



## **Regular meeting of the Foundation Board**

**Minutes for Wednesday, May 25, 2022**

**3:00 PM to 5:00 PM**

[VIDEO 1](#) [VIDEO 2](#)

### **Meeting Participants:**

#### **Voting Board Members Present (20 members)**

Christine Anderson (Chair), Bill Chunowitz, Peggy Cravens, Carol Bell Dean, Carol Fragen, Jim Greene, Paul Hinkes, Dale Landon, Thomas Minder, Joanne Mintz, Barbara Foster Monachino, Marlene O'Sullivan, Diane Rubin, Jane Saltonstall, Marge Dodge, Jake Wuest, Norma Castaneda, Rob Moon, Carol Fragen, Jim Williams

#### **Non-Voting Board Members Present**

Catherine Abbott, John Ramont and Aurora Wilson

#### **Board Members Not Present**

Barbara Fromm, Donna MacMillan

#### **Non-Voting Board Members Not Present**

Dr. Martha Garcia, Kim Dozier

#### **Guest(s) & Staff**

Amanda McCarthy, Kirstien Renna, Mike Hofacre, Gailya Brown, Matthew Durkan

#### **Recorder**

Juli Maxwell

### **Meeting Minutes**

#### **1. Call to Order/Roll Call**

##### **1.1 Call to Order**

The meeting was called to order at 3:01 PM.

#### **2. Approval of Agenda**

Approval of Agenda: Foundation Board of Directors Regular meeting of May 25, 2022: Pursuant to Government Code Section 54954.2(b)(2), the Board may take

action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

**2.1 Confirmation of Agenda:** Approval of Agenda for the Board of Directors regular meeting of May 25, 2022, with any addition, corrections or deletions.

**2.2 Conclusion**

**Tom Minder moved to approve the agenda; Diane Rubin seconded. Motion carried.**

2.1 Follow-up Items	2.1 Task of	2.1 Due by

**3. Approval of Minutes**

**3.1 Approval of April 27, 2022 Foundation Board of Directors Regular Meeting Minutes**

**Diane Rubin moved to approve the minutes as presented, Rob Moon seconded. Motion Carried.**

3.1 Follow-up Items	3.1 Task of	3.1 Due by

**4. Comments from the Public**

**4.1 Comments from the Public:** In accordance with Assembly Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. Questions will be accepted by email to [codfoundation@collegeofthedesert.edu](mailto:codfoundation@collegeofthedesert.edu) and read into the record during public comment. Persons who wish to speak to the Board on any item not already on the agenda may do so at this time. There is a time limit of three (3) minutes per person and fifteen (15) minutes per topic, unless further time is granted by the Board. This time limit will be doubled for members of the public utilizing a translator to ensure the non-English speaker receives the same opportunity to directly address the Board, unless simultaneous translation equipment is used. Requests should be directed to the Foundation as soon in advance of the Board meeting as possible

There were no comments from the public and no member of the public was present.

**5. Presentations**

**5.1 HR Advantage Proposed 2022/23 Contract – Theresa Maggio**

Theresa Maggio from HR Advantage presented the proposed contract for services to the Board of Directors.

## 5.2 KESQ 2022/23 Proposed Contract – Shawn Abramowitz

Shawn Abramowitz from KESQ presented the proposed contract for services to the Board of Directors.

### 5. Follow-up Items

### 5. Task of

### 5. Due by

5. Follow-up Items	5. Task of	5. Due by

## 6. CLOSED SESSION 3:15 – 3:30 pm–

**Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Committee shall reserve time to continue discussion. The Board of Directors will have discussions and/or action in closed session on the following matters:**

**6.1 Public Employee Appointment** (*Pursuant to Government Code Section 54957*)

### 6. Follow-up Items

### 6. Task of

### 6. Due by

6. Follow-up Items	6. Task of	6. Due by

## 7. OPEN SESSION

### 7.1 Report Out of Closed Session

The board of directors approved the contract of Gailya Brown.

