

Foundation Board of Directors Regular Meeting (Wednesday, January 25, 2023)

Generated by Elena Moiseeva on Wednesday, March 1, 2023

Members present

Christine Anderson, Bill Chunowitz, Norma Castaneda, Carol Bell Dean, Marge Dodge, Kim Dozier, Carol Fragen, Barbara Fromm, Martha Garcia, James Greene, Paul Hinkes, Dale Landon, Tom Minder, Barbara Foster Monachino, Jane Saltonstall, Jake Wuest, James Williams, Robert Moon

Guests present

Catherine Abbott, Kirstien Renna, Elizabeth Chambers, Mike Hofacre, Gailya Brown

1. CALL TO ORDER/ROLL CALL

Procedural: 1.01 Call to order
3:02

Call to Order/Roll Call: 1.02 Roll Call

2. AGENDA

Procedural: 2.01 Pursuant to Government Code Section 54954.2(b)(2), the Board may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)

No changes

Procedural: 2.02 Confirmation of Agenda: Approval of agenda for the Foundation Regular Board of Directors Meeting of December 7, 2022 with any additions, corrections, or deletions.

Agenda confirmed as presented.

3. MINUTES

Action, Minutes: 3.01 Approval of the December 7, 2022 Foundation Board of Directors Regular Meeting Minutes. meeting minutes confirmed as presented.

4. PUBLIC COMMENTS

Information: 4.01 Public Comments: In accordance with Senate Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed and will be accepted in person, by email to codfoundation@collegeofthedesert.edu and read into the record during public comment or by using the raise your hand function by joining the Zoom link. There is a time limit of three (3) minutes per person. All comments must be submitted or brought forward prior to the end of the public comments section. Persons with disabilities may make a written request for a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the Committee meeting. All requests should be directed to the Foundation in advance.

No public comments were received.

5. MISSION MOMENT

Information: 5.01 STEM - NCAS Program

Cathy introduced Jorge Perez, School of Math and Science and four of his students. Students presented NCAS Program and their role in that program. Dr. Garcia informed that \$6000000 was received in order to renovate Science Labs facility and approvals are being received to go ahead with this.

6. REPORT ITEMS

Reports: 6.01 Board of Trustee Liaison
Not present

Reports: 6.02 Superintendent's/President's Report

Dr. Garcia highlighted two important initiatives that took place. Science Day took place on January 19, 2023 for 4-6th graders from Coachella Valley, where they participated in interactive science activities, this was a great engagement for students and helped to create a pipeline for future connection with those students from Coachella Valley schools. Faculty did a great job.

As well, as of next week every COD site/pantry will have a minimum of 15lbs of to-go boxes available for students.

Reports: 6.03 Board Chair

Christine reminded the Board about submitting input to Nominating Committee regarding next year Leadership of the Board.

Reports: 6.04 Executive Director

Cathy reminded about Stepping Out Pre-Event for Sponsors will take place on March 10, 2023. The main event will take place on March 30, 2023.

On February 13, 2023 second round of Campus Grants will take place, proposals will be received from Campus and Awardees will be announced on the same day.

Campus Tours will return back as of February 14th, several sign ups are already in place and season looks promising. Curt Luttrell will be assisting with Campus Tours as consultant.

Hiring updates: best candidates are being determined for the interview process for the position of Director of Development; Interim Executive Assistant accepted the offer and preparing the paperwork to start asap.

Reports: 6.05 Directors' Reports (Reports may be submitted by emailing the Foundation at codfoundation@collegeofthedesert.edu)

Tom Minder presented updates on Stepping Out Pre-Event and Event.

Liz Chambers encouraged Board Members to spread the word about Sponsorship opportunities and benefits (pre-event, event, valet parking, etc.)

Marge Dodge presented upcoming events for Academic Angels and President's Circle: Fundraising Event at Arena; March Mixer at Mitch's, Early April event for President Circle.

7. ACTION ITEMS

Action: 7.01 2023 Graduation Regalia

Exact amount of students is not known until they register, quote was presented for 1000 pc. Kirstien explained the budget relocations that have been done in order to accommodate.

Diane Rubin moved to approve and Jane Saltonstall seconded.

Motion Carried

Action: 7.02 Strategic Plan Approval

Chris informed that Executive committee met and developed strategic priorities: connection with donors; alumni engagements; database management; business engagement; project management.

Jane Saltonstall moved to approve and Diane Rubin seconded.

Final Resolution: Motion Carried

8. DISCUSSION ITEMS

Discussion: 8.01 Fundraising/Financial Update

Kirstien presented financial report.

9. ADJOURNMENT

Procedural: 9.01 Next Meeting: Wednesday, March 8, 2023, at 2:30 PM-4:30 PM, at Cravens Multi-Purpose Room

Procedural: 9.02 Adjournment

Adjourned at 4:30