provide details in Part VI .		
3a		
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.		
3b		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (*explain in Part VI*). See instructions.
All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (<i>explain in detail in Part VI</i>):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by 0.035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, column A)	1	
2	Enter 0.85 of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

Schedule A (Form 990 or 990-EZ) 2020

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions		Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	1	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	2	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	3	
4 Amounts paid to acquire exempt-use assets	4	
5 Qualified set-aside amounts (prior IRS approval required - <i>provide details in Part VI</i>)	5	
6 Other distributions (<i>describe in Part VI</i>). See instructions.	6	
7 Total annual distributions. Add lines 1 through 6.	7	
8 Distributions to attentive supported organizations to which the organization is responsive (<i>provide details in Part VI</i>). See instructions.	8	
9 Distributable amount for 2020 from Section C, line 6	9	
10 Line 8 amount divided by line 9 amount	10	

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2020	(iii) Distributable Amount for 2020
1 Distributable amount for 2020 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2020 (reasonable cause required - <i>explain in Part VI</i>). See instructions.			
3 Excess distributions carryover, if any, to 2020			
a From 2015			
b From 2016			
c From 2017			
d From 2018			
e From 2019			
f Total of lines 3a through 3e			
g Applied to underdistributions of prior years			
h Applied to 2020 distributable amount			
i Carryover from 2015 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from line 3f.			
4 Distributions for 2020 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2020 distributable amount			
c Remainder. Subtract lines 4a and 4b from line 4.			
5 Remaining underdistributions for years prior to 2020, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, <i>explain in Part VI</i> . See instructions.			
6 Remaining underdistributions for 2020. Subtract lines 3h and 4b from line 1. For result greater than zero, <i>explain in Part VI</i> . See instructions.			
7 Excess distributions carryover to 2021. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a Excess from 2016			
b Excess from 2017			
c Excess from 2018			
d Excess from 2019			
e Excess from 2020			

Schedule A (Form 990 or 990-EZ) 2020

Part VI

Supplemental Information. Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

DRAFT

Schedule B(Form 990, 990-EZ,
or 990-PF)Department of the Treasury
Internal Revenue Service**Schedule of Contributors**

- ▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.
▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2020

Name of the organization

COLLEGE OF DESERT FOUNDATION

Employer identification number

95-3829219

Organization type (check one):

Filers of:**Section:**

Form 990 or 990-EZ

☒ 501(c)(3) (enter number) organization☐ 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation☐ 527 political organization

Form 990-PF

☐ 501(c)(3) exempt private foundation☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation☐ 501(c)(3) taxable private foundationCheck if your organization is covered by the **General Rule** or a **Special Rule**.**Note:** Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.**General Rule**

- ☐ For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

- ☒ For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of **(1)** \$5,000; or **(2)** 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 exclusively for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year ▶ \$ _____

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

Name of organization

Employer identification number

COLLEGE OF DESERT FOUNDATION

95-3829219

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	THE CHICAGO COMMUNITY FOUNDATION 225 N. MICHIGAN AVENUE CHICAGO, IL 60601	\$ 18,000,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization

Employer identification number

COLLEGE OF DESERT FOUNDATION**95-3829219****Part III**

Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of **\$1,000 or less** for the year. (Enter this info. once.) ► \$ _____

Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee

SCHEDULE C
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Political Campaign and Lobbying Activities

For Organizations Exempt From Income Tax Under section 501(c) and section 527
▶ **Complete if the organization is described below.** ▶ **Attach to Form 990 or Form 990-EZ.**
▶ **Go to www.irs.gov/Form990 for instructions and the latest information.**

OMB No. 1545-0047

2020

**Open to Public
Inspection**

If the organization answered "Yes," on Form 990, Part IV, line 3, or Form 990-EZ, Part V, line 46 (Political Campaign Activities), then

- Section 501(c)(3) organizations: Complete Parts I-A and B. Do not complete Part I-C.
- Section 501(c) (other than section 501(c)(3)) organizations: Complete Parts I-A and C below. Do not complete Part I-B.
- Section 527 organizations: Complete Part I-A only.

If the organization answered "Yes," on Form 990, Part IV, line 4, or Form 990-EZ, Part VI, line 47 (Lobbying Activities), then

- Section 501(c)(3) organizations that have filed Form 5768 (election under section 501(h)): Complete Part II-A. Do not complete Part II-B.
- Section 501(c)(3) organizations that have NOT filed Form 5768 (election under section 501(h)): Complete Part II-B. Do not complete Part II-A.

If the organization answered "Yes," on Form 990, Part IV, line 5 (Proxy Tax) (See separate instructions) or Form 990-EZ, Part V, line 35c (Proxy Tax) (See separate instructions), then

- Section 501(c)(4), (5), or (6) organizations: Complete Part III.

Name of organization

COLLEGE OF DESERT FOUNDATION

Employer identification number

95-3829219

Part I-A Complete if the organization is exempt under section 501(c) or is a section 527 organization.

- 1 Provide a description of the organization's direct and indirect political campaign activities in Part IV.
- 2 Political campaign activity expenditures ▶ \$
- 3 Volunteer hours for political campaign activities

Part I-B Complete if the organization is exempt under section 501(c)(3).

- 1 Enter the amount of any excise tax incurred by the organization under section 4955 ▶ \$
- 2 Enter the amount of any excise tax incurred by organization managers under section 4955 ▶ \$
- 3 If the organization incurred a section 4955 tax, did it file Form 4720 for this year? ☐ Yes ☐ No
- 4a Was a correction made? ☐ Yes ☐ No
- b If "Yes," describe in Part IV.

Part I-C Complete if the organization is exempt under section 501(c), except section 501(c)(3).

- 1 Enter the amount directly expended by the filing organization for section 527 exempt function activities ▶ \$
- 2 Enter the amount of the filing organization's funds contributed to other organizations for section 527 exempt function activities ▶ \$
- 3 Total exempt function expenditures. Add lines 1 and 2. Enter here and on Form 1120-POL, line 17b ▶ \$
- 4 Did the filing organization file **Form 1120-POL** for this year? ☐ Yes ☐ No
- 5 Enter the names, addresses and employer identification number (EIN) of all section 527 political organizations to which the filing organization made payments. For each organization listed, enter the amount paid from the filing organization's funds. Also enter the amount of political contributions received that were promptly and directly delivered to a separate political organization, such as a separate segregated fund or a political action committee (PAC). If additional space is needed, provide information in Part IV.

(a) Name	(b) Address	(c) EIN	(d) Amount paid from filing organization's funds. If none, enter -0-.	(e) Amount of political contributions received and promptly and directly delivered to a separate political organization. If none, enter -0-.

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule C (Form 990 or 990-EZ) 2020

LHA

032041 12-02-20

Part II-A Complete if the organization is exempt under section 501(c)(3) and filed Form 5768 (election under section 501(h)).

A Check ☐ if the filing organization belongs to an affiliated group (and list in Part IV each affiliated group member's name, address, EIN, expenses, and share of excess lobbying expenditures).

B Check ☐ if the filing organization checked box A and "limited control" provisions apply.

Limits on Lobbying Expenditures (The term "expenditures" means amounts paid or incurred.)		(a) Filing organization's totals	(b) Affiliated group totals												
1a Total lobbying expenditures to influence public opinion (grassroots lobbying)															
b Total lobbying expenditures to influence a legislative body (direct lobbying)															
c Total lobbying expenditures (add lines 1a and 1b)															
d Other exempt purpose expenditures		2,181,473.													
e Total exempt purpose expenditures (add lines 1c and 1d)		2,181,473.													
f Lobbying nontaxable amount. Enter the amount from the following table in both columns.		259,074.													
<table border="1"> <thead> <tr> <th>If the amount on line 1e, column (a) or (b) is:</th> <th>The lobbying nontaxable amount is:</th> </tr> </thead> <tbody> <tr> <td>Not over \$500,000</td> <td>20% of the amount on line 1e.</td> </tr> <tr> <td>Over \$500,000 but not over \$1,000,000</td> <td>\$100,000 plus 15% of the excess over \$500,000.</td> </tr> <tr> <td>Over \$1,000,000 but not over \$1,500,000</td> <td>\$175,000 plus 10% of the excess over \$1,000,000.</td> </tr> <tr> <td>Over \$1,500,000 but not over \$17,000,000</td> <td>\$225,000 plus 5% of the excess over \$1,500,000.</td> </tr> <tr> <td>Over \$17,000,000</td> <td>\$1,000,000.</td> </tr> </tbody> </table>	If the amount on line 1e, column (a) or (b) is:	The lobbying nontaxable amount is:	Not over \$500,000	20% of the amount on line 1e.	Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000.	Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000.	Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000.	Over \$17,000,000	\$1,000,000.			
If the amount on line 1e, column (a) or (b) is:	The lobbying nontaxable amount is:														
Not over \$500,000	20% of the amount on line 1e.														
Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000.														
Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000.														
Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000.														
Over \$17,000,000	\$1,000,000.														
g Grassroots nontaxable amount (enter 25% of line 1f)		64,769.													
h Subtract line 1g from line 1a. If zero or less, enter -0-		0.													
i Subtract line 1f from line 1c. If zero or less, enter -0-		0.													
j If there is an amount other than zero on either line 1h or line 1i, did the organization file Form 4720 reporting section 4911 tax for this year?			<input type="checkbox"/> Yes <input type="checkbox"/> No												

4-Year Averaging Period Under Section 501(h)

(Some organizations that made a section 501(h) election do not have to complete all of the five columns below.)

See the separate instructions for lines 2a through 2f.)

Lobbying Expenditures During 4-Year Averaging Period					
Calendar year (or fiscal year beginning in)	(a) 2017	(b) 2018	(c) 2019	(d) 2020	(e) Total
2a Lobbying nontaxable amount	238,515.	258,341.	263,091.	259,074.	1,019,021.
b Lobbying ceiling amount (150% of line 2a, column(e))					1,528,532.
c Total lobbying expenditures					
d Grassroots nontaxable amount	59,629.	64,585.	65,773.	64,769.	254,756.
e Grassroots ceiling amount (150% of line 2d, column (e))					382,134.
f Grassroots lobbying expenditures					

Schedule C (Form 990 or 990-EZ) 2020

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

▶ **Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.**
▶ **Attach to Form 990.**

▶ **Go to www.irs.gov/Form990 for instructions and the latest information.**

OMB No. 1545-0047

2020

Open to Public Inspection

Name of the organization

COLLEGE OF DESERT FOUNDATION

Employer identification number

95-3829219

Part I

Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Part II

Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).
☐ Preservation of land for public use (for example, recreation or education) ☐ Preservation of a historically important land area
☐ Protection of natural habitat ☐ Preservation of a certified historic structure
☐ Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶

4 Number of states where property subject to conservation easement is located ▶

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III

Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1 ▶ \$

(ii) Assets included in Form 990, Part X ▶ \$

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items:

a Revenue included on Form 990, Part VIII, line 1 ▶ \$

b Assets included in Form 990, Part X ▶ \$

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):

a ☐ Public exhibition

d ☐ Loan or exchange program

b ☐ Scholarly research

e ☐ Other _____

c ☐ Preservation for future generations

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets

to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

c Beginning balance

d Additions during the year

e Distributions during the year

f Ending balance

	Amount
1c	
1d	
1e	
1f	

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII ☐

Part V Endowment Funds. Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance	23,948,136.	23,746,663.	22,951,266.	22,909,882.	21,582,243.
b Contributions	155,502.		39,739.	10,625.	1,164,884.
c Net investment earnings, gains, and losses	3,859,696.	958,314.	1,423,370.	1,182,281.	1,704,998.
d Grants or scholarships					
e Other expenditures for facilities and programs	689,474.	756,841.	653,245.	651,522.	1,542,243.
f Administrative expenses			14,467.		
g End of year balance	27,273,860.	23,948,136.	23,746,663.	23,451,266.	22,909,882.

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

a Board designated or quasi-endowment ☐ %

b Permanent endowment ☒ 100 %

c Term endowment ☐ %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

(i) Unrelated organizations

(ii) Related organizations

	Yes	No
3a(i)		X
3a(ii)		X
3b		

b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R? ☐

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment				
e Other		23,638.	23,638.	0.
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)				0.

Part VII Investments - Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A) EQUITY BONDS AND MUTUAL		
(B) FUNDS	33,951,783.	END-OF-YEAR MARKET VALUE
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 12.) ▶	33,951,783.	

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII ... ☒

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements	1	24,877,659.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
a	Net unrealized gains (losses) on investments	2a	2,924,374.
b	Donated services and use of facilities	2b	33,334.
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	2,957,708.
3	Subtract line 2e from line 1	3	21,919,951.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	171,165.
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	171,165.
5	Total revenue. Add lines 3 and 4c . (This must equal Form 990, Part I, line 12.)	5	22,091,116.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements	1	3,006,860.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
a	Donated services and use of facilities	2a	33,334.
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	33,334.
3	Subtract line 2e from line 1	3	2,973,526.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	171,165.
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	171,165.
5	Total expenses. Add lines 3 and 4c . (This must equal Form 990, Part I, line 18.)	5	3,144,691.

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART X, LINE 2:

THE FOUNDATION HAS ADOPTED FASB ASC TOPIC 740 THAT CLARIFIES THE ACCOUNTING FOR UNCERTAINTY IN TAX POSITIONS TAKEN OR EXPECTED TO BE TAKEN ON A TAX RETURN AND PROVIDES THAT THE TAX EFFECTS FROM AN UNCERTAIN TAX POSITION CAN BE RECOGNIZED IN THE FINANCIAL STATEMENTS ONLY IF, BASED ON ITS MERITS, THE POSITION IS MORE LIKELY THAN NOT TO BE SUSTAINED ON AUDIT BY THE TAXING AUTHORITIES. MANAGEMENT BELIEVES THAT ALL TAX POSITIONS TAKEN TO DATE ARE HIGHLY CERTAIN AND, ACCORDINGLY, NO ACCOUNTING ADJUSTMENT HAS BEEN MADE TO THE FINANCIAL STATEMENTS

Part XIII Supplemental Information *(continued)*

DRAFT

SCHEDULE I
(Form 990)

Department of the Treasury
Internal Revenue Service

Grants and Other Assistance to Organizations,
Governments, and Individuals in the United States
Complete if the organization answered "Yes" on Form 990, Part IV, line 21 or 22.

▶ Attach to Form 990.

▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2020

Open to Public
Inspection

Name of the organization

COLLEGE OF DESERT FOUNDATION

Employer identification number
95-3829219

Part I General Information on Grants and Assistance

1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance?

☒ Yes ☐ No

2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Part II Grants and Other Assistance to Domestic Organizations and Domestic Governments. Complete if the organization answered "Yes" on Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed.

1 (a) Name and address of organization or government	(b) EIN	(c) IRC section (if applicable)	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of noncash assistance	(h) Purpose of grant or assistance
DESERT COMMUNITY COLLEGE DISTRICT 43500 MONTEREY AVE PALM DESERT, CA 92260	33-0535430	115	241,569.	0.			TO PROVIDE FUNDS TO SPECIFIC COLLEGE OF THE DESERT DEPARTMENTS

2 Enter total number of section 501(c)(3) and government organizations listed in the line 1 table

3 Enter total number of other organizations listed in the line 1 table

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule I (Form 990) 2020

Part III **Grants and Other Assistance to Domestic Individuals.** Complete if the organization answered "Yes" on Form 990, Part IV, line 22.
Part III can be duplicated if additional space is needed.

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of non-cash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of noncash assistance
EDUCATIONAL SCHOLARSHIPS	1418	1,347,846.	0.		

Part IV **Supplemental Information.** Provide the information required in Part I, line 2; Part III, column (b); and any other additional information.

PART I, LINE 2:

THE OVERALL PROCESS FOR THE GRANTS AND SCHOLARSHIPS IS MONITORED BY THE
BOARD OF DIRECTORS

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2020

Open to Public
Inspection

Name of the organization

COLLEGE OF DESERT FOUNDATION

Employer identification number
95-3829219

FORM 990, PART VI, SECTION B, LINE 11B:

A DRAFT OF THE 990 IS PROVIDED TO THE TREASURER, THE EXECUTIVE DIRECTOR AND
THE BOARD TO REVIEW AND APPROVE. ONCE IT IS APPROVED, THE EXECUTIVE
DIRECTOR SIGNS THE RETURN TO BE FILED WITH THE IRS

FORM 990, PART VI, SECTION B, LINE 12C:

THE FOUNDATION PROVIDES EACH NEW DIRECTOR AND EMPLOYEE WITH A COPY OF THE
CONFLICT OF INTEREST POLICY AND IT IS REVISED ANNUALLY. DISCLOSURE IS ON
THE HONOR SYSTEM. IF A CONFLICT ARISES THE BOARD MEMBER IS ASKED TO EXCUSE
HIMSELF/HERSELF FROM ALL DISCUSSION AND VOTING IN THE ISSUE.

FORM 990, PART VI, SECTION B, LINE 15:

THE EXECUTIVE IS HIRED AND EVALUATED BY THE PRESIDENT OF THE COLLEGE OF THE
DESERT. THE BOARD USES A COMPENSATION PROGRESSION SCHEDULE PROVIDED BY THE
COLLEGE OF THE DESERT.

FORM 990, PART VI, SECTION C, LINE 19:

THE FOUNDATION MAKES REQUIRED INFORMATION AVAILABLE TO THE PUBLIC UPON
REQUEST DURING NORMAL BUSINESS HOURS AT THE CURRENT BUSINESS ADDRESS

FORM 990, PART XI, LINE 9, CHANGES IN NET ASSETS:

CHANGE VALUE DEFERRED GIFTS -9,792.

CHANGE IN VALUE FOR FOUNDATION FOR CALIFORNIA COMMUNITY

COLLEGE 102,792.

TOTAL TO FORM 990, PART XI, LINE 9 93,000.

