Foundation Regular Executive Committee Meeting
Minutes for Wednesday, April 6, 2022
1:00PM

Meeting Participants

Voting Committee Members Present
Christine Anderson (Chair), Bill Chunowitz, Marge Dodge, Barbara Foster Monachino, Barbara Fromm, Tom Minder, Joanne Mintz, Diane Rubin and Jane Saltonstall

Non-Voting Committee Members Present
Catherine Abbott, Martha Garcia, John Ramont and Aurora Wilson

Committee Members Not Present

Recorder
Eve-Marie Dehondt

Meeting Minutes

1. Call to Order/Roll Call

1.1 Call to Order

The meeting was called to order at 1:02PM. Tom Minder joined at 1:58PM.

2. Action Items

2.1 Approval of Agenda: Foundation Regular Executive Committee Meeting of April 6, 2022 Agenda: Pursuant to Government Code Section 54954.2(b)(2), the Committee may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

2.1 Confirmation of Agenda: Approval of Agenda for the Regular Executive Committee Meeting of April 6, 2022 with any addition, correction or deletions.

2.1 Conclusion

Barbara Fromm moved to approve the agenda as updated, Bill Chunowitz seconded. Motion carried.

2.1 Follow-up Items	2.1 Task of	2.1 Due by
None	None	None

3. Minutes

3.1 Approval of the Foundation Executive Committee Meeting Minutes – March 29, 2022

Barbara Foster Monachino moved to approve the March 2, 2022 Minutes as presented, Diane Rubin seconded. Motion Carried.

4. Comments from the Public

4.1 Comments From The Public: In accordance with Assembly Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. Questions will also be accepted by email to codfoundation@collegeofthedesert.edu and read into the record during public comment. Persons who wish to speak to the Committee members on any item not already on the agenda may do so at this time. There is a time limit of three (3) minutes per person and fifteen (15) minutes per topic, unless further time is granted by the Committee. This time limit will be doubled for members of the public utilizing a translator to ensure the non-English speaker receives the same opportunity to directly address the Committee, unless simultaneous translation equipment is used. Requests should be directed to the Foundation as soon in advance of the Committee meeting as possible.

There were no comments received from the public and there was public present.

5. Action Items

5.1 Review and Approve the changes of the By-Laws for the new Executive Committee structure as a recommendation for full Board approval (Tom Minder, Diane Rubin & Catherine Abbott)

Diane Rubin, Tom Minder, Christine Anderson and Catherine Abbott met and discussed the proposed changed to the By-Laws, which were updated to add the new hierarchy of the Board. There were no other changes made.

The word stewardship is missing under article III paragraph 7. Director of Development "and Stewardship.

The Committee reviewed the changes of the By-Laws with the new Executive Committee structure and agreed to recommend for it to go for Full Board Approval.

5.1 Conclusion

X moved to approve the By-Laws with the new Executive Committee structure with corrections and to recommend for it to go for Full Board Approval, Tom Minder seconded, Motion carried.

5.1 Follow-up Items	5.1 Task of	5.1 Due by
None	None	None

5.2 Executive Committee Resolution Denouncing Racism on the College of the Desert Campus

Catherine Abbott proposed a resolution for the Committee to review and vote on after Dr. Martha Garcia informed the College of the Desert Faculty and Staff of events of racism which recently happened during events of the College.

Recognize the events happened.

5.3 Conclusion

X Moved to approve the resolution proposed, X seconded. Motion carried.

5.3 Follow-up Items	5.3 Task of	5.3 Due by
None	None	None

6. Discussion Items

6.1 Discuss the list of Board of Directors (Christine Anderson)

The Committee discussed the list of Board of Directors to be presented to the Board at the April 27, 2022. Christine Anderson provided feedback and indicated she would be interested in continuing another year as President of the Foundation. Then the next step would be to get the list of Board of Directors ready for the next Board meeting.

Nominating Committee has to wait for the results to be provided and wait to have the change in the by-laws and approach them in terms of term limit.

6.1 Follow-up Items	6.1 Task of	6.1 Due by
None	None	None

6.2 Committee Changes and Responsibilities (Christine Anderson)

The Committee discussed the Committee changes and responsibilities.

New positions and instead of the president, which will be the Chair. Selecting board people for executive.

Christine Anderson provided further information on the four direction positions for clarity.

6.2 Follow-up Items	6.2 Task of	6.2 Due by
None	None	None

6.3 Campus Grant (Catherine Abbott)

The Committee reviewed and discussed the Campus Grant program proposed by Catherine Abbott.

6.3 Follow-up Items	6.3 Task of	6.3 Due by
None	None	None

6.4 First Review of the 2022-2023 Foundation Budget (Kirstien Renna & Catherine Abbott)

Kirstien Renna provided an overview of the 2022-23 Foundation Budget first draft and answered questions from the Board members. The budget was presented to the Finance and Investment Committee ad will continue to be refine until the final version. The first draft will be presented at the April 27 Board meetings.

6.4 Follow-up Items | **6.4 Task of** | **6.4 Due by**

None	None	None

6.5 Stepping Out for College of the Desert Gala Final Debriefing (Barbara Foster Monachino & Jane Saltonstall)

The Committee debriefed on Stepping Out for College of the Desert. Kirstien Renna reported that goal was exceeded.

The Stepping Out for College of the Desert met on April 5 and debriefed the meeting and provided suggestions for the next year's Stepping Out for College of the Desert event. The final budget reconciled will be presented at the Board of Directors meeting on April 27, 2022.'/

6.5 Follow-up Items | **6.5 Task of** | **6.5 Due by**

None	None	None

6.6 <u>Reminder</u>: Budget Workshop to take place during the Finance and Investment Committee meeting on April 20, 2022 (Catherine Abbott)

The budget workshop will take place during the Finance and Investment Committee meeting on April 20, 2022. Information will be sent with the details shortly.

Very few didn't see the difference between the foundation and the College of the Desert.

6.6 Follow-up Items | **6.6 Task of** | **6.6 Due by**

None	None	None

6.7 Political Fundraiser comments from Barbara Fromm

Individual running for counsellor in Palm Springs attended by the community. Issues having to do with Palm Springs and College of the Desert came up.

7. Future Agenda items

7.1 Board Member Expectation Form Update as recommended by the reviewed by Nominating Committee

The Nominating Committee will review the Board members Expectation form at their next committee meeting and report back to the Executive Committee with their recommendations for updates.

7.2 Fraud Policy

The Fraud Policy will be reviewed and added to a future agenda.

7. Follow-up Items	7. Task of	7. Due by
None	None	None

8. Adjournment

The Chair adjourned the meeting at 2:37PM.

Next meeting: Wed, May 11, 1PM – In Person and Via Zoom