### 7. Follow-up Items

### 7. Task of

### 7. Due by

7. Follow-up Items	7. Task of	7. Due by

## 8. Reports

### 8.1 Board of Trustees – Aurora Wilson

Aurora Wilson provided a brief overview of the on-goings of the COD Board of Trustees, including Commencement, diversity on campus, Palm Springs capital project update, mental health services on campus and the Board of Trustees self-evaluation.

### 8.2 Student Board Member Update – Amaris Guzman

Not present at the meeting.

### 8.3 Board Chair Report – Christine Anderson

Chris thanked Diane Rubin for chairing the last meeting.

### 8.4 Executive Director - Catherine Abbott

Catherine Abbott shared that Dr. Garcia wanted to extend her gratitude to the Board for their attendance at the Palm Springs Life luncheon. Marge Dodge reported on the Academic Angels "Spring into Summer" Luncheon that raised \$16,250 for the program.

**8. Follow-up Items**

**8. Task of**

**8. Due by**

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**9. Consent Agenda**

**Consent Agenda:** Blanket Motion: All Consent items will be voted on in one motion. Any Board Member may request that any item(s) be moved to the Action Agenda.

**9.1 Approve the Financial Statements for period ended March 31, 2022, as recommended by the Finance and Investment Committee**

Tom Minder moved to approve the Financial Statements for period ended March 31, 2022, as presented, Diane Rubin seconded. Motion Carried.

**9. Follow-up Items**

**9. Task of**

**9. Due by**

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**10. Action Agenda (Items pulled from the Consent Agenda for Separate discussion and Consideration)**

**11. Discussion and Action Items**

**11.1 Review and Approve Foundation Unrestricted Budget – Kirstien Renna**

Tom Minder shared background on this topic and what was discussed at the May Finance meeting. Two items that stood out as questionable in this unrestricted budget were the KESQ and HR Advantage contracts. The Board was concerned with the state of the economy and that the budget expenditures will be increased by \$1.1 million dollars on unrestricted expenditures only.

**Diane Rubin moved to approve an amended budget without the KESQ contract, and the reduction of the HR Advantage marketing contract from \$185,000 to a maximum of \$150,000. Bill Chunowitz seconded. Motion Carried as amended.**

**11.1 Follow-up Items**

**11.1 Task of**

**11.1 Due by**

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**11.2 Review and Approve Proposed List of Board of Directors for fiscal year 2022-2023 as recommended by the Nominating Committee**

Bill Chunowitz moved to approve the Proposed List of Board of Directors for fiscal year 2022-2023 as presented, Barbara Foster Monachino seconded. Motion Carried.

**11.2 Follow-up Items**

**11.2 Task of 11.2 Due by**

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**11.3 Review and Approve Proposed Slate of Officers for fiscal year 2022-2023 as recommended by the Nominating Committee**

**Barbara Foster Monachino moved to approve the Proposed Slate of Officers for fiscal year 2022-2023 as presented, Bill Chunowitz seconded. Motion Carried.**

**11.3 Follow-up Items**

**11.3 Task of 11.3 Due by**

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**11.4 Review and Approve Proposed Committee designations for fiscal year 2022-2023 as recommended by the Nominating Committee**

**Barbara Foster Monachino moved to approve the Proposed Committee designations for fiscal year 2022-2023 as presented, Jake Wuest seconded. Motion Carried.**

**11.4 Follow-up Items**

**11.4 Task of 11.4 Due by**

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**11.5 Review and Approve Campus Grants (Catherine Abbott)**

Catherine Abbott reminded the committee that 5 campus grants are proposed at \$3000.00 each, for the first year.

**Diane Rubin moved to approve Campus Grants as presented, Barbara Foster Monachino seconded. Motion Carried.**

**11.5 Follow-up Items**

**11.5 Task of 11.5 Due by**

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**12. Future Agenda Items**

**12.1 Unrestricted Estate Gift of \$50,000 from the Jean Ann Hirschi Estate**

**13. Adjournment**

Meeting was adjourned at 5:34pm – Next Meeting – June 29, 2022