2020 DEPRECIATION AND AMORTIZATION REPORT

FORM 990 PAGE 10

990

Asset No.	Description	Date Acquired	Method	Life	C o n v	Line No.	Unadjusted Cost Or Basis	Bus % Excl	Section 179 Expense	* Reduction In Basis	Basis For Depreciation	Beginning Accumulated Depreciation	Current Sec 179 Expense	Current Year Deduction	Ending Accumulated Depreciation
	MANAGEMENT AND GENERAL														
3	VERTICAL BLINDS	07/03/07	200DB	5.00		HY17	2,210.				2,210.	2,210.		0.	2,210.
6	COMPUTER-ACCOUNTING	11/09/10	200DB	5.00		HY17	1,831.				1,831.	1,831.		0.	1,831.
8	3 DELL COMPUTERS	01/15/13	200DB	5.00		HY17	2,491.				2,491.	2,491.		0.	2,491.
9	DOCUMENT SCANNER	09/24/13	SL	5.00		16	6,000.				6,000.	6,000.		0.	6,000.
10	OFFICE EQUIPMENT	03/31/14	SL	5.00		16	1,532.				1,532.	1,532.		0.	1,532.
11	DELL SERVER	07/07/15	SL	5.00		16	7,921.				7,921.	7,921.		0.	7,921.
12	EPSON PROJECTOR	10/13/15	SL	5.00		16	797.				797.	757.		40.	797.
13	DELL COMPUTER	06/02/09	200DB	5.00		HY17	856.				856.	856.		0.	856.
	* 990 PAGE 10 TOTAL MANAGEMENT AND GENERAL						23,638.				23,638.	23,598.		40.	23,638.
	* GRAND TOTAL 990 PAGE 10 DEPR						23,638.				23,638.	23,598.		40.	23,638.

TAX RETURN FILING INSTRUCTIONS

CALIFORNIA FORM 199

FOR THE YEAR ENDING

June 30, 2021

Prepared For:

College of Desert Foundation
43500 Monterey Ave
Palm Desert, CA 92260

Prepared By:

Eide Bailly LLP
10681 Foothill Blvd., Ste. 300
Rancho Cucamonga, CA 91730-3831

To be Signed and Dated By:

Not applicable

Amount of Tax:

Total Tax	\$	0
Less: payments and credits	\$	0
Plus: other amount	\$	0
Plus: interest and penalties	\$	0
No payment is required	\$	

Overpayment:

Credited to your estimated tax	\$	0
Other amount	\$	0
Refunded to you	\$	0

Make Check Payable To:

Not applicable

Mail Tax Return and Check (if applicable) To:

This return has qualified for electronic filing. Please review the return for completeness and accuracy. We will then transmit your return electronically to the FTB. Do not mail the paper copy of the return to the FTB.

Return Must be Mailed On or Before:

Not applicable

Special Instructions:

TAX RETURN FILING INSTRUCTIONS

CALIFORNIA FORM RRF-1

FOR THE YEAR ENDING

June 30, 2021

Prepared For:

College of Desert Foundation
43500 Monterey Ave
Palm Desert, CA 92260

Prepared By:

Eide Bailly LLP
10681 Foothill Blvd., Ste. 300
Rancho Cucamonga, CA 91730-3831

Amount of Tax:

Balance due of \$225

Make Check Payable To:

Department of Justice

Mail Tax Return To:

Registry of Charitable Trusts
P.O. Box 903447
Sacramento, CA 94203-4470

Return Must Be Mailed On Or Before:

Please mail as soon as possible.

Special Instructions:

The report should be signed and dated by an authorized individual(s).

2020

California Exempt Organization Annual Information Return

199

Calendar Year 2020 or fiscal year beginning (mm/dd/yyyy) 07/01/2020, and ending (mm/dd/yyyy) 06/30/2021

Corporation/Organization name

COLLEGE OF DESERT FOUNDATION

Additional information. See instructions.

California corporation number

1147583

FEIN

95-3829219

Street address (suite or room)

43500 MONTEREY AVE

City

PALM DESERT

State

CA

ZIP code

92260

Foreign country name

Foreign province/state/county

Foreign postal code

<p>A First return <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>B Amended return <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>C IRC Section 4947(a)(1) trust <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>D Final information return?</p> <p>• <input type="checkbox"/> Dissolved <input type="checkbox"/> Surrendered (Withdrawn) <input type="checkbox"/> Merged/Reorganized</p> <p>Enter date: (mm/dd/yyyy) • _____</p> <p>E Check accounting method: (1) <input type="checkbox"/> Cash (2) <input checked="" type="checkbox"/> Accrual (3) <input type="checkbox"/> Other</p> <p>F Federal return filed? (1) • <input type="checkbox"/> 990T (2) • <input type="checkbox"/> 990PF (3) • <input type="checkbox"/> Sch H (990) (4) <input checked="" type="checkbox"/> Other 990 series</p> <p>G Is this a group filing? See instructions <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>H Is this organization in a group exemption <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If "Yes," what is the parent's name? _____</p>	<p>I Did the organization have any changes to its guidelines not reported to the FTB? See instructions <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>J If exempt under R&TC Section 23701d, has the organization engaged in political activities? See instructions. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>K Is the organization exempt under R&TC Section 23701g? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If "Yes," enter the gross receipts from nonmember sources \$ _____</p> <p>L Is the organization a limited liability company? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>M Did the organization file Form 100 or Form 109 to report taxable income? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>N Is the organization under audit by the IRS or has the IRS audited in a prior year? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>O Is federal Form 1023/1024 pending? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Date filed with IRS _____</p>
---	---

Part I Complete Part I unless not required to file this form. See General Information B and C.

Receipts and Revenues	1	Gross sales or receipts from other sources. From Side 2, Part II, line 8	14,335,291	00
	2	Gross dues and assessments from members and affiliates		00
	3	Gross contributions, gifts, grants, and similar amounts received STMT 1	19,775,942	00
	4	Total gross receipts for filing requirement test. Add line 1 through line 3. This line must be completed. If the result is less than \$50,000, see General Information B	34,111,233	00
	5	Cost of goods sold	5	00
	6	Cost or other basis, and sales expenses of assets sold	6	12,020,117 00
	7	Total costs. Add line 5 and line 6	7	12,020,117 00
	8	Total gross income. Subtract line 7 from line 4	8	22,091,116 00
Expenses	9	Total expenses and disbursements. From Side 2, Part II, line 18	9	3,144,691 00
	10	Excess of receipts over expenses and disbursements. Subtract line 9 from line 8	10	18,946,425 00
Filing Fee	11	Total payments	11	00
	12	Use tax. See General Information K	12	00
	13	Payments balance. If line 11 is more than line 12, subtract line 12 from line 11	13	00
	14	Use tax balance. If line 12 is more than line 11, subtract line 11 from line 12	14	00
	15	Penalties and Interest. See General Information J	15	00
	16	Balance due. Add line 12 and line 15. Then subtract line 11 from the result	16	00
Sign Here	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.			
	Signature of officer	Title EXECUTIVE DIRE	Date	• Telephone
Paid Preparer's Use Only	Preparer's signature	CATHERINE L. GRAY, CPA	Date 02/16/22	Check if self-employed <input type="checkbox"/> • PTIN P01294460
	Firm's name (or yours, if self-employed) and address	EIDE BAILLY LLP 10681 FOOTHILL BLVD., STE. 300 RANCHO CUCAMONGA, CA 91730-3831		• Firm's FEIN 45-0250958
				• Telephone 909-466-4410
		May the FTB discuss this return with the preparer shown above? See instructions <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

Part II Organizations with gross receipts of more than \$50,000 and private foundations regardless of amount of gross receipts - complete Part II or furnish substitute information.

028951 12-22-20

Receipts from Other Sources	1	Gross sales or receipts from all business activities. See instructions	•	1		00
	2	Interest	•	2	718,629	00
	3	Dividends	•	3		00
	4	Gross rents	•	4		00
	5	Gross royalties	•	5		00
	6	Gross amount received from sale of assets (See Instructions) STATEMENT 2	•	6	13,616,662	00
	7	Other income	•	7		00
	8	Total gross sales or receipts from other sources. Add line 1 through line 7. Enter here and on Side 1, Part I, line 1	•	8	14,335,291	00
	9	Contributions, gifts, grants, and similar amounts paid STATEMENT 3	•	9	1,589,415	00
	10	Disbursements to or for members	•	10		00
	11	Compensation of officers, directors, and trustees SEE STATEMENT 4	•	11	0	00
	12	Other salaries and wages	•	12	974,523	00
	13	Interest	•	13		00
	14	Taxes	•	14		00
	15	Rents	•	15		00
	16	Depreciation and depletion (See instructions)	•	16	40	00
	17	Other expenses and disbursements SEE STATEMENT 5	•	17	580,713	00
	18	Total expenses and disbursements. Add line 9 through line 17. Enter here and on Side 1, Part I, line 9	•	18	3,144,691	00

Schedule L Balance Sheet

Beginning of taxable year

End of taxable year

Assets	(a)	(b)	(c)	(d)
1 Cash		1,636,133	•	20,379,101
2 Net accounts receivable		1,000	•	2,296
3 Net notes receivable			•	
4 Inventories			•	
5 Federal and state government obligations			•	
6 Investments in other bonds			•	
7 Investments in stock			•	
8 Mortgage loans			•	
9 Other investments STMT 6		31,051,622	•	33,951,783
10 a Depreciable assets	23,638		23,638	
b Less accumulated depreciation	(23,598)	40	(23,638)	
11 Land			•	
12 Other assets STMT 7		691,420	•	821,065
13 Total assets		33,380,215		55,154,245
Liabilities and net worth				
14 Accounts payable		257,084	•	160,315
15 Contributions, gifts, or grants payable			•	
16 Bonds and notes payable			•	
17 Mortgages payable			•	
18 Other liabilities				
19 Capital stock or principal fund			•	
20 Paid-in or capital surplus. Attach reconciliation			•	
21 Retained earnings or income fund		33,123,131	•	54,993,930
22 Total liabilities and net worth		33,380,215		55,154,245

Schedule M-1 Reconciliation of income per books with income per return

Do not complete this schedule if the amount on Schedule L, line 13, column (d), is less than \$50,000.

1 Net income per books	• 21,870,799	7 Income recorded on books this year not included in this return STMT 8	• 2,924,374
2 Federal income tax	•	8 Deductions in this return not charged against book income this year	•
3 Excess of capital losses over capital gains	•	9 Total. Add line 7 and line 8	2,924,374
4 Income not recorded on books this year	•	10 Net income per return.	
5 Expenses recorded on books this year not deducted in this return	•	Subtract line 9 from line 6	18,946,425
6 Total. Add line 1 through line 5	21,870,799		

COLLEGE OF DESERT FOUNDATION

95-3829219

TOTAL INCLUDED ON LINE 3

19,523,631.

CA 199

GROSS AMOUNT FROM SALE OF ASSETS

STATEMENT 2

DESCRIPTION

DATE
ACQUIRED

DATE
SOLD

METHOD
ACQUIRED

PURCHASED

COST OR
OTHER BASIS

DEPREC.

EXPENSE
OF SALE

GROSS
SALES PRICE

12,020,117.

0.

0.

13,616,662.

TOTAL TO FORM 199, PAGE 2, LN 6

12,020,117.

0.

0.

13,616,662.

CA 199

CASH CONTRIBUTIONS, GIFTS, GRANTS
AND SIMILAR AMOUNTS PAID

STATEMENT 3

ACTIVITY CLASSIFICATION: EDUCATIONAL SCHOLARSHIPS

DONEES NAME

DONEES ADDRESS

RELATIONSHIP

AMOUNT

COLLEGE OF THE
DESERT

43500 MONTEREY AVE - PALM
SPRINGS, CA 92660

COLLEGE
SUPPORTED BY
FOUNDATION

1,589,415.

TOTAL FOR THIS ACTIVITY

1,589,415.

TOTAL INCLUDED ON FORM 199, PART II, LINE 9

1,589,415.

CA 199

COMPENSATION OF OFFICERS, DIRECTORS AND TRUSTEES

STATEMENT 4

<u>NAME AND ADDRESS</u>	<u>TITLE AND AVERAGE HRS WORKED/WK</u>	<u>COMPENSATION</u>
CATHERINE WILKINSON ABBOTT 43500 MONTEREY AVE PALM DESERT, CA 92260	EXECUTIVE DIRECTOR 1.00	0.
CHRISTINE ANDERSON 43500 MONTEREY AVE PALM DESERT, CA 92260	PRESIDENT 0.30	0.

DRAFT

COLLEGE OF DESERT FOUNDATION

95-3829219

WILLIAM S CHUNOWITZ
43500 MONTEREY AVE
PALM DESERT, CA 92260

PAST PRESIDENT
0.30

0.

MARGE DODGE
43500 MONTEREY AVE
PALM DESERT, CA 92260

SECRETARY
0.30

0.

DIANE RUBIN
43500 MONTEREY AVE
PALM DESERT, CA 92260

VICE PRESIDENT
0.30

0.

NORMA CASTANEDA
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

PEGGY CRAVENS
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

CAROL BELL DEAN
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

JAMES B JOHNSON
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

JAMES GREENE
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

BARBARA FROMM
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

ROBERT KINCAID
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

DONNA MACMILLAN
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

TOM MINDER
43500 MONTEREY AVE
PALM DESERT, CA 92260

TREASURER
0.30

0.

JANE SALTONSTALL
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

JEFF BAKER
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

JOANNE MINTZ
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

KIM DOZIER
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

PAUL HINKES
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

MARLENE O'SULLIVAN
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

JAMES WILLIAMS
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

CAROL FRAGEN
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

BARBARA FOSTER MONACHINO
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

JOHN RAMONT
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

PEGGY JACOBS
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

DALE LANDON
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

COLLEGE OF DESERT FOUNDATION

95-3829219

ROBERT MOON
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

LESLIE USOW
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

JAKE WUEST
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

BONNIE STEFAN
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

JOHN MONAHAN
43500 MONTEREY AVE
PALM DESERT, CA 92260

DIRECTOR
0.30

0.

TOTAL TO FORM 199, PART II, LINE 11

0.

CA 199

OTHER EXPENSES

STATEMENT 5

DESCRIPTION

AMOUNT

POSTAGE AND PRINTING	27,295.
EQUIPMENT AND MAINTENAN	16,540.
BANK AND MERCHANT FEES	3,938.
RECOGNITION AND AWARDS	3,430.
INVESTMENT MANAGEMENT FEES	171,165.
OTHER PROFESSIONAL FEES	118,174.
ADVERTISING AND PROMOTION	220,094.
OFFICE EXPENSES	6,653.
CONFERENCES AND CONVENTIONS	10,123.
INSURANCE	555.
ALL OTHER EXPENSES	2,746.

TOTAL TO FORM 199, PART II, LINE 17

580,713.

CA 199	OTHER INVESTMENTS	STATEMENT 6
DESCRIPTION	BEG. OF YEAR	END OF YEAR
EQUITY BONDS AND MUTUAL FUNDS	31,051,622.	33,951,783.
TOTAL TO FORM 199, SCHEDULE L, LINE 9	31,051,622.	33,951,783.

CA 199	OTHER ASSETS	STATEMENT 7
DESCRIPTION	BEG. OF YEAR	END OF YEAR
PLEDGES AND GRANTS RECEIVABLE	25,128.	95,867.
INVESTMENTS RELATED TO DEFERRED GIFTS	168,020.	158,228.
ACCRUED INTEREST RECEIVABLE	109,348.	96,255.
OTHER ASSETS	7,500.	7,500.
BENEFICIAL INTEREST OSHER ENDOWMENT	381,424.	463,215.
TOTAL TO FORM 199, SCHEDULE L, LINE 12	691,420.	821,065.

CA 199	INCOME RECORDED ON BOOKS THIS YEAR NOT INCLUDED IN THIS RETURN	STATEMENT 8
DESCRIPTION		AMOUNT
UNREALIZED GAIN/LOSS		2,924,374.
TOTAL TO FORM 199, SCHEDULE M-1, LINE 7		2,924,374.

2020

Corporation Depreciation
and Amortization

3885

Attach to Form 100 or Form 100W.

FORM 199

FEIN 95-3829219

Corporation name

California corporation number

COLLEGE OF DESERT FOUNDATION

1147583

Part I Election To Expense Certain Property Under IRC Section 179

1	Maximum deduction under IRC Section 179 for California	1	\$25,000
2	Total cost of IRC Section 179 property placed in service	2	
3	Threshold cost of IRC Section 179 property before reduction in limitation	3	\$200,000
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for taxable year. Subtract line 4 from line 1. If zero or less, enter -0-	5	
6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
7	Listed property (elected IRC Section 179 cost)	7	
8	Total elected cost of IRC Section 179 property. Add amounts in column (c), line 6 and line 7	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8	9	
10	Carryover of disallowed deduction from prior taxable years	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5	11	
12	IRC Section 179 expense deduction. Add line 9 and line 10, but do not enter more than line 11	12	
13	Carryover of disallowed deduction to 2021. Add line 9 and line 10, less line 12	13	

Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356

(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
14							
SEE STATEMENT 9		23,599.	23,364.				
15	Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h)	15	40				

Part III Summary

16	Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) or Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) or Depreciation (if no election is made), enter the amount from line 15, column (g)	16	40
17	Total depreciation claimed for federal purposes from federal Form 4562, line 22	17	40
18	Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.)	18	0

Part IV Amortization

(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Amortization allowed or allowable in earlier years	(e) R&TC Section (see instructions)	(f) Period or percentage	(g) Amortization for this year
19						
20	Total. Add the amounts in column (g)	20				
21	Total amortization claimed for federal purposes from federal Form 4562, line 44	21				
22	Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12	22				

CA 3885

DEPRECIATION

STATEMENT 9

ASSET NO./ DESCRIPTION	DATE IN SERVICE	COST OR BASIS	PRIOR DEPR	METHOD	LIFE	DEPRE- CIATION	BONUS
3 VERTICAL BLINDS	07/03/07	2,210.	2,210.	200DB	5.00	0.	
6 COMPUTER-ACCOUNTING	11/09/10	1,831.	1,831.	200DB	5.00	0.	
8 3 DELL COMPUTERS	01/15/13	2,452.	2,257.	200DB	5.00	0.	
9 DOCUMENT SCANNER	09/24/13	6,000.	6,000.	SL	5.00	0.	
10 OFFICE EQUIPMENT	03/31/14	1,532.	1,532.	SL	5.00	0.	
11 DELL SERVER	07/07/15	7,921.	7,921.	SL	5.00	0.	
12 EPSON PROJECTOR	10/13/15	797.	757.	SL	5.00	40.	
13 DELL COMPUTER	06/02/09	856.	856.	200DB	5.00	0.	
TOTAL TO FORM 3885		23,599.	23,364.			40.	

