



**COD Foundation: Academic Angels Committee
Minutes**

Tuesday, January 10, 2023, at 10:00 AM

Zoom Recording: <https://collegeofthedesert-edu.zoom.us/rec/share/VaA8erSRldqN5mlqn6cW8izYWIFKqyVvA83dMHgqhWX8IfmNDO4PtKZoR3ADWLte.yzctQ3SIFBR92GaO>
Passcode: h.2p0gvd

COLLEGE OF THE DESERT FOUNDATION MISSION: College of the Desert Foundation acts as advocates for the College and secures financial support enhancing educational opportunities for all students.

COLLEGE OF THE DESERT MISSION: College of the Desert provides excellent educational programs in basic skills, career and technical education, certificate, transfer preparation, associate degrees, noncredit and distance education, which are continuously evaluated and improved. Our programs and services contribute to the success, learning and achievement of our diverse students and the vitality of the Desert Community College District, surrounding areas and beyond.

Voting Committee Members:

Marge Dodge (Chair), Norma Castaneda, and Jane Saltonstall

Non-Voting Committee Members:

Shari Stewart, Cynthia Cottrell, Nancy Harris, and Linda Weakly

Quorum (51%): 3

Subject to Brown Act: Yes

1. Call to Order/Roll Call

1.1 Call to Order

The Chair called meeting to order at 9:59 AM.

1.2 Roll Call

Marge Dodge, Norma Castaneda and Jane Saltonstall.

Non-Voting: Shari Stewart and Cynthia Cottrell.

Guests: Gailya Brown and Liz Chambers.

2. Agenda

2.1 Pursuant to Government Code Section 54954.2(b)(2), the Committee may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

2.2 Confirmation of Agenda: Approval of agenda for the Academic Angels Committee Meeting of January 10, 2023, with any additions, corrections, or deletions.

Marge Dodge requests to add agenda item 5.5 Academic Angels Directory.

Motion approved by Jane Saltonstall, seconded by Norma Castaneda.

3. Minutes

3.1 Approval of the Academic Angels Committee Meeting Minutes of November 8, 2022.

Motion by Norma Castaneda to approve the November 8, 2022, Academic Angels Committee meeting minutes, seconded by Jane Saltonstall.

4. Comments from the Public

4.1 Public Comments: In accordance with Senate Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed and will be accepted by email to codfoundation@collegeofthedesert.edu and read into the record during public comment or by using the raise your hand function by joining the Zoom link. There is a time limit of three (3) minutes per person. All comments must be submitted or brought forward prior to the end of the public comments section.

No Public Comments.

5. Action & Discussion Item

5.1 Membership Renewal Update

With Amanda McCarthy out of the office, there is no update on membership renewal. Marge Dodge will follow up.

5.2 Plan Learning to Lead Students Selection Process

Marge Dodge and Cathy Abbott met with Abby Miller, President of Leadership Coachella Valley, for an update on the current 2022-2023 Learning to Lead students.

Marge Dodge and Cathy Abbott would like to start promoting the 2023-2024 Learning to Lead program sooner:

- Spring workshop (March 2023):
 - Educating students on expectations, onboarding
 - Attendance of Foundation events (i.e., State of the College, Academic Angels Tea)
 - Cathy Abbott shared Katie Chartier will be providing two student info workshops to promote the program with pLEDGE students
 - Cathy Abbott recommends student Derick Talay for the 2023-2024 Learning to Lead program
 - Shari Stewart would like to volunteer to work directly with the students.

Shari Stewart asked if onboarding can be incorporated during the interview/selection process.

Jane Saltonstall seconds Shari Stewart, adding students get familiar with Academic Angel members.

2023-2024 Learning to Lead application dates will be changed from July 1 – July 31 to May 1 – July 31.

Abby Miller advised Marge Dodge and Cathy Abbott that 3 Learning to Lead students is a good number, with the exception of including 2 additional outstanding students.

5.3 April 10, 2023, Spring Luncheon – Theme/Venue

Marge Dodge received catering menus from Acrisure Arena, \$40/per person for one course. Marge Dodge, Shari Stewart, and Norma Castaneda volunteer to tour the arena, prior to the event.

Luncheon Theme: Casual/Sporting

5.4 Monthly Mixers

Marge Dodge shared that at the 2022 Academic Angels Tea, there was not enough socialization. Marge Dodge suggests incorporating a monthly 2-hour mixer, adding it to the Academic Angels newsletter, and sending an e-blast invite to members and friends (non-members). Norma Castaneda and Cathy Abbott suggest every other month, starting March 2023, the first Wednesday of the month. Norma Castaneda and Marge Dodge will work with local restaurants to get discounted food and drinks, do a 50/50 raffle, and Cathy Abbott can provide Foundation swag. Norma Castaneda and Marge Dodge will work on getting the first mixer started at Mitch's on El Paseo. Jane Saltonstall suggests adding brief COD information (i.e., Learning to Lead

program) in the mixer.

5.5 Academic Angels Directory

Marge Dodge requests having a Directory for every Academic Angels with name, email, and phone number.

Cathy Abbott advises that there is not an email address for every Academic Angels member as members can opt out of receiving emails. Amanda McCarthy can pull this data and send an email blast. For members who have opted out of receiving emails, they will need to be personally contacted.

Marge Dodge advises disclaimers will be included in the email blast that the directory will not be used inappropriately.

Shari Stewart suggests adding contact information to the renewal letter.

6. Adjournment

6.1 Next Meeting: February 14, 2023, 2 PM – 3 PM

6.2 Adjournment

The Chair adjourned the meeting at 10:37 AM.