

Foundation Board of Directors Regular Meeting (Wednesday, May 24, 2023)

Generated by Elena Moiseeva on Tuesday, June 20, 2023

Members present

Diane Rubin, Christine Anderson, Bill Chunowitz, Norma Castaneda, Carol Bell Dean, Marge Dodge, Barbara Fromm, James Greene, Paul Hinkes, Tom Minder, Barbara Foster Monachino, Jane Saltonstall, Jake Wuest, James Williams, Shari Stewart, Joan Lamb, Connie Lurie

Meeting called to order at 2:00 PM

1. CALL TO ORDER/ROLL CALL

1.01 Call to order

1.02 Roll Call

2. AGENDA

2.01 Pursuant to Government Code Section 54954.2(b)(2), the Board may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)

2.02 Confirmation of Agenda: Approval of agenda for the Foundation Regular Board of Directors Meeting of May 24, 2023 with any additions, corrections, or deletions.

Agenda stands as presented.

3. MINUTES

3.01 Approval of the April 26, 2023 Foundation Board of Directors Annual Meeting Minutes.

April 26, 2023 Foundation Board of Directors Annual Meeting Minutes stand as presented.

4. PUBLIC COMMENTS

4.01 Public Participation and Public Comment: In person and remote public participation is allowed and will be accepted in person, by email to codfoundation@collegeofthedesert.edu and submitted for the record during public comment or by using the raise your hand function by joining the Zoom link: <https://collegeofthedesert.edu.zoom.us/j/5066201567?pwd=ZW5DRzY3TTk1ekRudGRpZy9iNnFzUT09>. There is a time limit of three (3) minutes per person. All comments must be submitted or brought forward prior to the end of the public comments section. Accommodations for Persons with Disabilities: Persons with disabilities may make a written request for a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the Board meeting. All requests should be directed to the Foundation Office in advance via email to codfoundation@collegeofthedesert.edu.

No public comments were received.

5. ACTION ITEMS

5.01 Approval of New Board Members

Jane Saltonstall presented Joan R. Lamb bio. Joan was asked to leave the room for the duration of the voting process.

Voting took place.

Jane Saltonstall moved to approve the motion; Barbara Foster Monachino seconded.

Final Resolution: Motion Carries

Yea: Diane Rubin, Christine Anderson, Bill Chunowitz, Norma Castaneda, Carol Bell Dean, Marge Dodge, Barbara Fromm, James Greene, Paul Hinkes, Tom Minder, Barbara Foster Monachino, Jane Saltonstall, Jake Wuest, James Williams, Shari Stewart, Connie Lurie

Joan R. Lamb was voted in as a COD Foundation Board Member and warmly welcomed by everyone in the room.

5.02 Approval of 2023-2024 Budget

Kirstien Renna presented final version of 2023-2024 Budget

Barbara Fromm moved to approve the motion; Jim Greene seconded.

Final Resolution: Motion Passes with one abstention.

Yea: Diane Rubin, Christine Anderson, Bill Chunowitz, Carol Bell Dean, Marge Dodge, Barbara Fromm, James Greene, Paul Hinkes, Tom Minder, Barbara Foster Monachino, Jane Saltonstall, Jake Wuest, James Williams, Shari Stewart, Connie Lurie, Joan R. Lamb

Abstain: Norma Castaneda (recused from voting, to avoid any conflict of interest due to owning The Competitive Advantage).

5.03 Approval of 990's

Diane Rubin presented 990's

Barbara Fromm moved to approve; Jim Williams seconded.

Final Resolution: Motion Carries

Yea: Diane Rubin, Christine Anderson, Norma Castaneda, Bill Chunowitz, Carol Bell Dean, Marge Dodge, Barbara Fromm, James Greene, Paul Hinkes, Tom Minder, Barbara Foster Monachino, Jane Saltonstall, Jake Wuest, James Williams, Shari Stewart, Connie Lurie, Joan R. Lamb

6. REPORT ITEMS

6.01 Board of Trustee Liaison - Absent

6.02 Superintendent/President - Absent

6.03 Board Chair

Diane Rubin welcomed newly appointed Board Member Joan Lamb.