TAXABLE YEAR
2020**California e-file Return Authorization for
Exempt Organizations**FORM
8453-EO

Exempt Organization name

Identifying number

COLLEGE OF DESERT FOUNDATION**95-3829219****Part I Electronic Return Information** (whole dollars only)

1	Total gross receipts (Form 199, line 4)	1	34,111,233
2	Total gross income (Form 199, line 8)	2	22,091,116
3	Total expenses and disbursements (Form 199, line 9)	3	3,144,691

Part II Settle Your Account Electronically for Taxable Year 2020

4	<input type="checkbox"/> Electronic funds withdrawal	4a	Amount	4b	Withdrawal date (mm/dd/yyyy)
----------	--	-----------	--------	-----------	------------------------------

Part III Banking Information (Have you verified the exempt organization's banking information?)

5	Routing number	
6	Account number	
7	Type of account:	<input type="checkbox"/> Checking <input type="checkbox"/> Savings

Part IV Declaration of Officer

I authorize the exempt organization's account to be settled as designated in Part II. If I check Part II, Box 4, I authorize an electronic funds withdrawal for the amount listed on line 4a.

Under penalties of perjury, I declare that I am an officer of the above exempt organization and that the information I provided to my electronic return originator (ERO), transmitter, or intermediate service provider and the amounts in Part I above agree with the amounts on the corresponding lines of the exempt organization's 2020 California electronic return. To the best of my knowledge and belief, the exempt organization's return is true, correct, and complete. If the exempt organization is filing a balance due return, I understand that if the Franchise Tax Board (FTB) does not receive full and timely payment of the exempt organization's fee liability, the exempt organization will remain liable for the fee liability and all applicable interest and penalties. I authorize the exempt organization return and accompanying schedules and statements be transmitted to the FTB by the ERO, transmitter, or intermediate service provider. **If the processing of the exempt organization's return or refund is delayed, I authorize the FTB to disclose to the ERO or intermediate service provider the reason(s) for the delay.**

**Sign
Here**

Signature of officer

Date

EXECUTIVE DIRECTOR

Title

Part V Declaration of Electronic Return Originator (ERO) and Paid Preparer.

I declare that I have reviewed the above exempt organization's return and that the entries on form FTB 8453-EO are complete and correct to the best of my knowledge. (If I am only an intermediate service provider, I understand that I am not responsible for reviewing the exempt organization's return. I declare, however, that form FTB 8453-EO accurately reflects the data on the return.) I have obtained the organization officer's signature on form FTB 8453-EO before transmitting this return to the FTB; I have provided the organization officer with a copy of all forms and information that I will file with the FTB, and I have followed all other requirements described in FTB Pub. 1345, 2020 Handbook for Authorized e-file Providers. I will keep form FTB 8453-EO on file for **four** years from the due date of the return or **four** years from the date the exempt organization return is filed, whichever is later, and I will make a copy available to the FTB upon request. If I am also the paid preparer, under penalties of perjury, I declare that I have examined the above exempt organization's return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I make this declaration based on all information of which I have knowledge.

ERO	ERO's signature	CATHERINE L. GRAY, CPA	Date	Check if also paid preparer	<input checked="" type="checkbox"/>	Check if self-employed	<input type="checkbox"/>	ERO's PTIN	P01294460
Must Sign	Firm's name (or yours if self-employed) and address	EIDE BAILLY LLP 10681 FOOTHILL BLVD., STE. 300 RANCHO CUCAMONGA, CA						Firm's FEIN	45-0250958
								ZIP code	91730-3831

Under penalties of perjury, I declare that I have examined the above organization's return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I make this declaration based on all information of which I have knowledge.

Paid Preparer	Paid preparer's signature		Date	Check if self-employed	<input type="checkbox"/>	Paid preparer's PTIN	
Must Sign	Firm's name (or yours if self-employed) and address					Firm's FEIN	
						ZIP code	

ANNUAL REGISTRATION RENEWAL FEE REPORT TO ATTORNEY GENERAL OF CALIFORNIA

Sections 12586 and 12587, California Government Code
11 Cal. Code Regs. sections 301-306, 309, 311, and 312

Failure to submit this report annually no later than four months and fifteen days after the end of the organization's accounting period may result in the loss of tax exemption and the assessment of a minimum tax of \$800, plus interest, and/or fines or filing penalties. Revenue & Taxation Code section 23703; Government Code section 12586.1. IRS extensions will be honored.

(For Registry Use Only)

COLLEGE OF DESERT FOUNDATION

Name of Organization

List all DBAs and names the organization uses or has used

43500 MONTEREY AVE

Address (Number and Street)

PALM DESERT, CA 92260

City or Town, State, and ZIP Code

760-773-2561

Telephone Number

E-mail Address

Check if:

- ☐ Change of address
☐ Amended report

State Charity Registration Number **CT051801**

Corporation or Organization No. **1147583**

Federal Employer ID No. **95-3829219**

ANNUAL REGISTRATION RENEWAL FEE SCHEDULE (11 Cal. Code Regs. sections 301-307, 311, and 312) Make Check Payable to Department of Justice

Gross Annual Revenue	Fee	Gross Annual Revenue	Fee	Gross Annual Revenue	Fee
Less than \$25,000	0	Between \$100,001 and \$250,000	\$50	Between \$1,000,001 and \$10 million	\$150
Between \$25,000 and \$100,000	\$25	Between \$250,001 and \$1 million	\$75	Between \$10,000,001 and \$50 million	\$225
				Greater than \$50 million	\$300

PART A - ACTIVITIES

For your most recent full accounting period (beginning **07/01/2020** ending **06/30/2021**) list:

Gross Annual Revenue \$ **22,091,116** Noncash Contributions \$ **0** Total Assets \$ **55,154,245**
Program Expenses \$ **2,181,473** Total Expenses \$ **3,144,691**

PART B - STATEMENTS REGARDING ORGANIZATION DURING THE PERIOD OF THIS REPORT

Note: All questions must be answered. If you answer "yes" to any of the questions below, you must attach a separate page providing an explanation and details for each "yes" response. Please review RRF-1 instructions for information required.

	Yes	No
1. During this reporting period, were there any contracts, loans, leases or other financial transactions between the organization and any officer, director or trustee thereof, either directly or with an entity in which any such officer, director or trustee had any financial interest?		X
2. During this reporting period, was there any theft, embezzlement, diversion or misuse of the organization's charitable property or funds?		X
3. During this reporting period, were any organization funds used to pay any penalty, fine or judgment?		X
4. During this reporting period, were the services of a commercial fundraiser, fundraising counsel for charitable purposes, or commercial coventurer used?		X
5. During this reporting period, did the organization receive any governmental funding?		X
6. During this reporting period, did the organization hold a raffle for charitable purposes?		X
7. Does the organization conduct a vehicle donation program?		X
8. Did the organization conduct an independent audit and prepare audited financial statements in accordance with generally accepted accounting principles for this reporting period?	X	
9. At the end of this reporting period, did the organization hold restricted net assets, while reporting negative unrestricted net assets?		X

I declare under penalty of perjury that I have examined this report, including accompanying documents, and to the best of my knowledge and belief, the content is true, correct and complete, and I am authorized to sign.

**CATHERINE WILKINSON
ABBOTT**

EXECUTIVE DIRECTOR

Signature of Authorized Agent

Printed Name

Title

Date



**COMMENCEMENT 2022 CAPS/
GOWNS/TASSELS SPONSOR**

43-500 Monterey Ave
Palm Desert, CA 92260
Phone: 760-773-2564
Fax: 760-346-8714
Website: www.collegeofthedesertshop.com

QUOTE

DATE	2/23/2022
INVOICE #	
PO #	
DUE DATE	3/25/2022

BILL TO

ATTN: Dr. Oscar Espinoza-Parra
43-500 Monterey Ave
Palm Desert, CA 92260
(760)674-7792

DATE	DESCRIPTION	QTY	PRICE	TRANS AMOUNT
2/15/2022	Cap, Gown and Tassel for 2022 Grads	900	\$44.00	\$39,600.00

Subtotal	\$39,600.00
Tax	\$3,069.00
Shipping	
TOTAL	\$42,669.00

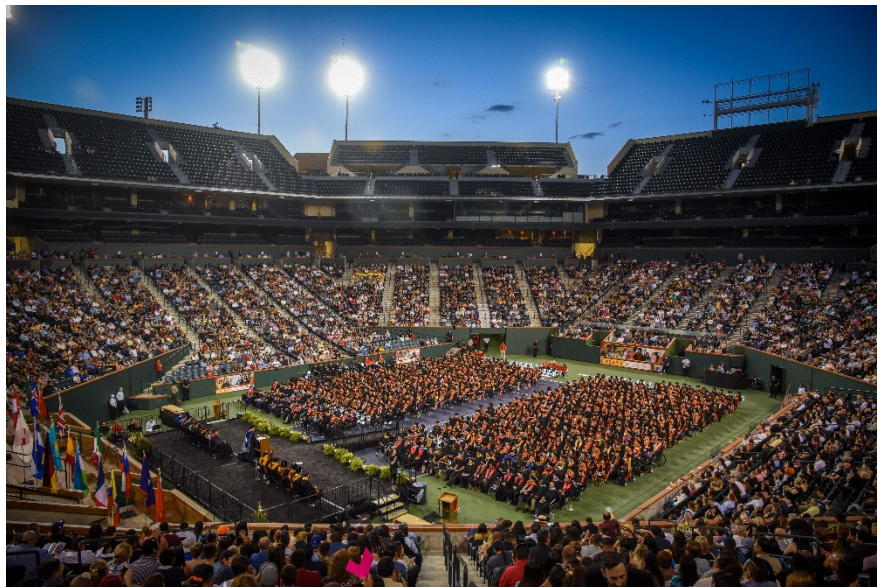
OTHER COMMENTS

Transaction Period:

1. Payment is due within 30 days
2. Please include Invoice# on your check

If you have any questions about this invoice, please contact
Jonathan Bennett, (760)773-2564, 0975mgr@follett.com

Thank You For Your Business!





QUASI-ENDOWMENT POLICY & MEMO

COLLEGE OF THE DESERT FOUNDATION

Board-Designated/Quasi-Endowment Fund Policy

BACKGROUND

Net Assets: Source: FASB ASC 958-205, 958-210

38.210

Board-designated net assets are net assets without donor restrictions that are subject to limits that are self-imposed by the organization's governing board. Board-designated net assets often represent resources earmarked for future programs, investment, contingencies, or for purchase or construction of fixed assets. The governing board may delegate the authority to make such designations to management. An organization's board also may create a board-designated endowment fund by voluntarily designating a portion of net assets without donor restrictions to function as an endowment. (See paragraph 38.212.) Information about the organization's self-imposed limits on net assets without donor restrictions is useful to the users of the financial statements. Therefore, the amounts and purposes of board designations of net assets without donor restrictions should be provided on the face of the statement of financial position or disclosed in the notes. (FASB ASC 958-210-20; 958-210-45-11)

38.212

In general, an endowment fund is established with cash, securities, or other assets to provide income for the maintenance of a nonprofit organization. GAAP describes the types of endowment funds as follows: (FASB ASC 958-205-20; 958-205-45-13; 958-205-45-13A)

- A donor-restricted endowment fund is established when a donor stipulates that a gift must be invested in perpetuity or for a specified term. The donors themselves or laws may require that a portion of the income, gains, or both be added to the gift and invested and subject to restrictions. (Other types of contributors, including those that make certain grants, are considered donors for the purpose of this definition.)
- A board-designated endowment fund is established when the nonprofit organization's governing board designates a portion of the organization's net assets without donor restrictions for investment for a long (but not necessarily specific) period of time. (Lindsey et al., 2020)

POLICY STATEMENT

The College of the Desert Foundation "Foundation" encourages the solicitation and acceptance of gifts to further and fulfill its mission. From time to time, the Foundation Board of Directors may make an internal decision to designate certain otherwise unrestricted funds as board-designated funds or board designated "quasi-endowment" funds. Board-designated funds are unrestricted resources with self-imposed restrictions that are earmarked by the Foundation's Board of Directors for future programs, investment, contingencies, or for purchase or construction of fixed assets. A board-designated "quasi-endowment" fund functions in substantially the same manner as other endowments held by the Foundation except that the terms of a board-designated quasi-endowment funds are established by the Foundation's Board of Directors ("Board"), rather than a donor. The fund is not a permanent endowment but is considered a long-term investment mechanism.

PURPOSE OF POLICY

This policy guides the use and disbursement of Fund assets in a transparent, prudent and strategic manner.

FUND INVESTMENT

Board-designated funds are invested according to the Foundation's Investment Policy Statement, with the investment objectives for Operating and Restricted Asset Funds and Board-Designated/Quasi-Endowment Fund Policy.

Board-designated "quasi-endowments are invested according to the Foundation's Investment Policy Statement, with the investment objectives for Endowed Assets Funds and Board-Designated Quasi-Endowment Fund Policy.

ANNUAL ADMINISTRATIVE FEE

An annual 2% Administrative Fee will be calculated on the total Board-designated quasi-endowments only.

SPENDING POLICY

Board-designated funds will be reserved for the time and purpose designated.

The spending policy for the board-designated quasi-endowment funds will mirror the Foundations Endowment Spending Policy, with the exception being that the corpus of the Quasi-Endowment will be held in an unrestricted fund with earnings from the board-designated quasi-endowment recorded into a separate unrestricted fund.

PERIODIC REVIEW

Regular Review: The Finance and Investment Committee shall review this policy in even numbered years to ensure that it continues to accurately describe the policy of the Foundation with respect to the Fund and associated policies of the Foundation, and shall propose to the Foundation Board for ratification those revisions that the Finance and Investment Committee shall determine to be necessary or appropriate.

Special Review: The Finance and Investment Committee shall initiate a supplemental review of this policy upon the enactment or promulgation of legislation or regulatory rules affecting gift application by the Foundation.

Reference

Lindsey, S. W., & Fransen, K. W. (2020). Net Assets. In M. L. Benson (Ed.), *PPC's Guide to Nonprofit GAAP 2021* (Twenty-fifth Edition, pp. 38–1-38–6). Thomas Reuters.

**NOTICE OF THE DEATH OF MARY SILVER AND THE
IRREVOCABILITY OF THE MARY SILVER REVOCABLE TRUST,
DATED AUGUST 10, 2000, AS AMENDED**



To: College of the Desert Foundation, Beneficiary of the Estate of Mary Silver

1. Mary Silver, Trustor of the Mary Silver Revocable Trust, established August 10, 2000, (The "Trust") died on January 30, 2020 and as a consequence of her death the Trust, as it had been Amended, became Irrevocable.
2. The Trustee of the Trust currently serving is:

Debi Alyssa Everett
11944 Silver Crest Street
Moorpark, CA 93021
3. The principal administrative address of the Trust is c/o Lantson E. Eldred, Esq., 74785 US Highway 111, Suite 201, Indian Wells, CA 92210.
4. You are entitled, upon request made to the Trustee, to receive a copy of the terms of the Trust. Such request should be sent to the Trustee's Attorney at the address appearing above, or by calling (760) 773-4888.
5. Attached hereto is a "Statement of Beneficial Interest" which states your interest in the Trust as a beneficiary.
6. Section 16061.7 of the California Probate Code provides:

"You may not bring an action to contest the Trust more than 120 days from the date this Notification by the Trustee is served upon you, or 60 days from the date on which a copy of the terms of Trust is mailed or personally delivered to you during that 120-day period, whichever is later."



Lantson E. Eldred, Attorney for the Trustee
Debi Alyssa Everett

Statement of Beneficial Interest
For
College of the Desert Foundation

Section 3.06 B. 3. of the Trust provides that the Trustee shall distribute to you, College of the Desert Foundation, one-sixth (1/6) of the balance of the Trust after paying or reserving for payment of any expenses or obligations of the Trust, after making all distributions and after paying or reserving for the payment of any death, inheritance or other transfer taxes; provided that at that time you are a Qualified Charitable Organization as described under the Internal Revenue Code and applicable Regulations. Such gift shall be for use by College of the Desert Foundation for its general charitable purposes and mission, as may be determined by its Board of Directors or other governing body.

