

**Foundation Executive Committee Regular Meeting
Wednesday, September 14, 2022**

1. CALL TO ORDER/ROLL CALL

1.01 Call to order

The Board Chair called the meeting to order at 1:03 PM.

1.02 Roll Call

Members present: Christine Anderson, Diane Rubin, Jake Wuest, Barbara Foster Monachino, Tom Minder, Jane Saltonstall, Marge Dodge, Martha Garcia, Catherine Abbott, Aurora Wilson, and Dave Vigo.

2. AGENDA

2.02 Confirmation of Agenda

Approval of agenda for the Executive Committee Meeting of September 14, 2022 with any additions, corrections, or deletions. Motion by Tom Minder, seconded by Diane Rubin. Motion carried unanimously.

3. MINUTES

3.01 Approval of April 6, 2022 Foundation Executive Committee Regular Meeting Minutes

Motion by Tom Minder, seconded by Barbara Foster Monachino.

Final Resolution: Motion carries.

Yea: Christine Anderson, Diane Rubin, Jake Wuest, Barbara Foster Monachino, Tom Minder, Jane Saltonstall, and Marge Dodge.

4. PUBLIC COMMENTS

4.01 Public Comments

In accordance with Senate Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed and will be accepted in person, by email to codfoundation@collegeofthedesert.edu and read into the record during public comment or by using the raise your hand function by joining the Zoom link. There is a time limit of three (3) minutes per person. All comments must be submitted or brought forward prior to the end of the public comments section. Persons with disabilities may make a written request for a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the Committee meeting. All requests should be directed to the Foundation in advance. No public comments.

5. CONSENT ITEMS

5.01 A Resolution of the Board of Directors of the College of the Desert Foundation Making Findings and Determinations Under AB 361 for Continued Virtual Meetings

Motion by Jake Wuest, second by Jane Saltonstall.

Final Resolution: Motion Carries

Yea: Christine Anderson, Diane Rubin, Jake Wuest, Barbara Foster Monachino, Tom Minder, Jane Saltonstall, Marge Dodge

6. REPORTS ITEMS

6.01 Directors' Reports

(Reports may be submitted by emailing the Foundation at codfoundation@collegeofthedesert.edu)

Christine Andersen reported:

- Joan Mintz' July 2022 Board resignation
- Bill Chunowitz was recognized by Ronald McDonald House Charities for philanthropic donation to Northwestern Prentice Women's Hospital in Chicago.
- Marge Dodge has been appointed as a member of the Palm Springs Project Advisory Committee. The Palm Springs Project Advisory Committee is pending to be approved at the September 15, 2022 Board of Trustees Meeting.

Dr. Martha Garcia reported increased headcount in enrollment by 1,200 students, 100 students away from meeting Fall 2020 headcount enrollment.

Tom Minder reported Stepping out for COD signed a contract with the Ricky Nelson Tribute.

Marge Dodge reported:

- 5 COD students were selected for the Learning to Lead program, class of 2023.
- Academic Angels Committee and President's Circle Committee updates (i.e., 2022-2023 events: November 3, 2022 Welcome Back Tea, Spring 2023 Fundraising Event).

Jake Wuest reported Finance and Investment Committee updates.

Tom Minder reported an attorney was hired for the Diane Heitman Trust.

Catherine Abbott reported:

- Stepping Out for COD's pre-event is in planning stages and will be held at the Palm Desert HILB, in the Tutoring Center.
- Play Hooky-El Paseo, November 18, 2022 event, where local El Paseo businesses are joining to support the Foundation with 15% of their sales.
- COD Foundation Office will host their first-ever Open House on Giving Tuesday, November 29, 2022 event.
- Donor contribution updates (i.e., Nancy Bonner Estate, Diane Heitman Trust, 2023 State of the College sponsorships, California College Pathways Fund Grant for foster youth)
- Grant application updates (i.e., Richard Brooke Foundation for EDGE/pLEDGE, Student Emergency Fund, Schlinger-Chrisman Foundation for CODE on the Road, Southern California EDISON for STEM)

- November 2, 2022, Annual Planning Board Session will be held at the Big Horn Country Club where Chief Communications Officer, Ginger Ontiveros, from San Bernardino City Unified School District will facilitate the Board retreat.

7. DISCUSSION ITEMS

7.01 State of the College (SoC) Update

Catherine Abbott reported MAAS is the SoC presenting sponsor.

Marge Dodge reported SoC will be at Renaissance Esmeralda, Indian Wells, on October 26, 2022.

7.02 Board Designated Funding DRAFT

Discussion on proposed allocation for additional funding based on recommendations from program reviews/program needs. COD Workforce Development Internship Program funding discussion.

Catherine Abbott reported Peggy Jacobs donated \$5,000 for interns at Coachella Valley Repertory (CV Rep) and requested the Board match the donation for 2 additional CV Rep interns.

The Board would like the internship dollars to be allocated so that more internships are available for other workplaces. For that reason, the Desert Sun internship will be limited to the funds available in the Bruce Fessier fund. The previously budgeted funds to the Desert Sun, in excess of those in the Fessier Fund, will be allocated to internships determined in the future.

7.03 Strategic Plan DRAFT

8. ACTION ITEM

8.01 Board Designated Funding DRAFT

Tom Minder requests the Board disburse the Desert Sun intern funding, utilize the Bruce Fessier fund, and allocate any remaining funding to a non-allocated internship program as needs arise (i.e., CV Rep interns).

Motion by Tom Minder, second by Diane Rubin.

Final Resolution: Motion Carries

Yea: Christine Anderson, Diane Rubin, Jake Wuest, Barbara Foster Monachino, Tom Minder, Jane Saltonstall, and Marge Dodge.

9. ADJOURNMENT

9.01 Next Meeting: Wednesday, Oct 12, 2022, at 1:00 PM

9.02 Adjournment

Chair adjourned the meeting at 2:27 PM.