Diane informed that Executive Committee Planning Session took place and members discussed success stories of COD, everybody agreed, including Dr. Garcia, that COD Foundation is in TOP 5 list of College Foundations in the entire State. Also, the Meeting Calendar was revised as well as Org Chart, Committee Chairs were asked to revise the goals for the year.

6.04 Executive Director

Cathy Abbott advised Dr. Garcia's schedule for the month of June.

Cathy reminded that Audits will take place the week of June 19th and the week of August 7th.

On 1st and 2nd Foundation will be holding the Annual Staff Retreat, which will take place in Palm Springs at John Monahan's Office at 500 Building. Offices will be closed Thursday and Friday.

Nursing Pinning Ceremony will take place on Friday, May 26th at McCallum and Stethoscopes will be presented.

Cathy informed the Board that in lieu of State of College we are working with Alumni Association to launch The Great Alumni Hunt in Fall. This event will be student led and final part will take place at Acrisure Arena in the end of October.

Beginning of June COD will move to 4/10 work schedule. Cathy informed she will be on vacation June 19 until July 11.

Board members requested to send meeting invitations in Outlook.

6.05 Directors' Reports (Reports may be submitted by emailing the Foundation at codfoundation@collegeofthedesert.edu)

Tom Minder, Director of Resource Development and Stewardship

- Stepping out for COD: Kirstien Renna presented the numbers for Stepping Out Event. Diane Rubin congratulated everyone with this successful Event.

Marge Dodge, Director of Recognition and Outreach

- Academic Angels: Academic Angels had their Spring Luncheon on May 12 at Bighorn, event was decorated with fans, origami cranes and lanterns, zen looking centerpieces and beautiful Asia inspired menu was served. Girlfriend Factor supported the event, the organizations whose mission is similar to ours, their tagline is "If you want to change the world, educate a woman". Hospitality Professor Yolanda Bender presented an overview of hospitality Department and upcoming trip for 11 COD students going to Wakayama University in Japan. Each student was presented with COD branded backpack and additional ones will be presented to hosts in Japan. There was silent action at the event, and pLedge cards were provided so that the guests could sponsor passports for students. Next year Academic Angels will have three meetings, two mixers, Luncheon and Welcome Back Tea.

Barbara Foster Monachino, Director of Operations and Nominating

- Audit Committee
- Nominating Committee

Jake Wuest, Treasurer

- Finance and Investment Committee: Investment meeting took place where three Investment Companies presented their portfolios in front of each other, everybody had a chance to ask questions, it was helpful.

Bill Chunowitz, Past Chair

- Emeritus Council/Past President: We are working on a project with Chris Anderson, to try to build a bridge between COD students trying to go to secondary education. The cost of continuing their education further is much higher than here at COD. We will be working on figuring out the way to help those students.

Barbara Fromm, Secretary

- Internships/Work Experience: We need to evaluate the situation and revamp the internships; we need to determine which departments can do this and how this will be funded. We are looking forward to making this work.

7. DISCUSSION ITEMS

7.01 Citizens' Bond Oversight Committee Annual Report 2021-2022

Diane Rubin presented the report and informed that this report was audited and there were no findings, reports were unmodified, auditors looked at over 80% of cost and all documentation was proper. All these items could be found on COD website.

7.02 Student Emergency Fund Study Outcomes

Cathy took everyone through the outcomes of Student Emergency Funds Study. Of the 448 students who received emergency funding Enrollment Data:

- 57.1% enrolled in the funded term and next primary term
- 28.7% enrolled in subsequent terms
- 14.2% Not Enrolled Award/Certificate Completion
- 40.4% have earned an award or certificate
- 39.7% are still enrolled and working toward an award or certificate
- 19.9% No Further Information Available

Amanda McCarthy presented Laserfiche dynamic form which she created in order to help gathering sufficient information in the process of distributing funds to support student's emergencies.

7.03 COD Foundation Executive Committee Organizational Chart and Master Calendar

Org Chart and Master Calendar were presented.

7.04 Upcoming Audit - the week of June 19, 2023

8. ADJOURNMENT

8.01 Next Meeting: Wednesday, September 27, 2023, at 3:00 PM-4:30 PM, at Cravens Multi-Purpose Room

8.02 Adjournment

Meeting was adjourned at 3:11 PM.