MARY L. SILVER REVOCABLE TRUST
DEBI A EVERETT TTE
11944 SILVER CREST ST
MOORPARK, CA 93021

1293

16-24/1220 4434

12/10/21

Date

PAY to the
order of

College of The Desert

\$600,000.00

Six hundred thousand and 0/100

Dollars

Photo
Safe
Deposit
Cabinet on back

Wells Fargo Bank, N.A.
California
wellsfargo.com

Del. 9. *[Signature]*

For

MP

COLONIAL CLASSIC

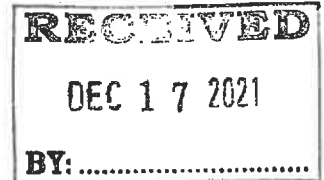
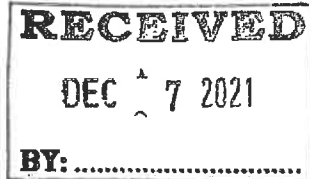
LAW OFFICE OF
LANTSON E. ELDRED
A PROFESSIONAL LAW CORPORATION

74785 US HIGHWAY III, SUITE 201
INDIAN WELLS, CALIFORNIA 92210-7107

RECEIVED
DEC 17 2021
BY:

Ms. Elizabeth Chambers
Philanthropic Advisor
College of the Desert Foundation
43-500 Monterey Avenue
Palm Desert, CA 92260

LANTSON E. ELDRED
A PROFESSIONAL LAW CORPORATION
74-785 HIGHWAY 111
SUITE 201
INDIAN WELLS, CALIFORNIA 92210
TEL (760) 773-4888 · FAX (760) 773-5897



December 17, 2021

Ms. Elizabeth Chambers
Philanthropic Advisor
College of the Desert Foundation
43-500 Monterey Avenue
Palm Desert, CA 92260

Re: **Mary Silver Revocable Trust – College of the Desert**

Dear Ms. Chambers:

Our office is assisting in the administration of the estate of one of our clients, Mary Silver. Mary Silver passed away on January 31, 2020. Under the terms of Mary's Trust, the MARY SILVER REVOCABLE TRUST, distributions are to be made by the Trustee to certain charitable organizations, of which the College of the Desert Foundation is one.

Enclosed please find check number 1293, payable to College of the Desert in the amount of Six Hundred Thousand Dollars (\$600,000.00), to be utilized for general charitable purposes for the organization.

Should you have any questions, please do not hesitate to contact our office.

Very truly yours,

A handwritten signature in dark ink, appearing to be "Lantson E. Eldred".

Lantson E. Eldred

LEE/eg

ORGANIZATIONAL CHART EXECUTIVE COMMITTEE & EXECUTIVE SUMMARY



Executive Committee Re-Organization -Executive Summary- March 2, 2022

The Organizational Chart (see attached) is the result of over two years of thought and work on behalf of many Board members and Foundation staff. The purpose of the re-organization is to:

- create better continuity and consistency in the operation of the Board
- clearly define duties and responsibilities in each position/role
- develop a clear succession plan
- create better communication with the college
- set up a governance structure and
- provide better support for our Executive Director and Staff

Summary of changes:

The Executive Committee continues to have the following officers: Treasurer, Secretary, Past Chair, Chair Elect and Chair. Four Director positions have been added:

- Director of Resource Development and Stewardship
- Director of Recognition and Outreach
- Director of Programs and Campus Connections
- Director of Operations and Nominating

See the organizational chart for the areas of responsibility for each officer and Director. Each Director will be selected from the Committee Chairs in their group. For example, the Director of Resource Development and Stewardship will be either the Stepping Out Committee chair, the Legacy Leaders Chair, or the Stewardship Chair. In addition, the Chair-Elect succession is clearly defined. The Chair Elect will perform all duties of the Chair in the absence of the chair and will become the next Chair. The chair elect will be selected from the Officers or the Directors, thus ensuring consistency and continuity. The Nominating committee will continue to create the slate of officers for approval to the Board.

Process:

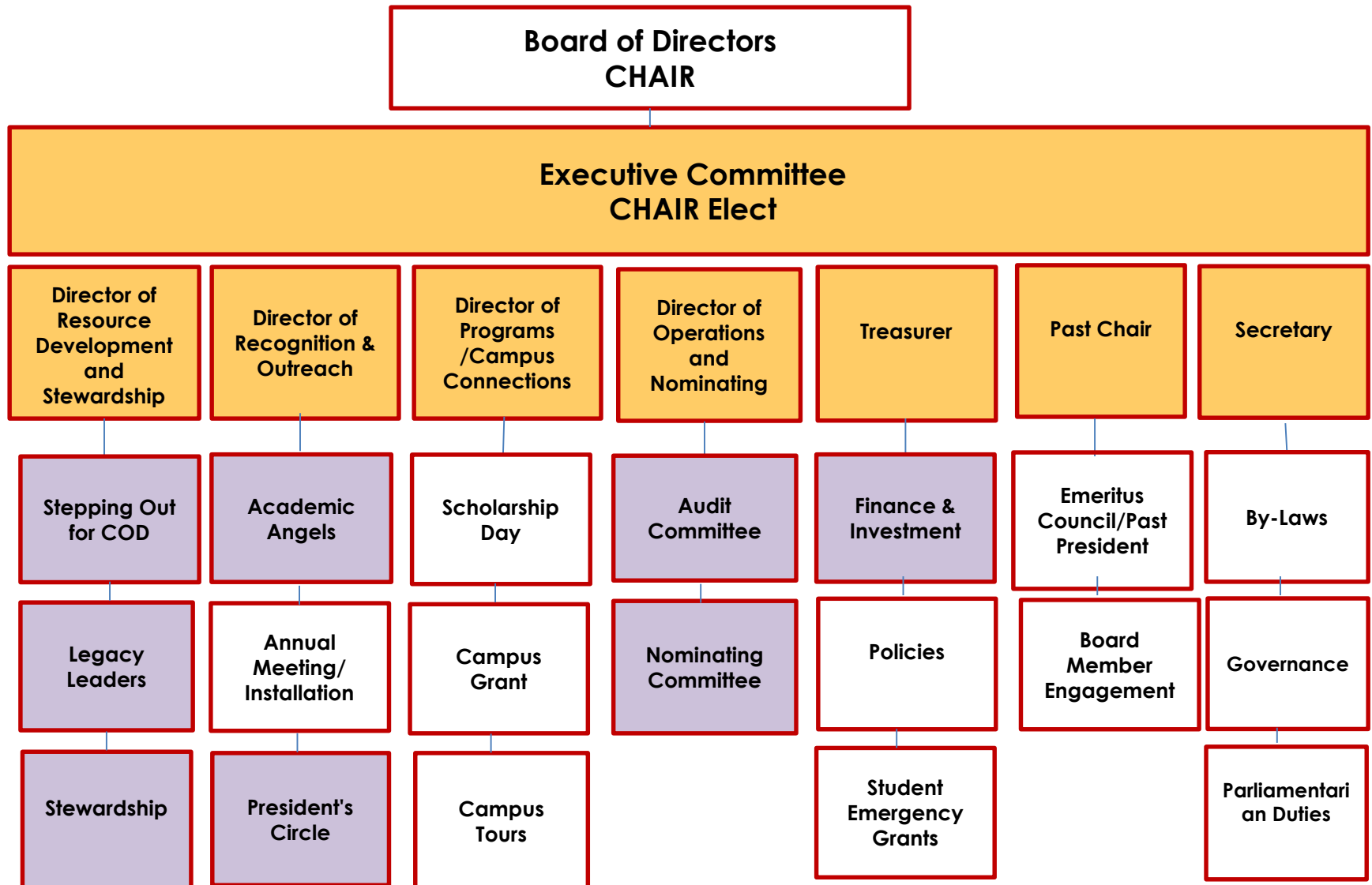
The work on the Organizational chart began in the 2020. In December of 2021, the Executive Committee assigned an ad hoc committee composed of Jane Saltonstall, Bill Chunowitz, Marge Dodge, and

Christine Anderson to review the document and make recommendations to the full Executive Committee. In January 2022, the Executive committee reviewed and gave feedback on the updated Organization chart. In February 2022, another Ad Hoc committee was assigned to work with Catherine Abbott on the by-law changes that would be needed. Tom Minder, Diane Rubin, and Christine Anderson volunteered to meet with Catherine to review changes to the by-laws and make recommendations for appropriate language. At the March 2nd Executive Committee meeting, the new Organizational Chart was approved and recommended to the full Board for approval.

Thank you to all the Board members and staff who have contributed to this project over the past 2 years.

Catherine Abbott, Executive Director
Christine Anderson
Bill Chunowitz
Eve-Marie Dehondt, Executive Assistant
Marge Dodge
Barbara Fromm
Tom Minder
Joanne Mintz
Barbara Foster Monachino
Diane Rubin
Jane Saltonstall

College of the Desert Foundation | Organizational Chart | 2022-2023





FOUNDATION TASK FORCE EXECUTIVE SUMMARY



Task Force Reports

Thursday, March 10, 2022

The College of the Desert Foundation convened a task force to discuss some of the issues confronting our Board relative to negative publicity regarding the College of the Desert and how it impacts our Foundation.

At this meeting, we wanted to develop some strategies to clarify our mission and our goals and bring our suggestions back to the Board of Directors.

As Board members of the Foundation, we are often confronted with questions and do not always have the correct answers. It is important to have factual information to answer questions asked in social settings. This will help to convey our position and encourage the community support we need for success. We are in the process of composing, a short list, of some FAQ's (Frequently Asked Questions) with answers, so that we are equipped to respond properly.

It is very important to remember that our Foundation is dedicated to our "Students' Success". Our mission is to support all students attending COD from the moment they enroll to the time they graduate!! We have endless outreach and educational programs that we the Foundation support to make the students' journey from start to finish a success. This is why we must publicize and reinforce our mission to further encourage the support we need from the community.

I want to thank the following for their valuable input!

Barbara Fromm

Barbara Foster Monachino

Dr. Paul Hinkes

Trustee Aurora Wilson

Catherine Abbott

Theresa Maggio



**FOUNDATION EXECUTIVE
DIRECTOR'S REPORT -
CATHERINE ABBOTT**



Committee Chairs Reports Thursday, March 10, 2022

Updates

I'm excited to announce the official return of campus tours! With the opening of the campus and a larger presence of students on campus we are underway and scheduling a favorite past time to introduce members of the community to the campus and programs. The first tour on February 23rd made a positive impact on our tour attendees. March 11, 2022 is the second tour of the season. If you are interested in taking the tour or have anyone you would like to recommend, please have them contact us in the Foundation office!

Donor Gifts

Connie and Bob Lurie donated \$50,000 unrestricted to Foster Youth! Connie is very passionate about Foster Youth and let the counselors know after about 45 minutes into the meeting she was going to give them \$50,000. I think their jaws about hit the floor! Connie began a program for Foster Youth at San Jose State University (her alma mater) which was eventually implemented at all Cal State schools now known as Guardian Scholars.

She specifically requested the counselors decide how they need to spend the funds which is to support their own infrastructure, needs for the center, as well as any resources necessary to ensure the Foster Youth students have what they need for successful educational outcomes.

It's not often donors understand the need for flexibility in funding. However, Connie certainly does! The College is very supportive of the Foster Youth program, however, their needs are great. Available funding is spread between several other student services programs. This was an unexpected gift supporting one of our most vulnerable populations.

I already have the money in the Foundation office. I hope this puts a smile on everyone's faces. I know it did to mine and the awesome group of counselors who are so dedicated to COD students!

Jordan Schnitzer recommitted to the \$50,000 per year for the next three years. Jordan had a large estate to settle after the passing of his mom and former Foundation board member Arlene Schnitzer. Jordan asked us to add some funding to their Visual Arts and Veterans endowments. He also sponsored Stepping Out for \$25,000.

Covington Capital committed \$30,000 to Stepping Out for College of the Desert. If you recall, Covington is one of our investment managers. This is their largest contribution to the Foundation

Operations

Scholarships are now going to be available to local area high school students interested in attending College of the Desert. Thanks to our scholarship assistant Juli Maxwell, she researched how to open up the new platform AwardSpring so high school students can log into the portal and create an account with their personal email addresses. If they were selected to receive a scholarship, once they show proof of registration to financial aid they will be awarded the scholarship(s). Juli and I are hoping this will be a helpful tool to assist in increasing enrollment.

Finally,

The Foundation has postponed the State of the College until the Fall. Trying to pull two events off back to back was a bigger undertaking than we had realized. This will give us the time we need to pull off a successful event and give donors more time to plan to attend.

Catherine Abbott
Executive Director
College of the Desert Foundation

**BOARD OF TRUSTEES
REPRESENTATIVE'S REPORT -
AURORA WILSON**





COD Foundation Board Meeting 3/10/22 Trustee Report of the BOT Meeting

1. We held a public hearing of a joint meeting between the Citizens Advisory Oversight Committee and Board of Trustees regarding the Redistricting of the geographic areas of the Desert Community College District. This is done every 10 years using new census data. There are 5 districts within the boundaries of COD so you have an elected official representing each district. I am elected by you to represent the 4th District which includes Palm Desert, Rancho Mirage, Indian Wells, La Quinta and part of Cathedral City.

This Citizens group has been meeting regularly since October. The population of the District is 451,000. The ideal Trustee area population is 1/5 of that or 90,141. There are a couple of options being considered. One includes my district which is below that pop. threshold by about 4%. In order to balance out the changes in population, my district could pick up more folks in Cathedral City. But we will see what happens at the February meeting. Need to move on this as any change will affect those running in the upcoming 2022 election. So will come back in February with an action plan recommendation finalizing this process.

2. Also had a review of the General Obligation Bond Funds by attorney David Casnocha. It was a very thorough review. He is experienced and has worked with our district as well as other local districts. This was not an action item but there were questions and answers following his presentation.

3. Resolution Reaffirming Commitments made under Measure B and Measure CC. I understand Trustee Jandt worked w/Pres. Garcia on this. The Resolution #012122-3 upholds the importance to fulfill the commitments made to voters in approving Bond Measures B and CC. The Board approved this.

4. The Board also previewed the work we need to do on both our Strategic and Educational Master Plans. Both are 5 year plans and need to be updated now—so we begin this effort. These plans are a requirement of the Accreditation Commission for Community and Junior Colleges. It includes a review of a lot of data, demographics, growth and graduation rates, labor market trends, wages. We also use English and Spanish surveys as well as stakeholder input. The Educational Master Plan piece helps faculty and staff in establishing long term goals for program direction or re-direction in support of student success. It is a lengthy process requiring community and campus forums as well as English and Spanish surveys. So we have until the end of Fall to develop these plans so we march forward;

5. We did a review of our Bonds and Expenditures – Mac McGinnis did this presentation. Mac reviewed our major projects going on at the different campuses. I think the one that had the most Board discussion was the sketch of the west valley

campus in PS. This was the first time we, your Trustees, saw this sketch of the PS Campus which featured bungalows, a convention center and a very large hotel. We, individually went on record and confirmed, that we had not seen this sketch and were not aware of any bungalows, a convention center and rather large hotel going into these plans. We asked Interim Supt Jeff Baker about this and it appears he was aware of these plans but again, your Trustees, were not...so now we will be digging deeper to find out exactly how these plans came about without the Trustees knowledge or affirmation and who has seen these plans.

6. Finally Chair Perez asked the Trustees to consider attending City Council meetings in their District and updating the City Councils on what is happening at COD. This would be done within the 3 minute public comment period so Trustees will work with Dr. Garcia to put together talking points – The Chair would like cities to hear from their fellow elected rep from COD on what's happening at the campuses and not just from The Desert Sun.

7. Very pleased to see the Street Fair up and going and I know the public has been very, very happy as well.

That concluded the public portion of the meeting...and then we went into closed session...so long meeting, long day...thanks.



**COLLEGE OF THE DESERT
SUPERINTENDENT/
PRESIDENT'S REPORT- DR.
MARTHA GARCIA**



COLLEGE
of the DESERT

President's Report

February 2022



Student Services Fair



Student Services Fair

- On Wednesday, February 2nd, 20 programs and services, including Associated Students of COD (ASCOD), helped more than 450 students as they learned about the variety of program and services College of the Desert has to offer at our Student Services Fair.
- Student Services program representatives answered questions, shared opportunities, and assisted students with any enrollment challenges and enjoyed free food, drinks, and games!

Tiny House Project



Tiny Home Project

- The Tiny Home Project is a collaboration between College of the Desert, Desert Sands Unified School District, and the Southwest Regional Carpenters' Union aimed at providing high school students with a hands-on learning opportunity in the construction industry.
- Over the course of two semesters (Fall 2021 and Spring 2022), the students are building a tiny home from the ground up to develop skills in the use of construction tools, safety, site preparation and planning, framing, electrical, plumbing, and roofing, among others.

Spring 2022 Student In-Person Enrollment

- From the 10,097 students enrolled during this semester, **4,892** are attending at least one course that includes in-person instruction
- The COVID-19 team has been working tirelessly to ensure students submit their affidavit to confirm vaccination status or request an exemption
- Students who submit verification of their vaccination status can receive up to \$100 Amazon gift card (the cost is covered under the Higher Education Emergency Relief Fund)

President's Monthly Activities

- **January 24, 2022** – Attended the McCallum Board Meeting and met with Palm Spring City representatives, Councilmembers Holstege and Kors and City Manager Clifton.
- **January 28, 2022** – Presented to Visit Greater Palm Springs Board.
- **February 2, 2022** – Attended Student Services Fair and Toured Shadow Hills High School.
- **February 4, 2022** – Attended Region 9 CEO meeting virtually.
- **February 6-9, 2022** – Attended the American Community College 2022 National Legislative Summit along with Trustee Gonzalez and Student Trustee Olson. We had an opportunity to meet virtually with Congressman Dr. Raul Ruiz.
- **February 11, 2022** – Attended COD's Institutional Self-Evaluation Report Training.





COMMITTEE CHAIR REPORTS



Committee Chairs Reports Thursday, March 10, 2022

Audit Committee Report – Diane Rubin

There is no report as the committee did not meet.

Academic Angels Committee Report - Marge Dodge

The State of the College event planned for April 19 has been postponed until the fall of 2022 to allow adequate time to plan. On March 8, at the Academic Angels Committee meeting, we will discuss dates and venue options for State of the College event.

At the March 8 meeting, the committee will also discuss a spring lunch to be held at Big Horn.

Development Committee Report – Joanne Mintz

The Development Committee has made great progress in its goal focusing on Stewardship.

We now have in place a system for reaching out to recent Scholarship Donors, a very improved and personalized Thank You letter to donors, a letter and follow up calls to Tour Participants and working on outreach to Legacy Leaders.

Finance & Investment Committee Report - Tom Minder

The Finance Committee met on February 16th. I am pleased to report that the meeting was short. We reviewed and approved the Financials through December 2021. Because of shortages of staff, due to illness, we could not review January 2022. We also reviewed and approved the 990 Tax Return.

It was brought to our attention (for the first time) that staff has been operating with computers 8-10 years old and that they have to reboot them at least twice a day, and they are very SLOW. We were embarrassed that the staff, who obviously work very hard, have computers in this condition. The Committee recommends for the Board to approve \$50,000.00 for new computers and video equipment for which they already had a quote from COD IT.

Nominating Committee Report – Barbara Fromm

There is no report as the committee did not meet. The next meeting will be on March 14, 2022 and the Committee will report at the April Board meeting.

President's Circle Membership Committee Report – Bill Chunowitz

There is no report as the committee did not meet.

President's Circle Events Committee Report – Carol Bell Dean

There is no report as the committee did not meet.

Stepping Up for College of the Desert Committee Report – Barbara Foster Monachino and Jane Saltonstall

The total revenue for this year's Stepping Out, as of March 1, is \$459,145 which is 92% of our goal of \$500,000. Any money brought in after this date can still be applied to this goal, so please keep reaching out. All money raised will go to the students and serve the Foundation's mission.

Thank you Diane Rubin for reaching out to Covington and obtaining a \$30,000 gift. And thank you, Cathy Abbott, for persuading Jordan Schnitzer to \$25,000 of his \$50,000 yearly gift to Stepping Out. Thank you Peggy Jacobs for bringing Helene Galen who sponsored \$10,000.

There have also been a number of you who have reach out to friends, and convinced them to donate. This has been most appreciated and we can be proud we have done as well as we have in a not easy environment.

Expenses have been very low, due in part to the generosity of our entertainer, as well as in kind donations from various sources, such as Duke Kulas and Tom Minder for transportation, as well as CV REP for our pre-Event venue.

The pre-event under Barbara Foster Monachino and Joanne Mintz' direction will be a great event. Cocktails at CV-REP and then a cabaret style performance by three COD Students and their professor. Sponsors at Crystal level and above are invited to attend. Please mark your calendar for March 24.

The post event has been a moving target because of Covid, but the latest is that we can have the event in Founder's room. Thank you Joanne Mintz and Marge Dodge.

Tom Minder has definitely managed all the arrangements for Ann Hampton Callaway and working with Catherine Abbott has been the liaison with the McCallum and the MOU.

Publicity will begin full force for this event. We have many seats to fill and will most likely use some of these seats as cultivation, giving them as gifts to potential donors. If you have donors in mind that you think should be invited as a guest of College of the Desert, please let Eve-Marie Dehondt know.

The video and all the other items on the long checklist are slowly being ticked off. Lots to do, but it is all coming together nicely because of a great team and a lot of work from everyone!

STUDENTS INTERNS AT DESERT SUN REPORTS



Mann, Kevin
Desert Sun Progress report.

What have you been working on at The Desert Sun?

I started pretty much right away working on arts and entertainment stories. While I was learning the system by which stories are promulgated, I wrote a release for the Palm Canyon Theater's production of "Les Miserables." I also got to jump in on a story about the new juvenile hall building's groundbreaking ceremony in Indio. I've written a couple of additional releases, a piece on an Apple TV+ series filming in the valley and pieces on events to celebrate Black History Month and the Super Bowl.

I continue to work on arts and entertainment pieces, and next week, I start my first feature piece on local film and theater director Mark Christopher.

What has been the most interesting part of the experience so far?

I have found it all interesting. If I had to choose, I would say the collaborative process between the writer and their editor. I never knew how important an editor is. Not only has my editor been incredibly patient, but she has also been enormously supportive and helpful.

The other surprising thing is how all the reporters are willing to jump in and help with anything I've asked about. This group of people seem really comfortable with each other and support each other in everything. According to the movies one would think that a newsroom is a cutthroat boiler room where you could be stabbed in the back if you have a great story. I have not found that here in the least.

What has been the most unexpected part of the experience so far?

I was not prepared for how down to earth and open everyone has been. I can be a little shy and very awkward at times, but at no time have I felt uneasy or out of place.

Everyone has been very open to story ideas I have suggested. I was convinced that any story I suggested would be shot down because I am an intern. That has not been the case. I have presented my ideas and my editor has actually taken the time to listen to them, offer her opinion, and be straight forward about if she thinks they are a good fit. You cannot ask for more than that.

Please list 2-3 things that you have learned.

The first thing I've learned is that AP style is a lot to learn. AP style is a set of rules that journalists must adhere to when writing a story. My first pieces were riddle with AP style faux pas. Nikki, my editor, has diligently informed me of my AP style errors and taken the time to educate me on how to fix those errors.

The second thing I've learned is that this group of reporters is very much there for you. I've had to reach out a few times with questions to various members of the staff. Not once have I felt that my question was unwanted or unworthy. They have been generous with their time and seem happy to help me fix whatever issue I may be having.

Finally, I have learned that I did not sufficiently respect reporters and the job they do. This is a tough job. This is an important job. Even though this is a smaller, local paper, the staff conducts themselves ethically and with integrity. I have found the process fascinating.

What has been the hardest thing so far?

I think the hardest thing for me was accepting that I would make mistakes, but that those mistakes would not be the end of the world. Other people would actually see my mistakes, but not think less of me for having made them.

This is a very freeing thing, and it makes the learning experience a really good one. When you accept that you're human and know mistakes will happen, but also know that someone is there to catch the mistakes and educate you so you can avoid making that mistake again you can relax and take in everything.

What are you hoping to do in the coming months?

Get better at AP style!

Also, I am hoping to tune my writing style and learn all I can about being a journalist. My goal is to become a film critic. My editor has already introduced me to the paper's entertainment writer and a health reporter who is also a certified film critic. You cannot easily get that kind of exposure.

I have to say, I was hesitant to apply for the internship. I am an older student who came back to college to study something I had always loved. I never thought that because I took a step to return to college, I would be given the opportunity to experience something so fulfilling. So, thank you so much for this program!

Tuesday, February 8, 2022

Firstly, I would like to thank the COD Foundation and The Desert Sun for the opportunity they have presented in the form of this internship. The newsroom experience has been enlightening, well-rounded and robust.

The most interesting part and most unexpected part has been learning to adjust to how quickly news flows through a newsroom in one day. Both at once exciting and difficult, I confess I underestimated how fast the flow of information moves. Nevertheless, I remain enthusiastic and determined to continue honing my skills as a journalist and to further navigate into the media industry.

I have been allowed to work as an individual and with a team on a variety of assignments. Assignments ranging from holiday “round-ups”, research assignments which have included historic, annual and/or monthly statistics for topics including: Crime, traffic collisions, citizen demographics, and Coachella Valley history. I have also been able to go out with staff reporters and gather information from witnesses and city officials during breaking news moments. These experiences have taught me to think on my feet when information or contacts are limited, testing my resourcefulness, they have also allowed me to hone the AP style required, and have stretched my ability to work under deadline pressure. Such a well-rounded experience has enabled me to refine my focus and envision what I would like to do more of in the near future, which are human interest stories and/or covering politics.

Currently, the most difficult thing for me has been simply learning to be patient with myself as I learn more and more everyday in the newsroom., but the camaraderie of editors and other reporters at The Desert Sun is encouraging. Thank you for the opportunity.

Sincerely,

Marion Rodriguez



COLLEGE
of the DESERT
FOUNDATION

BOARD MANUAL UPDATES



2021-22 Foundation Board Manual Changes Memo

Updates as of March 10, 2022

Updates:

Calendars
Committees
Directories

No Change since January 26, 2022:

Articles of Incorporation
Master Agreement Bylaws
Brown Act
Donor Bill of Rights
IRS Letter
Policies & Forms
Organizational Charts
Role of Foundation Board Members Role
of Foundation Staff
Financial Statements
COD Information

APPENDICES

COMMITTEE MEETING MINUTES SINCE JANUARY 2022





Foundation Finance & Investment Committee Meeting

Minutes for November 17, 2021

3:00PM

Zoom Video:

[Watch Video](#)

Meeting Participants

Committee Members Present

Tom Minder (Chair), Paul Hinkes, Jim Williams, John Ramont, Jake Wuest, Barbara Fromm, Dale Landon

Committee Members Absent:

Non-Voting Committee Members (total #): 1

John Ramont

Guest(s)

Catherine Abbott, Kirstien Renna, Ronda Edwards (Merrill Lynch)

Recorder

Juli Maxwell

Meeting Minutes

1. Call to Order/Roll Call

The meeting was called to order at 3:01pm.

2. Action Items

2.1 Approval of Agenda: Regular Foundation Finance & Investment Committee Meeting of November 17, 2021 Agenda: Pursuant to Government Code Section 54954.2(b)(2), the Committee may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members

are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

2.2 Confirmation of Agenda: Approval of Agenda for the Regular Finance & Investment Committee Meeting of October 19, 2021 with any addition, correction or deletions.

Kirstien Renna added that Ronda Edwards with Merrill Lynch will be joining the meeting, and she would like to add this to the agenda.

Paul Hinkes moved to approve the agenda as modified, Jake Wuest seconded.

Motion carried.

3.Minutes

3.1 Approval of regular Finance & Investment Committee Meeting Minutes – October 19, 2021.

Jake Wuest moved to approve the minutes from September 22, 2021 and Jim Williams seconded, motion carried.

4. Comments from the Public

In accordance with Assembly Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. Questions will be accepted by email to codfoundation@collegeofthedesert.edu and read into the record during public comment. Persons who wish to speak to the Board on any item not already on the agenda may do so at this time. There is a time limit of three (3) minutes per person and fifteen (15) minutes per topic, unless further time is granted by the Board. This time limit will be doubled for members of the public utilizing a translator to ensure the non-English speaker receives the same opportunity to directly address the Board, unless simultaneous translation equipment is used. Requests should be directed to the Foundation as soon in advance of the Board meeting as possible.

There were no comments from the public received.

5. Presentation by Ronda Edwards with Merrill Lynch on Alternative Investments – 3:15

Ronda Edwards of Merrill Lynch gave the committee a detailed explanation of why she was asking the Foundation to remove the sentence in the IPS: "Only investments in fund of fund vehicles that are diversified by investment style and typically utilize multiple Investment Managers with a fund are allowed." Ronda felt that investing in only fund of fund creates a double fee when investing in alternative funds. After an informed discussion, the committee unanimously agreed the sentence would be removed from the IPS

with the caveat that Merrill Lynch would coordinate with Covington Capital to ensure they both were not investing in the same fund.

Tom Minder made a motion to remove the sentence from the IPS.
Barbara Fromm seconded the motion.
Motion passed.

6. Discussion Items

6.1 Review and approve the September 30, 2021 Financial Statement

Kirstien Renna presented the financial statements for the period ending September 30, 2021, to the committee.

6.1 Follow-up Items	6.1 Task of	6.1 Due by

6.2 2% Management Fee on Board Designated pLEDGE/EDGE Forever Quasi-Endowment

Kirstien Renna explained that the foundation has had a 2% management fee for all endowments. This fee is for the time it takes to do the work to manage these, as well as the software needed. Committee discussed that this amount taken out of the \$18M seems high. Catherine Abbot explained that the Foundation has the responsibility to cover its own costs of overhead and independently pays the payroll, the college does not contribute anything to the foundation. Foundation would still have to fundraise to cover the overhead so whether it comes from management fees or from fundraising efforts, the Foundation is still responsible for maintaining the staff in addition to all of the other expenses and programs and scholarships that it gives back to the college. Committee discussed this at length.

Jake Wuest made a motion to leave the fee at 2%, Paul Hinkes seconded

Motion carried.

6.2 Follow-up Items**6.2 Task of****6.2 Due by**

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6.3 Board member expectation form update and the Board's financial engagement

- The Board financial expectation was reviewed and the committee agreed that the inclusion of the commitment to donate \$5,000.00 per year should be included in the Board Commitment statement. As to the details pertaining to membership in Academic Angels and President's Circle, it was left to the Nominating Committee to make that determination.
- Tom Minder made a Motion that the finance committee accept the board requirement of \$5k per year. Dale Landon seconded.

6.3 Follow-up Items**6.3 Task of****6.3 Due by**

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6.4 Potential Budget Ad Hoc Committee Meeting Dates – these should be called “budget workshops”.

6.4.1 Wednesday, January 19, 2022 – 3PM

6.4.3 Wednesday, February 2, 2022 – 3PM

Committee decided on the above dates and times.

6.4 Follow-up Items**6.4 Task of****6.4 Due by**

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6.5 Change date of the Finance and Investment Committee meeting from December 15 to December 14 at 3PM.

Committee decided to cancel the December meeting, and hold the January meeting on Tuesday, January 25 at 3PM.

6.5 Follow-up Items**6.5 Task of****6.5 Due by**

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7.0 Adjournment

The Committee Chair adjourned the meeting at 4:59pm.

Next Meeting: January 25, 2022 – 3pm

**Foundation Academic Angels Committee Meeting
Minutes for Tuesday, December 7, 2021
2:00PM**

Meeting Participants

Committee Members Present

Marge Dodge (Chair) and Norma Castaneda

Non-Voting Committee Members Present

Nancy Harris

Committee Members NOT Present

Cynthia Cottrell, Peggy Jacobs and Linda Weakley

Guest(s)

Gailya Brown and Matt Durkan

Recorder

Eve-Marie Dehondt

Meeting Minutes

1. Call to Order/Roll Call

1.1 Roll Call

The meeting was called to order at 2:01PM.

2. Action Items

2.1 Approval of Agenda: Foundation Academic Angels Committee Meeting of December 7, 2021 Agenda: Pursuant to Government Code Section 54954.2(b)(2), the Committee may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of

the local agency subsequent to the agenda being posted as specified in subdivision (a).

2.1 Confirmation of Agenda: Approval of Agenda for the Academic Angels Committee Meeting of December 7, 2021 with any addition, correction or deletions.

2.1 Conclusion

Marge Dodge moved to approve the agenda as presented, Norma Castaneda seconded. Motion carried.

2.1 Follow-up Items	2.1 Task of	2.1 Due by
None	None	None

3. Minutes

3.1 Approval of the Academic Angels Committee Meeting Minutes of November 9, 2021.

The minutes were approved as presented.

4. Comments from the Public

4.1 Public Comments: In accordance with Senate Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed and will be accepted in person, by email to codfoundation@collegeofthedesert.edu and read into the record during public comment or by using the raise your hand function by joining the Zoom link. There is a time limit of three (3) minutes per person. All comments must be submitted or brought forward prior to the end of the public comments section. Persons with disabilities may make a written request for a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the Committee meeting. All requests should be directed to the Foundation in advance.

There were no comments received from the public.

5. Action & Discussion Items

5.1 Debrief of the November 18 Welcome Back Member Tea Event

The Welcome Back Member Tea that took place on November 18, 2021 from 3PM to 5PM at Barbara Fromm's house in Indian Ridge was a success. The format worked well and the attendees provided positive feedback. One suggestion was that attendees could have been provided with more information on the Learning to Lead

Program from Susie Henry, the Executive Director for the Leadership Coachella Valley. The Committee was not informed that she would be participating and they agreed to invite her again for their next event.

The Committee agreed to have the next Welcome Back Tea event in October 2022.

5.1 Follow-up Items	5.1 Task of	5.1 Due by
The Committee agreed to have the next Welcome Back Tea event in October 2022.		Mid-2022

5.2 Membership and Renewal Email Blast Update

Marge Dodge provided an update on the renewal of the Academic Memberships letters. She drafted two letters: one for the renewing members and one for new members. The letter for the renewing member will be sent by December 15 to the current and expired Academic Angels members. The letter for new members will be sent to the President's Circle members, the Board Members and perspective members, who are not already Academic Angels Members.

The Committee agreed that any member who joined or renewed after July 2021 will not be sent a letter, and will have their expiration date automatically bumped to December 2022.

Matt Durkan will review the letter and send any edits to Marge. The Committee agreed to bold the date of the February 16 Event.

5.2 Follow-up Items	5.2 Task of	5.2 Due by
The letter for the renewing member will be sent by December 15 to the current and expired Academic Angels members. The letter for new members will be sent to the President's Circle members, the Board Members and perspective members, who are not already Academic Angels Members. The Feb 16 event will be bolded.	Foundation Staff	December 15, 2021

5.3 Calling All Angels Newsletter – Issue #3

Marge Dodge presented the final draft of the Calling All Angels Newsletter – Issue #3 scheduled which was be published on December 7, 2021. The Newsletter covered information about the recent events, the \$18 million gift from Mackenzie Scott and other stories. It also mentioned the February 16 Luncheon. It was sent to all current, lifetime and lapsed Academic Angels, Board members, and PC members that are not Academic Angels.

5.3 Follow-up Items	5.3 Task of	5.3 Due by
None	None	None

5.4 Learning to Lead Program Update

Matt Durkan indicated that two of the Learning to Lead students attended the Academic Angels event on November 18 and the PC Event on November 11. They were sent gift cards to thank them for their presentation at these events.

Matt Durkan will send the schedule of the monthly training sessions from the Learning to Lead program, and Marge Dodge invited the Committee members to attend some of the sessions to understand the program better. The next session is scheduled on Friday, December 10 and the topic will be government judicial process and public safety.

5.4 Follow-up Items	5.4 Task of	5.4 Due by
Matt Durkan will send the schedule of the monthly training sessions from the Learning to Lead program	Matt Durkan	December 2021

5.5 Wednesday, February 16, 2022

The Committee discussed the fundraising luncheon on February 16, 2022 scheduled at the Big Horn Country Club. Peggy Jacobs put Marge Dodge in contact with Jared, the catering manager there and she will work with him regarding the budget. He proposed an all-inclusive 2-course luncheon for \$60, instead of doing a \$50 that would not include gratuities and taxes. They menu should consists of an entrée, salad and a great desert for \$125 per person. Part of the revenue will be used to fund a Learning to Lead Scholarship.

Matt Durkan will check the budget availability for this event and get back to the Committee.

Norma Castaneda offered to work with the Big Horn CFO and Catering Manager to see what can be done in terms of wine and champagne offering/serving and see if we could bring the leftover wine from the Welcome back Tea Event.

Marge Dodge brought the idea to contact the Theater Department who just performed a Virtual Love Play and ask a few of the students to perform a 5 minutes condensed section of one of the plays from the "You make my frame Shake" at the luncheon.

The Committee discussed the fundraising options and a possible live auction with possible items to auction off, such as a dinner with a chef, or a meal at the Cork Tree, or cooking lessons, etc. Another option would be to ask people to directly raise money for scholarships for the Learning to Lead Program, or to support what is needed for that particular program such as textbooks, etc.

They agreed to have a student at each table that could speak about the Learning to Lead program and encourage donors to help fund the program. The fund raised could also be used as honorarium in addition to the scholarship, to cover the additional cost of attending the training sessions for the students. The donors could regroup to sponsor a student together. The Committee discussed using paddles or having the donors make a plea using pledge cards. Each attendee could be encouraged to make a \$100 donation at the minimum.

The Committee agreed to invite Shawn Abramowitz and leaders from the Leadership Coachella Valley at the meeting to present the program.

In the pre-work, the Committee agreed to highlight the fact it is a fundraiser and that the goal will be to raise money for the Learning to lead program. They suggested planting a couple of donors.

Paddles or programs could have a number to be connected with the donors' names for the Foundation to be able to bill them correctly for the pledges. The Committee discussed having squares on the phone to swipe credit cards. Eve-Marie Dehondt will check with Kirstien Renna to see if this is possible as per the payment process regulations for the Foundation.

Invitations for that event will go out on January 7th via email. There will be no save the date as the event will be listed on the Newsletter and the renewal letters. The invitation will state that there is limited capacity, to make it exclusive.

5.5 Follow-up Items	5.5 Task of	5.5 Due by
Matt Durkan will check the budget availability for this event and get back to the Committee.	Matt Durkan	December 2021
Follow-up with the catering manager on the menu price/options/wine and champagne options	Marge Dodge/Norma Castaneda to contact them on the wine/champagne	December 2021
Contact the Theater Department to see if we could get a few students to perform a 5 minutes condensed section of one of the plays from the "You make my frame Shake" at the luncheon.	Catherine Abbott	January 2022
Invitations for that event will go out the first week or January via email. Invitation should	Marge Dodge to draft / Foundation Staff to email	January 7, 2022

highlight the fundraising event and the fact that the capacity will be limited.		
Invite the leaders from Leadership Coachella Valley and students to the event.	Matt Durkan	December 2021
Eve-Marie Dehondt will check with Kirstien Renna to see if this is possible as per the payment process regulations for the Foundation.	Eve-Marie Dehondt	December 2021

6. Other discussions

There was no other discussion.

7. Adjournment

The Committee Chair adjourned the meeting at 3:03PM.

Next Meeting: Tuesday, January 11, 2022 – 2PM



Foundation Regular Executive Committee Meeting

Minutes for Wednesday, January 12, 2022

1:00PM

Meeting Participants

Voting Committee Members Present

Christine Anderson (Chair), Bill Chunowitz, Marge Dodge, Barbara Foster Monachino, Barbara Fromm, Tom Minder, Joanne Mintz, Diane Rubin and Jane Saltonstall

Non-Voting Committee Members Present

Catherine Abbott, Martha Garcia, John Ramont and Aurora Wilson

Committee Members Not Present

Guests

Kirstien Renna, Jessica Enders

Recorder

Eve-Marie Dehondt

Meeting Minutes

1. Call to Order/Roll Call

1.1 Call to Order

The meeting was called to order at 1:01PM.

Barbara Fromm and Diane Rubin joined the room at 1:04PM. Jane Saltonstall joined the room at 1:15PM.

2. Action Items

2.1 Approval of Agenda: Foundation Regular Executive Committee Meeting of January 12, 2022 Agenda: Pursuant to Government Code Section 54954.2(b)(2), the Committee may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is

a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

2.1 Confirmation of Agenda: Approval of Agenda for the Regular Executive Committee Meeting of January 12, 2022 with any addition, correction or deletions.

2.1 Conclusion

Bill Chunowitz moved to approve the agenda as presented, Tom Minder seconded. Motion carried.

2.1 Follow-up Items	2.1 Task of	2.1 Due by
None	None	None

3. Minutes

3.1 Approval of the Foundation Executive Committee Meeting Minutes – November 10, 2021

Joanne Mintz moved to approve the November 10, 2021 Minutes as presented, Marge Dodge seconded. Motion Carried.

4. Comments from the Public

4.1 Comments From The Public: In accordance with Assembly Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. Questions will also be accepted by email to codfoundation@collegeofthedesert.edu and read into the record during public comment. Persons who wish to speak to the Board on any item not already on the agenda may do so at this time. There is a time limit of three (3) minutes per person and fifteen (15) minutes per topic, unless further time is granted by the Board. This time limit will be doubled for members of the public utilizing a translator to ensure the non-English speaker receives the same opportunity to directly address the Board, unless simultaneous translation equipment is used. Requests should be directed to the Foundation as soon in advance of the Board meeting as possible.

There were no comments received from the public and there was public present.

5. Closed Session

5.1 Closed session from 1:05 PM – 2:00PM Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Committee shall reserve time to continue discussion.

5.2 Public Employee Appointment (*Pursuant to Government Code Section 54957*)

6. Open Session

There was no reportable action taken in closed session.

7. Discussion & Action Items

7.1 January 26 Foundation Board Meeting (Catherine Abbott)

7.1.1 Meeting to take place on the Palm Desert Campus

The January 26, 2022 Board of Directors meeting will now take place on the Palm Desert Campus instead of the Palm Springs Campus where it was originally scheduled. This is due to the increased level of Covid cases requiring social distancing that would not allow enough space in the available rooms. The option to do a hybrid meeting in that location was not possible either. A Board meeting will be rescheduled to take place in Palm Springs as soon as the sanitary restrictions will allow for it to happen.

7.1 Follow-up Items	7.1 Task of	7.1 Due by
None	None	None

7.2 Approve the Recommendation to the Full Board for a Quasi-Endowment for the \$600,000 Legacy Leaders Gift (Catherine Abbott)

Catherine Abbott provided information on the recommendation to the Full Board for a Quasi-Endowment. The Foundation received an unrestricted \$600,000 gift planning from Mary Silver in December 2021. The Board should consider making the recommendation to create a quasi-endowment, like they did for the \$18M gift received from MacKenzie Scott.

As well, Catherine Abbott suggested creating a mini-grant program where Faculty and Staff could write proposals to the Foundation. These proposals would be read and scored by a Committee created for that purpose. These campus grants of approximately \$2,500 would provide an opportunity to support students and understand what their needs are.

The gift currently sits in the First Foundation checking account and the Committee discussed moving these monies into an investment account while waiting to create a quasi-endowment. They agreed to keep them with First Republic until the Board makes a decision on what they would like to do with the money.

7.2 Conclusion

Tom Minder moved that the Executive Committee recommends the Board to designate the \$600,000 Mary Silver Fund to a quasi-investment fund endowment,

subject to suggestions of how to use them and to move them from First Foundation to First Republic. Barbara Fromm seconded. Motion carried.

Catherine Abbott will present her idea on the mini-grant program to the Board for their consideration.

7.2 Follow-up Items

7.2 Task of

7.2 Due by

Moving the \$600,000 gift from Mary Silver to a quasi-investment fund and the mini-grant program proposal will be added to a future Board agenda for Board approval.	Eve-Marie Dehondt	February 2022
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7.3 2% Management Fee discussion as per the Finance & Investment Committee (Tom Minder)

Tom Minder informed the Executive Committee that the Finance and Investment Committee reviewed the 2% management fee of the MacKenzie Scott \$18 Million gift. They received a presentation and further explanations from both Catherine Abbott and Kirstien Renna on why the fees should remain at 2% instead of a lower percentage and the Committee agreed to keep them at 2% based on their recommendation.

7.3 Conclusion

The Finance and Investment Committee will bring this recommendation to keep the management fee percentage at 2% to the Board.

7.3 Follow-up Items

7.3 Task of

7.3 Due by

The Finance and Investment Committee will bring this recommendation to keep the MacKenzie Scott Gift's management fee percentage at 2% to the Board.	Tom Minder	February 2022
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7.4 Stepping out for College of the Desert Update (Barbara Foster Monachino & Jane Saltonstall)

7.4.1 Pre-Event on February 10, 2022

Barbara Foster Monachino indicated that the February 10, 2022 pre-event has been postponed to March 24, 2022 due to the increase amount of Covid

cases and because the sponsorships were stalled at this time. Pushing the event will allow additional sponsors to attend. The Stepping Out Committee will officially vote that change on Friday, Jan 14.

7.4.2 Budget Update

- The artist's contract requires a 30% deposit by the end of January and a check is being cut.
- Revenue is approximately at \$280,000 as either true revenue or pledges for the event as of today.

7.4.3 Other Updates

- Jane Saltonstall and Barbara Foster Monachino recommended that the full Board gets focused on Stepping Out and reach out to their contacts, or write notes to encourage them to become sponsors.
- Ann Hampton Callaway agreed to do a masterclass on April 1.
- The Post Party event was supposed to take place in the Founder's room, however there are many restrictions regarding food or drinks. The Committee is looking at 2 other possibilities:
 - Have the party on campus around the fountain of knowledge.
 - Marge Dodge offered to tentatively book the old COD Library room, which could easily can be cancelled if needed.

7.4 Follow-up Items	7.4 Task of	7.4 Due by
Marge Dodge to reserve the old COD Library Room for the Stepping Out Post Event party on March 31, 2022	Marge Dodge	January 2022

7.5 Executive Director's Update (Catherine Abbott)

7.5.1 Staff update

Cathy Abbott reported that Liz Chambers is officially retiring. Gailya Brown will move as a consultant in her position and they are currently helping the transition. The Board will be suggested to set an event to wish Liz well, and/or to do a legacy event retirement event in the Fall.

7.5.2 Budget Planning Update

7.5.2.1 Wed, January 19 at 9AM – on Zoom and in the COD Foundation Conference Room

7.5.2.2 Wed, February 2, at 9AM– on Zoom and in the COD Foundation Conference Room

A reminder will be sent to the Board as soon as possible.

7.5 Follow-up Items	7.5 Task of	7.5 Due by
A reminder about the Budget Workshops will be sent to the Board as soon as possible.	Eve-Marie Dehondt	January 12, 2022

7.6 Upcoming Events Reminders (Catherine Abbott)

7.6.1 Academic Angels Fundraising Luncheon – Feb 16, 2022 – Big Horn Clubhouse

Marge Dodge indicated that due to the current rise of Covid, this event is being postponed to a later day in April which will be decided soon.

7.6.2 Stepping Out for College of the Desert – March 31, 2022

7.6.3 President's Circle Reception – April 8, 2022 – Rob Moon and Bob Hammack's Residence

7.6 Follow-up Items	7.6 Task of	7.6 Due by
None	None	None

8. Future Agenda items

8.1 Fraud Policy

8.1 Follow-up Items	8.1 Task of	8.1 Due by
None	None	None

8.2 Executive Committee Organizational Chart Restructuring and Standing Committee Definitions

The Ad-Hoc Executive Committee is meeting on January 13 to discuss further and will report to the Board on January 26, 2022 on their progress.

8.2 Follow-up Items	8.2 Task of	8.2 Due by
None	None	None

8.3 Board Member Expectation Form Update as recommended by the Finance & Investment Committee to be reviewed by Nominating Committee

The Finance Committee did not decide on the financial commitment that the Board should be required to take, and agreed that this should be a Nominating

Committee's decision. This will be added to the agenda of the next Nominating Committee meeting. Barbara Fromm asked to add to add the Nominating Committee Report to the next Executive Committee meeting.

8.3 Follow-up Items	8.3 Task of	8.3 Due by
This item will be moved to the next Nominating Committee.	None	None
A Nominating committee report should be added to the next Executive Committee meeting.		

9. Adjournment

The Chair adjourned the meeting at 2:42PM.

Next meeting: Wed, February 9 at 1PM – In Person and Via Zoom



Foundation Stepping Out for COD Committee Meeting

Minutes for Tuesday, January 14, 2022

2:00PM

[Meeting Recording](#)

Meeting Participants

Voting Committee Members Present:

Barbara Foster Monachino (Co-Chair), Jane Saltonstall (Co-Chair), Joanne Mintz, Marge Dodge, Diane Rubin, Rob Moon, Carol Fragen, Diane Rubin, Marlene O'Sullivan

Voting Committee Members Absent:

Leslie Usow, Tom, Minder, Peggy Jacobs

Guests:

Catherine Abbott

Recorder

Juli Maxwell

1. Call to Order/Roll Call

The meeting was called to order at 1:01PM.

2. Action Items

2.1 Approval of Agenda: Regular Foundation Stepping Up for COD Committee Meeting of January 14, 2022 Agenda: Pursuant to Government Code Section 54954.2(b)(2), the Committee may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

2.2 Confirmation of Agenda: Approval of Agenda for the Regular Stepping Up for COD Committee Meeting of January 14, 2022 with any addition, correction or deletions.

Joanne Mintz moved to approve the agenda. Diane Rubin seconded.

Motion carried.

3. Minutes

3.1 Approval of regular Foundation Stepping Up for COD Committee Meeting Minutes – November 30, 2021.

Jane Saltonstall moved to approve, and Carol Fragen seconded. The minutes were approved.

4. Comments from the Public

4.1 Comments from the Public: In accordance with Assembly Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. Questions will be accepted by email to codfoundation@collegeofthedesert.edu and read into the record during public comment. Persons who wish to speak to the Board on any item not already on the agenda may do so at this time. There is a time limit of three (3) minutes per person and fifteen (15) minutes per topic, unless further time is granted by the Board. This time limit will be doubled for members of the public utilizing a translator to ensure the non-English speaker receives the same opportunity to directly address the Board, unless simultaneous translation equipment is used. Requests should be directed to the Foundation as soon in advance of the Board meeting as possible.

There were no comments from the public received.

5. Discussion and Action Items

5.1 Sponsorship Report – Catherine Abbott

Catherine Abbott updated the committee on the current status of sponsorships, taken from Matthew Durkan's report. The status is that we have \$291,614 in terms of revenue as of yesterday and there has been additional revenue brought in since then.

Suite Deals – Let people know they cannot eat or drink in seats. Catherine has held back on making calls in case the situation changes.

5.1 Follow-up Items**5.1 Task of****5.1 Due by**

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5.2 Budget Overview – Kirstien Renna

Catherine shared the budget with the committee. Sponsorships are at \$302,250, with is 60.5% of goal. This is the most updated figure. Committee discussed donors that have not yet given to the event this year and asked if anyone on the committee knows the status of these people. Jane to spearhead approaching Donna McMillan, Peggy Jacobs to contact Helene Galen and Jamie Kabler. Diane Rubin offered to contact board members that have not yet donated. Catherine to reach out to Harold Matzner.

Committee decided that a meeting will be set up with a few committee members to discuss a strategy and talking points when reaching out to potential sponsors.

5.2 Follow-up Items**5.2 Task of****5.2 Due by**

Reach out to potential sponsors listed above.	Jane, Peggy, Catherine	ASAP
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5.3 Pre-Event Discussion – Barbara Foster Monachino and Jane Saltonstall**5.3.1 COVID Concerns**

Joanne Mintz informed the committee of the recommendation to postpone the pre-event at CV Rep. Committee agreed that the event should be postponed to one week prior to the Stepping Out Gala. Catherine to notify Dr. Garcia of the date change.

Joanne Mintz made a motion to move the pre-vent to one week prior to the Gala (March 24). Carol Fragen seconded the motion

Motion carried.

5.3 Follow-up Items**5.3 Task of****5.3 Due by**

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Entertainment Update – Barbara Foster Monachino

5.3.2 Master Class - Anne Hampton Callaway will do a master class for COD music students on April 1. Catherine will be contacting music department to make sure they are on board. Performances for the pre-event will take up 45 minutes to an hour.

5.4 Follow-up Items

5.4 Task of

5.4 Due by

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5.4 Event Timeline – Matthew Durkan

Committee discussed the timeline. Catherine will be meeting with Theresa Maggio to let her know of the date changes for the pre-event. The invitations were already printed with the February date, so they will need to be re-done for the March 24 event. Theresa will also be asked to create an eblast for the pre-event. Going forward committee would like for an invitation to go out from the Foundation to all of the sponsors as they come in, letting them know of the pre-party.

5.5 Follow-up Items

5.5 Task of

5.5 Due by

Send all sponsors an invite the pre-event once they come in as a sponsor.	Foundation Staff	ASAP
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5.5 COD Video update – Catherine Abbott

Theresa Maggio will have a pre-view of the video at the next meeting. A good portion of the video is completed. In addition to the video, there will be 30 second and 60 second shorts to be given to KESQ for advertising.

5.6 Follow-up Items

5.6 Task of

5.6 Due by

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6. Future Agenda Items

- Updates on phone calls for sponsors.
- Video
- Post-party
- Sponsorship and Business Sponsorships
- Budget
- Entertainment

- Pre-party

7. Adjournment

The meeting was adjourned at 2:12 pm.

Next Meetings: Tuesday, February 1, 2022, at 2:00 pm

Foundation Development Committee Meeting

Minutes for Thursday, January 20, 2022

2:00PM

Zoom Video

[VIDEO](#)

Meeting Participants

Committee Members Present

Joanne Mintz (Chair), Leslie Usow, Carol Bell Dean, Jim Greene, Carol Fragen, Jane Saltonstall

Committee Members Absent:

Jim Johnson, Jim Williams, Peggy Cravens

Guest(s)

Matthew Durkan, Liz Chambers, Catherine Abbott, Gailya Brown

Recorder

Juli Maxwell

Meeting Minutes

1. Call to Order/Roll Call

The meeting was called to order at 3:46 pm.

2. Action Items

2.1 Approval of Agenda: Foundation Development Committee Meeting of January 20, 2022

Agenda: Pursuant to Government Code Section 54954.2(b)(2), the Committee may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

2.2 Confirmation of Agenda: Approval of Agenda for the Development Committee Meeting of January 20, 2022 with any addition, correction or deletions.

2.2 Conclusion

Jim Greene moved to approve the agenda with modifications. Jane Saltonstall seconded.
Motion carried unanimously.

3. Minutes

3.1 Approval of regular Foundation Development Committee Meeting Minutes November 11, 2021.

The minutes were approved as presented.

4. Comments from the Public

4.1 Comments from the Public: In accordance with Assembly Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. Questions will be accepted by email to codfoundation@collegeofthedesert.edu and read into the record during public comment. Persons who wish to speak to the Board on any item not already on the agenda may do so at this time. There is a time limit of three (3) minutes per person and fifteen (15) minutes per topic, unless further time is granted by the Board. This time limit will be doubled for members of the public utilizing a translator to ensure the non-English speaker receives the same opportunity to directly address the Board, unless simultaneous translation equipment is used. Requests should be directed to the Foundation as soon in advance of the Board meeting as possible.

There were no comments from the public received.

5. Discussion Items

5.1 Stepping Out for COD Update – Jane Saltonstall

Jane Saltonstall informed the committee that the Stepping Out Committee is working mostly on obtaining sponsorships to achieve the goal of \$500,00. Date is changed for the pre-party to the week before the event, March 24. Ticket sales is the next push from the committee.

5.1 Follow-up Items	5.1 Task of	5.1 Due by
None	None	None

5.2 President's Circle Update – Carol Bell Dean

Committee met on January 6, the Corktree cocktail party will not be happening due to time constraints and the situation with the uptick of COVID-19. The next event is a cocktail party at Rob Moon's home on April 8th. Committee is working on having President's Circle members attend the campus tours. J. McGlaughlin event was able to donate to COD the amount of \$2,347.00.

5.2 Follow-up Items	5.2 Task of	5.2 Due by
None	None	None

5.3 Annual Report Update – Jim Greene

No update yet. Will begin work on this shortly.

5.3 Follow-up Items	5.3 Task of	5.3 Due by

5.4 Stewardship Opportunities

The committee was not able to change their name until the bylaws are changed, then the committee will become the Stewardship Committee.

5.3 Follow-up Items	5.3 Task of	5.3 Due by

5.5 Campus Tours starting Mid-February – Matt Durkan/Joanne Mintz

5.5.1 Rotate Committee and Board Members to accompany tours

5.5.2 Follow-up with those attending tours

Tours will start on February 23. This is subject to change due to the rise in COVID-19 cases. Committee discussed having a member of the Development Committee attending the tours as well, and directly contacting the people that are touring to ask them to join President's Circle or somehow get involved. campus tour. Joanne would like to see the form that the participants will be asked to complete. Matt to ask Chris Anderson to be a part of the first tour. Committee discussed Sherry Schroeder being involved in these tours as she has already expressed interest. Applications for PC and AA will be available on the tour as well. Committee discussed making personal phone calls to all attendees thanking them and asking them to join either PC or AA.

5.3 Follow-up Items	5.3 Task of	5.3 Due by
Send form for the tours to Joanne Mintz	Matthew Durkan	ASAP

5.6 Scholarship Donors

Committee discussed ways to steward donors. Reaching out to scholarship donors was one way to do this. Gailya will pull together info on those that have given \$1000 or more to a scholarship, and these donors would get a call from one of the committee members. Names will be sent to the committee members and they will be given the details of the scholarship so that the calls can be made. Any questions received from donors can be diverted to Matthew Durkan. New details learned about the donor

should be noted and information sent to Gailya Brown to update their records.

5.3 Follow-up Items

5.3 Task of

5.3 Due by

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5.7 Legacy Leaders

Liz reported on the current state of Legacy Leaders. Gailya Brown will be taking over for Liz coming next month when Liz retires. \$943,000 cash is currently received, and Foundation is expecting another \$300,000 before end of year from Legacy Leaders. Gailya suggested that committee members steward these people with contact in some way. By next meeting, Joanne and Gailya should have plan formulated for committee to review.

5.3 Follow-up Items

5.3 Task of

5.3 Due by

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6. Future Agenda Items

None

7. Adjournment

The Chair adjourned the meeting at 4:42 PM.

Next Meeting: February 17, 2022 – 3:45 pm



**Foundation Special Academic Angels Committee Meeting
Minutes for Thursday, January 20, 2022
11:00AM**

Meeting Participants

Committee Members Present

Marge Dodge (Chair) and Peggy Jacobs

Non-Voting Committee Members Present

Cynthia Cottrell and Linda Weakley

Committee Members NOT Present

Norma Castaneda and Nancy Harris

Guest(s)

Catherine Abbott

Recorder

Eve-Marie Dehondt

Meeting Minutes

1. Call to Order/Roll Call

1.1 Roll Call

The meeting was called to order at 11:02AM.

2. Action Items

2.1 Approval of Agenda: Special Foundation Academic Angels Committee Meeting of January 20, 2022 Agenda: Pursuant to Government Code Section 54954.2(b)(2), the Committee may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the

members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

2.1 Confirmation of Agenda: Approval of Agenda for the Special Academic Angels Committee Meeting of January 20, 2022 with any addition, correction or deletions.

2.1 Conclusion

Peggy Jacobs moved to approve the agenda as presented, Marge Dodge seconded. Motion carried.

2.1 Follow-up Items	2.1 Task of	2.1 Due by
None	None	None

3. Comments from the Public

3.1 Public Comments: In accordance with Senate Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed and will be accepted in person, by email to codfoundation@collegeofthedesert.edu and read into the record during public comment or by using the raise your hand function by joining the Zoom link. There is a time limit of three (3) minutes per person. All comments must be submitted or brought forward prior to the end of the public comments section.

There were no comments received from the public.

4. Action & Discussion Items

4.1 State of the College

Marge Dodge provided some background information on the history of the State of College which is a recent event started by Dr. Kinnamon a few years ago. The last one took place in 2020 and was luncheon under a big tent. Large donors, City Councils, Partners in the community, as well as College members are invited.

Different areas of the College were promoted and a theme was usually associated with it. The President of the College provided their address after lunch.

Catherine Abbott share her idea around involving the Academic Angels with the State of the College. Dr. Garcia has asked the Foundation to lead the organization of State of the College this year and Catherine Abbott is proposing to make this the Academic Angels’ annual signature event, where they could promote the Learning to Lead program.

Leaders of the business community attend this event and this would be a good avenue during the first year of launching the program, to bring visibility about it.

\$70,000 were budgeted for the State of the College this year as this has always been paid by the Foundation. Catherine Abbott suggested the Academic Angels could do minimal fundraising and sell tickets to the event for a minimal price that the Committee could determinate. They should find a few donors who love education and who would be interested in sponsoring the event. They would be put up front and be given a spotlight for their contribution.

Catherine Abbott suggested hiring an event company who would do the heavy lifting, while the Academic Angels would do the general development. The company Ultimate Event is being considered. The College of the Desert Culinary Department could cater.

The Committee recommended the College President should present on the current issues with the Palm Springs campus and allow answering some questions that would be sent in advance.

The Committee suggested adding the option to sign up for the campus tours on the table as they can bring strong interest for the College and its programs.

The Committee agreed to host a **luncheon on the Palm Desert campus on a weekday, either on April 19 or 20**. Catherine Abbott will verify these dates with the College.

The Committee agreed to send an E-blast to inform invitees of the February 16 event is now cancelled. Marge Dodge will send the draft letter and the list of people to inform to Eve-Marie Dehondt who will email them.

Marge Dodge indicated she would send a handwritten note to the Academic Angels members who did renewed their membership as of December 2021. Eve-Marie Dehondt will send her the current list of renewed members and non-renewed members.

4.1 Conclusion

Marge Dodge moved for the Academic Angels to plan the State of the College event, which will become their signature event. Peggy Jacobs seconded. Motion Carried.

4.1 Follow-up Items

4.1 Task 4.1 Due by of

The Committee agreed to host a luncheon on the Palm Desert campus on a weekday, either on April 19 or 20. Catherine Abbott will verify these dates with the College.	Catherine Abbott	February 8, 2022
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Marge Dodge will send the draft letter and the list of people to inform about the February 16 event to Eve-Marie Dehondt who will email them.	Eve-Marie Dehondt	February 8, 2022
Eve-Marie Dehondt will send Marge Dodge the current list of renewed members and non-renewed members.	Eve-Marie Dehondt	February 8, 2022

5. Adjournment

The Committee Chair adjourned the meeting at 11:40AM.

Next Meeting: Tuesday, February 8, 2022 – 2PM



Foundation Stepping Out for COD Committee Meeting

Minutes for Tuesday, February 1, 2022

**Cravens Center
Multi-Purpose Room
43500 Monterey Road
Palm Desert, CA
2:00PM**

[Meeting Recording](#)

Meeting Participants

Voting Committee Members Present:

Barbara Foster Monachino (Co-Chair), Jane Saltonstall (Co-Chair), Joanne Mintz, Marge Dodge, Diane Rubin, Rob Moon, Peggy Jacobs, Marlene O'Sullivan

Voting Committee Members Absent:

Tom Minder, Carol Fragen, Leslie Usow

Guests:

Catherine Abbott, Matthew Durkan

Recorder

Juli Maxwell

1. Call to Order/Roll Call

The meeting was called to order at 1:01PM.

2. Action Items

2.1 Approval of Agenda: Regular Foundation Stepping Up for COD Committee Meeting of February 1, 2022 Agenda: Pursuant to Government Code Section 54954.2(b)(2), the Committee may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to

the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

2.2 Confirmation of Agenda: Approval of Agenda for the Regular Stepping Up for COD Committee Meeting of February 1, 2022 with any addition, correction or deletions.

Barbara Foster Monachino moved to approve the agenda. Joanne Mintz seconded. Motion carried.

3. Minutes

3.1 Approval of regular Foundation Stepping Up for COD Committee Meeting Minutes – January 14, 2022.

Rob Moon moved to approve, and Dianne Rubin seconded. The minutes were approved.

4. Comments from the Public

4.1 Comments from the Public: In accordance with Assembly Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. Questions will be accepted by email to codfoundation@collegeofthedesert.edu and read into the record during public comment. Persons who wish to speak to the Board on any item not already on the agenda may do so at this time. There is a time limit of three (3) minutes per person and fifteen (15) minutes per topic, unless further time is granted by the Board. This time limit will be doubled for members of the public utilizing a translator to ensure the non-English speaker receives the same opportunity to directly address the Board, unless simultaneous translation equipment is used. Requests should be directed to the Foundation as soon in advance of the Board meeting as possible.

There were no comments from the public received.

5. Discussion and Action Items

5.1 Sponsorship Report – Matthew Durkan

5.1.1 Update on Contacting Potential Sponsors

Matthew Durkan shared with the committee the newest sponsors that have contributed since the last update. J. McGlaughlin will be a Crystal Sponsor. Committee was asked to follow up with the people that they originally contacted. Matthew shared that Harold Matzner has sponsored for \$10,000. Matthew to deliver a hard copy of the budget to Peggy Jacobs. Ad-Hoc committee for sponsorships will be meeting next week to follow up further on the businesses that received a packet but have not responded. Committee asked for clarification on the Jim Greene donation. Jim will be a \$50,000

sponsor, not \$100,000 as previously stated. Catherine sent Jim sponsorship levels, and if he wanted to be counted as a visionary sponsor he would be recognized for all events and AA and PC, and she has not heard back. Committee discussed doing restaurant gift cards in lieu of champagne and desert, for those people that have bought a Suite deal. This will be potentially done with a sponsoring business. Matthew to ask Spencers Restaurant and eight4Nine for gift certificates either for a discount or in-kind donation. Amount of these certificates will be determined once Matthew checks with Kirstien on the incidental value.

5.2 Business Sponsor Update – Rob Moon

Matthew shared with the committee the list of business sponsors that have donated so far. Committee discussed potential business sponsors and encouraged everyone to contact businesses that they have relationships with.

5.1 Follow-up Items

5.1 Task of

5.1 Due by

Check with Kirstien on the incidental value of Gift Certificates.	Matthew Durkan	ASAP
Deliver hard copy of budget to Peggy Jacobs	Matthew Durkan	ASAP

5.2 Ticket Sales Update – Matthew Durkan

Committee discussed ticket sales and brainstormed ways to get ticket sales up. Ticket sales are currently at \$10,038.

KESQ ads will be run for advertising. Committee discussed placing ads in the Desert Sun online and in the actual paper, as well as Palm Springs Life. Matthew to follow up with Susan Stein (Palm Springs Life) on writing an article on the event. Marge to write an article for the Giving Section in the Desert Sun. Offer Desert Sun an in-kind sponsorship in exchange for ad spots was discussed. Committee discussed giving tickets to Legacy Leaders and payroll donors and others. This topic will go to an ad hoc committee for further discussion during the first week of March.

5.2 Follow-up Items

5.2 Task of

5.2 Due by

Contact Susan Stein at Palm Springs Life regarding writing an article.	Matthew Durkan	ASAP
Contact Desert Sun for in-kind, digital advertising	Matthew Durkan	ASAP

5.2 Follow-up Items**5.2 Task of****5.2 Due by**

Writing article for Giving section of Desert Sun	Marge Dodge	ASAP
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5.3 Budget Overview – Kirstien Renna

Current revenue for the event is \$356,258. Kirstien Renna could not be here to discuss. Matthew gave an overview of the line items on the budget.

5.3 Follow-up Items**5.3 Task of****5.3 Due by**

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5.4 Pre-Event – Joanne Mintz and Barbara Foster Monachino

Joanne Mintz shared that the ad hoc committee is moving along according to the timeline, including catering, entertainment, student volunteers. Event will be catered by Eight4Nine. E-Vite for pre-event is going out this week that will include all sponsors. Sponsors will also be listed on the marquee of CV Rep.

Committee discussed guest's arrival, red carpet and step-and-repeat and a photographer for the event. Mark Glassman was suggested to take the photos. Matthew to contact him for the event. Matthew to check the MOU with the McCallum to see what they are responsible for, in relation to what the committee's responsibility is.

5.4 Follow-up Items**5.4 Task of****5.4 Due by**

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5.5 Post-Event – Joanne Mintz

Joanne shared that Marge looked into using the former COD library, and has sent her request in to Tony Carrillo and is waiting to hear back. Ad hoc committee will look into this location further once they hear back from COD.

5.5 Follow-up Items**5.5 Task of****5.5 Due by**

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5.6 Entertainment Update – Barbara Foster Monachino & Tom Minder

No update at this point. Master Class is scheduled for April 1 at 11am, on campus.

5.6 Follow-up Items

5.6 Task of

5.6 Due by

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5.7 Event Timeline – Matthew Durkan

Add:

- Deadline for sponsors to give Foundation the names of their guests – 1st week of March.
- Give McCallum sponsor names to display at the event. – March 15

Script for event – Matt and Cathy will draft.

5.7 Follow-up Items

5.7 Task of

5.7 Due by

Draft script for event.	Matthew Durkan and Catherine Abbott	March 15
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5.8 COD Video Update – Theresa Maggio

Still in process of editing. Will have updated video at next meeting.

5.8 Follow-up Items

5.8 Task of

5.8 Due by

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6. Future Agenda Items

-Discussion regarding format for next year's event with the Foundation's 40th anniversary next year. Suggestion to contact Live Nation to get a different type of event next year. This to be on a future agenda.

-Ticket sales.

7. Adjournment

The meeting was adjourned at 3:22 pm.

Next Meetings: Tuesday, March 1, 2022, at 2:00 pm



**Foundation Academic Angels Committee Meeting
Minutes for Tuesday, February 8, 2022
2:00PM**

Meeting Participants

Committee Members Present

Marge Dodge (Chair) and Peggy Jacobs

Non-Voting Committee Members Present

Cynthia Cottrell

Committee Members NOT Present

Norma Castaneda, Nancy Harris and Linda Weakley

Guest(s)

Catherine Abbott and Matt Durkan

Recorder

Eve-Marie Dehondt

Meeting Minutes

1. Call to Order/Roll Call

1.1 Roll Call

The meeting was called to order at 2:01PM. Cynthia Cottrell joined the meeting at 2:06PM.

2. Action Items

2.1 Approval of Agenda: Foundation Academic Angels Committee Meeting of February 8, 2022 Agenda: Pursuant to Government Code Section 54954.2(b)(2), the Committee may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate

action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

2.1 Confirmation of Agenda: Approval of Agenda for the Academic Angels Committee Meeting of February 8, 2022 with any addition, correction or deletions.

2.1 Conclusion

Marge Dodge moved to approve the agenda as presented, Peggy Jacobs seconded. Motion carried.

2.1 Follow-up Items	2.1 Task of	2.1 Due by
None	None	None

3. Minutes

3.1 Approval of the Academic Angels Committee Meeting Minutes of December 7, 2021.

The minutes were approved as presented.

4. Comments from the Public

4.1 Public Comments: In accordance with Senate Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed and will be accepted in person, by email to codfoundation@collegeofthedesert.edu and read into the record during public comment or by using the raise your hand function by joining the Zoom link. There is a time limit of three (3) minutes per person. All comments must be submitted or brought forward prior to the end of the public comments section.

There were no comments received from the public.

5. Action & Discussion Items

5.1 Membership and Renewal Email Blast Update

Marge Dodge wrote personal postcards to members who had not renewed their membership in January. Thirty-three members have now renewed their Academic Angels Membership and nineteen past Members have not renewed yet. The list of people who are yet to renew will be sent to Marge Dodge for her to reach out if deemed necessary.

5.1 Follow-up Items	5.1 Task of	5.1 Due by
The list of people who are yet to renew will be sent to Marge Dodge for her to reach out to them if deemed necessary.	Eve-Marie Dehondt	February 2022

5.2 Learning to Lead Program Update

Matt Durkan indicated that the Learning to Lead students and informed the Committee that Sergio had to drop off the program as he accepted a job in Los Angeles and is no longer to attend. The Students enrolled are doing well. Dakota de la Torre gave a presentation to her class on the project she is working on for the Galilee center in Mecca.

5.2 Follow-up Items	5.2 Task of	5.2 Due by
None	None	None

5.3 April 19, 2022 - State of the College Planning:

5.3.1. Planning notebook/documentation from previous years

Marge Dodge informed the Committee that the event has now been added to the Community Calendar. She showed pictures of the past events and the set up. The venue was a tent set up next to the Cravens Center in front of the Fountain of Knowledge. Valet parking was set next to the tent. This year's event could be hosted in the College's Old Library or under a tent. A walk through needs to be done. Catherine Abbott will reach out to Patricia Danna to see if she has documentation from the past, in order to organize the event.

5.3.2. Event Timing

The Committee agreed to start the event at 11:30AM.

5.3.3. Budget

Catherine Abbott will put a budget together after the meeting with the event planner and determine if this will be in the College's Old Library or in a tent. If the teleprompter and the technician fees are not needed, this would reduce the cost. Alternatives to that will be looked at.

5.3.4. Catering

Catherine Abbot reported that the Culinary Department agreed to cater this event and will showcase the students and the program, and they confirmed they can handle 150 people. Catherine Abbott will meet with the Chef to go over options.

As all catering items will need to be rented, the Committee agreed to look at menu options that would avoid any unnecessary silverware needs. Marge Dodge proposed to have Food trucks from the Street Fair and have culinary students serve the guests. Catherine Abbott will bring that option to the Chef of the Culinary Department. Inn & Out food trucks could be an option, if they are willing to come to Campus.

5.3.5. Invitations Design/Mailing/Emailing

HR Advantage would be able to help with mailing and emailing. Matt Durkan will get the past invitation lists from the last State of the College event from CV Strategies.

5.3.6. Marketing/Program/Sponsors

HR Advantage would be able to help with mailing and emailing. There could be individual ticket sales and a few tables.

5.3.7. AV Requirements:

5.3.7.1. Video/Recording/Script/Teleprompters/Stage/Podium/Microphones

There should be a screen with the sponsors' logos and the program.

5.3.4 College Requirements:

5.3.4.1 Parking/Valet/Shuttles

There should be valet and parking is largely available throughout campus. Golf Carts Trams can be driven from the parking lot and attendees can be dropped on the curbside. The golf cart trams should be available and reserved by Maintenance.

5.3.4.2 Work Orders for Maintenance/Custodial needs

Maintenance and custodial should be sent a work order to prepare for the event and do the appropriate cleaning.

5.3.8. Theme/Student engagement/Centerpieces

The program will be Dr. Garcia doing her State of the College address. Learning to Lead could be the theme and the Committee could design the program. There could be an interview of the Learning to Lead students at the beginning of the event.

Each table setting should have a handout including things such as the membership form for the President's Circle, the Academic Angels, the Annual report, the Newsletters, etc.

5.3.9. Event Planner

Marge Dodge and Catherine Abbott will be meeting with Jaclyn Barron-Groves, an event planner from Redefine Event Design and do a walk through of the campus on February 9.

5.3 Follow-up Items	5.3 Task of	5.3 Due by
Catherine Abbott will put together a budget for the State of the College.	Catherine Abbott	February 22, 2022
Matt Durkan will get the past invitation lists from the last State of the College event from CV Strategies.	Matt Durkan	February 22, 2022

6. Other discussions

- The Committee agreed to meet more often to work on the planning of the event.

The next meetings will be on:

- Tuesday, February 22 at 3PM on zoom. The only agenda item for this meeting will be State of the College.
- Tuesday, March 8 at 2PM
- Friday, March 25 at 2PM
- Tuesday, April 12 at 2PM
- Marge Dodge will reach out to Amanda McCarthy and Eve-Marie Dehondt regarding the quarterly Academic Angels Newsletter.
- The Committee members will invite past members to come and help set up the event.

7. Adjournment

The Committee Chair adjourned the meeting at 2:52PM.

Next Meeting: Tuesday, February 22, 2022 – 3PM



COLLEGE
of the **DESERT**
FOUNDATION



ROBERT'S RULES OF ORDER

ROBERT'S RULES OF ORDER



What are Robert's Rules of Order?

The first edition of the book was published in February, 1876 by U.S. Army Major Henry Martyn Robert. Its procedures were loosely modeled after those used in the United States House of Representatives. Robert wrote *Robert's Rules of Order* after presiding over a church meeting and discovering that delegates from different areas of the country did not agree about proper procedure. The book is now in its 10th edition; *Robert's Rules of Order Newly Revised (RONR)*.

Robert's Rules of Order provides applicable rules governing key matters of meeting and general procedures, including:

Establishing a **Constitution and Bylaws** for your student organization.

Structure of the meeting **Agenda** and debate.

Motions; including making, seconding, debating, modifying and amending motions.

Sufficient majority and simple majority and which decisions are appropriate to them.

Establishment of a **quorum**.

Definition of **membership**.

Voting rights of presiding officer and voting procedures.

AN OUTLINE OF BASIC PARLIAMENTARY PROCEDURE

Prepared by Douglas N. Case

Parliamentary Authority: Robert's Rules of Order, Newly Revised, Tenth Edition, 2001.

I. Rules Governing an Organization

State and Federal Law - governing corporations, tax-exempt organizations, public legislative bodies, etc.

Articles of Incorporation - applicable to corporations

Governing Documents of Parent Organizations - applicable to chapters, affiliates, etc. of larger organizations

D. Local Constitution and Bylaws - defines the organization's basic structure and fundamental rules. Normally requires a 2/3 vote and prior notice for amendment and are not subject to suspension.

E. Standing Rules - operating procedures consistent with all of the above. Normally can be amended by majority vote at any business meeting and can be suspended.

F. Rules of Order - parliamentary authority, superseded by any of the above that conflict.

Precedent and Custom - apply when there are no written rules governing a situation.



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II. Purposes of Parliamentary Procedure

Ensure majority rule

Protect the rights of the minority, the absentees and individual members

Provide order, fairness and decorum

Facilitate the transaction of business and expedite meetings

III. Basic Principles of Parliamentary Procedure

All members have equal rights, privileges and obligations.

A quorum must be *present* for the group to act – if the bylaws of the organization do not establish a quorum, the general rule is that a majority of the entire membership must be present in order to transact business.

Full and free discussion of every motion is a basic right.

Only one question at a time may be considered, and only one person may have the floor at any one time.

Members have a right to know what the immediately pending question is and to have it restated before a vote is taken.

No person can speak until recognized by the chair.

Personal remarks are always out of order.

A majority decides a question except when basic rights of members are involved.

A two-thirds vote is required for any motion that deprives a member of rights in any way (e.g., cutting off debate).

Silence gives consent. Those who do not vote allow the decision to be made by those who do vote.

The chair should always remain impartial.

IV. Typical Order of Business

- A. Call to Order
- B. Opening Exercises, if applicable
- C. Roll Call/Determination of a Quorum
- D. Adoption of the Agenda
- E. Reading and Approval of the Minutes of the Previous Meeting
- F. Reports of Officers
- G. Reports of Standing Committees
- H. Reports of Special (Ad hoc) Committees
- I. Special Orders
- J. Unfinished Business and General Orders
- K. New Business
- L. Program, if applicable
- M. Announcements
- N. "Good of the Order"
- O. Adjournment

V. Role of the Presiding Officer

- A. Remain impartial during debate - the presiding officer must relinquish the chair in order to debate the merits of a motion
- B. Vote only to create or break a tie (or 2/3 for matters requiring a 2/3 vote) – exception: the presiding officer may vote on any vote by ballot
- C. Determine that a quorum is present before transacting business
- D. Introduce business in proper order
- E. Recognize speakers
- F. Determine if a motion is in order
- G. Keep discussion germane to the pending motion
- H. Maintain order
- I. Put motions to a vote and announce results
- J. Employ unanimous consent (general consent) when appropriate

VI. General Procedure for Handling a Motion

- A. A member normally must obtain the floor by being recognized by the chair.
- B. Member makes a motion.
- C. A motion must normally be seconded by another member before it can be considered.

Before the motion is restated by the chair, any member can rise, without waiting to be recognized, and suggest a modification of the wording to clarify the motion. The maker of the motion can choose to accept or reject the modified wording (does not require a second).

If the motion is in order, the chair will restate the motion and open debate (if the motion is debatable).

The maker of a motion has the right to speak first in debate.

Debate is closed when:

1. Discussion has ended, or
 2. A two-thirds vote closes debate ("Previous Question")
- H. The chair restates the motion, and if necessary clarifies the consequences of affirmative and negative votes.
- I. The chair calls for a vote.
- J. The chair announces the result.
- K. Any member may challenge the chair's count by demanding a "Division of the Assembly."

VII. General Rules of Debate

- A. No members may speak until recognized by the chair.
- B. All discussion must be relevant to the immediately pending question.
- C. No member may speak a second time until every member who wishes to speak has had the opportunity to do so.
- D. No member can speak more than twice to each motion.
- E. No member can speak more than ten minutes.
- F. All remarks must be addressed to the chair – no cross debate is permitted.
- G. It is not permissible to speak against one's own motion (but one can vote against one's own motion).
- H. Debate must address issues not personalities – no one is permitted to make personal attacks or question the motives of other speakers.
- I. The presiding officer must relinquish the chair in order to participate in debate and cannot reassume the chair until the pending main question is disposed of.
- J. When possible, the chair should let the floor alternate between those speaking in support and those speaking in opposition to the motion.
- K. When a large number of people wish to speak to a motion it may be advisable for the chair to make a speakers' list.
- L. Members may not disrupt the assembly.
- M. Rules of debate can be changed by a two-thirds vote.

VIII. Motions in Ascending Order of Precedence

Only one main motion may be on the floor at a time, but more than one secondary motion may be on the floor. When any of the motions on the following list is the immediately pending motion (i.e., the last motion made), any motion listed below it on the list can be made at that time and any motion above it on the list cannot be made at that time. Pending motions must be disposed of in descending order of precedence.

- A. **Main Motion** - introduces business to the assembly for its consideration. A main motion can only be made when no other motion is pending. A main motion yields to privileged, subsidiary and incidental motions.
- B. **Subsidiary Motions** - change or affect how the main motion is handled (voted on before the main motion)
1. **Postpone Indefinitely** - made when the assembly does not want to take a position on the main question. Its adoption kills the main motion for the duration of the session and avoids a direct vote on the question. It is useful in disposing of a poor motion that cannot be either adopted or expressly rejected without possibly undesirable consequences. Unlike other subsidiary motions, debate on the motion to postpone indefinitely can go into the merits of the main motion.
 2. **Amend** - changes the wording of the main motion before it is voted upon. An amendment must be germane to the main motion. Its acceptance does not adopt the motion thereby amended; that motion remains pending in its modified form. Rejection of an amendment leaves the pending motion worded as it was before the amendment was offered. An amendment can: delete words, phrases, sentences or paragraphs; strike out words, phrases or sentences and insert new ones; add words, phrases, sentences or paragraphs; or substitute entire paragraph(s) or the entire text of the motion and insert another.
When an entire motion is substituted for another, the chair must first call for a vote on the

Motion to Substitute to determine the advisability of substituting a new motion. If the Motion to Substitute passes, the chair then throws the Substitute Motion open to debate. The **Substitute Motion** in turn must be voted upon, and is subject to amendment. *Note: There is no provision in Robert's Rules for a “**Friendly Amendment**.” The only way a motion can be modified without a vote, after it has been stated by the Chair, is with the unanimous consent of the members present.*

3. **Secondary Amendment** - An amendment can be offered to an amendment (amendment of the second order). Amendments of the third order are not permitted.
 4. **Refer (Commit)** - sends a pending motion to a standing committee, or to an ad hoc (special) committee to be appointed or elected, for consideration. The motion to refer may include instructions to investigate, recommend, or take action, and may specify the composition of the committee.
 5. **Postpone Definitely (Postpone to a Certain Time)** - delays action until a certain time specified in the motion (not beyond the next regular business meeting).
 6. **Limit or Extend Debate** - is used (1) to reduce or increase the number or length of speeches permitted or (2) to require that debate be closed at a specified time. It requires a two-thirds vote.
 7. **Previous Question (“Call for the Question”)** - immediately closes debate if passed. Requires a second and a two-thirds vote.
 8. **Lay on the Table** - enables the assembly to lay the pending question aside *temporarily when something else of immediate urgency has arisen*. It is not debatable. *A motion to lay on the table is out of order if the evident intent is to avoid further consideration of the motion*. Frequently when one indicates a desire “to table” a motion, the correct motion is either to Postpone Indefinitely or Postpone Definitely.
- C. **Privileged Motions** - *do not relate to the pending business but have to deal with urgent matters which, without debate, must be considered immediately.*
1. **Call for the Orders of the Day** - requires the assembly to conform to the agenda or to take up a general or special order that is due to come up at the time (“time certain”), unless two-thirds of those voting wish to do otherwise. A member can interrupt a speaker to call for the orders of the day.
 2. **Raise a Question of Privilege** - permits a request or main motion relating to the rights and privileges of the assembly or any of its members. Examples include requests relating to members’ ability to hear a speaker or a request to go into “executive session” (closed session). A member may interrupt a speaker to raise a question of privilege.
 3. **Recess** - used to request an intermission which does not close the meeting.
 4. **Adjourn** - used to close the meeting immediately. Not debatable.
 5. **Fix the Time to Which to Adjourn** - sets the time, and sometimes the place, for another meeting (“adjourned meeting”) before the next regular business meeting to continue business of the session.

IX. Incidental Motions (*Questions of procedure that arise out of other motions and must be considered before the other motion*)

- A. **Point of Order** - used when a member believes that the rules of the assembly are being violated, thereby calling on the chair for a ruling and enforcement of the rules. A member can interrupt a speaker to raise a point of order.
- B. **Appeal** - used to challenge the chair’s ruling on a question of parliamentary procedure. A member can interrupt a speaker to appeal from the decision of the chair.
- C. **Suspend the Rules** - used to make a parliamentary rule or special rule of an organization temporarily inoperative. The motion cannot be applied to the constitution and bylaws unless those documents include specific provisions for suspension. Normally requires a two-thirds vote.
- D. **Withdraw** - permits the maker of a motion to remove it from deliberation after the motion has been stated by the chair. If there is not unanimous consent, the motion is debated and voted upon.
- E. **Point of Information** - requests to the chair, or through the chair to another officer or member, to provide information relevant to the business at hand. *A point of information must be in the form of a question*. A request for information regarding parliamentary procedure or the organization’s rules bearing on the business at hand is referred to as a **Parliamentary Inquiry**.
- F. **Objection to the Consideration of a Question** - suppresses business that is irrelevant or inappropriate and undesirable to be discussed. The objection must be made immediately

(acceptable to interrupt a speaker). Does not require a second, is not debatable, and requires a two-thirds vote opposed to consideration in order to pass.

- G. **Division of a Question** - divides a motion containing two or more provisions that can stand alone so that each provision can be considered and voted upon separately. Not debatable.
- H. **Division of the Assembly** - used to demand a rising vote to verify the vote count. The motion can be made without obtaining the floor, does not require a second, is not debatable, and does not require a vote.

X. Main Motions That Bring a Question Back Before the Assembly

- A. **Take from the Table** - resumes consideration of a motion laid on the table earlier in the same session or in the previous session. Not debatable.
- B. **Reconsider** - reopens a motion to debate that has already been voted upon in the same session. The motion to reconsider can only be made by a member who voted on the prevailing side. It suspends action on the motion to which it is applied until it has been decided. It cannot be postponed beyond the next regular business session.
- C. **Rescind (Annul or Repeal) or Amend Something Previously Adopted** - repeals or amends a motion for which it is too late to reconsider. Normally requires a two-thirds vote of those present or a majority vote of the entire membership; however, if previous notice has been given then only a majority vote of those present is required. A motion to rescind cannot be applied to action that cannot be reversed.

XI. Voting

- A. **Majority vote** - defined as more than half of the votes cast by those present and voting (i.e., excluding abstentions) unless the organization's rules specify otherwise (e.g., majority of those present, or majority of the entire membership)
- B. **Two-thirds vote** - defined as at least two-thirds of those present and voting, unless otherwise specified by the organization's rules. Examples of motions that require a two-thirds vote: to close, limit, or extend debate; to suspend the rules; to amend the constitution and bylaws; to close nominations; to remove an officer or expel a member; or to object to the consideration of a motion.
- C. **Voting by the Chair** - except when there is a ballot vote, the chair only votes when his/her vote would affect the result.
- D. **Methods of Voting**
 - 1. Voice vote - method normally used
 - 2. Show of hands or rising vote - used to verify an inconclusive voice vote or on motions requiring a two-thirds vote
 - 3. Ballot - normally used for election of officers and when ordered by a majority vote
 - 4. Roll call vote - used when it is desired to have a record of how each member voted. Can be ordered by a majority vote unless the organization's bylaws specify otherwise.
- E. **Proxy voting** is prohibited unless specifically provided for in the charter or bylaws.

Recommended Books

Robert's Rules of Order, Newly Revised, Tenth Edition, 2000

Robert's Rules of Order, Newly Revised, In Brief, 2004

The Complete Idiot's Guide to Robert's Rules, Nancy Sylvester, 2004

Robert's Rules for Dummies, C. Alan Jennings, 2004

Recommended Web Sites

www.robertsrules.com

parliamentarians.org

www.rulesonline.com

www.parlipro.org